

25th July 2022

Minutes of the Community Projects Committee Meeting
 held on **Wednesday 6th July 2022 at 10.30am**
 at Stantonbury Parish Office, 126 Kingsfold, Bradville, MK13 7DX

Minutes

01/22	Chair's Welcome and Introduction to meeting.	Actions
02/22	<p>Present: Cllr Abid Anwar – (AA) Cllr Sandra Kennedy – (SK) Cllr Peter Kirkham – (PK) Cllr Judy Kite – (JK) Cllr Linda Morgan (Chair) – (LM) Cllr Carol Northwood – (CN) Cllr Ann Ronaldson – AR Cllr Edward Seaborne – (ES)</p> <p>Mrs Donna Moore – Proper Officer – (DM) Mrs Sue Tozer – Minute Taker – (ST)</p> <p>3 members of the public were present.</p>	
03/22	<p>Apologies for Absence: none</p>	
	<p>Cllr Graham Davison – (GAD) – Not Present. Cllr Sarah Agintas – (SA) – Not Present.</p>	
04/22	<p>Elect a Chair by show of hands: CN nominated LM to be Chair. This was seconded by AR. LM accepted the position of Chair. Agreed 8 votes for.</p>	
05/22	<p>Terms of Reference Discuss and adopt the Community Projects Committee Terms of Reference document number CPTOR06072022.</p> <p>CN asked the committee if they had any comments to make regarding this document. There were no comments, and the document was therefore adopted. Agreed 8 votes for.</p>	
06/22	<p>Public forum for members of the public to speak: None</p>	
07/22	<p>Chair's Remarks: a) Resident Correspondence – Skip Amnesty project.</p> <p>CN advised the Committee of an email received from a resident thanking the council for all their hard work at the recent skip amnesty in Stantonbury.</p>	

	CN also passed on the Council's thanks to members of the public, Cllrs and staff for all their hard work during the recent skip amnesty.	
08/22	Declarations of Interest: None	
09/22	<p>Minutes: To approve and sign the Minutes of the Community Projects Committee Meeting held on 5th May 2022.</p> <p>These were agreed as a correct record. Agreed 6 votes for – 2 Abs.</p>	
10/22	<p>Grant Presentation and Application</p> <p>a) Rainbow Children's Centre representative to pitch to the Committee for £500 Grant request.</p> <p>b) Committee to decide recommendation to forward to Main Council on 20.07.22.</p> <p>LM advised the meeting that the representative from Rainbow's Children Centre was unable to attend today due to staff shortages. This presentation will be put onto the next MM (20.7.22). DM to email to confirm Rainbow's attendance at the MM.</p>	DM
11/22	<p>Christmas Hampers Committee to discuss a plan for the Christmas Hampers for this year.</p> <p>LM suggested to the meeting that we provide hampers to over 65/vulnerable residents. CN suggested that there could be residents who are vulnerable and younger. LM asked that Cllrs and staff give her the names and addresses of the residents they think would benefit from receiving a hamper as soon as possible.</p> <p>LM confirmed that Morrisons will again donate the food for the hampers this year with a possible contribution from McDonald's.</p> <p>ST to purchase the hamper kits (20-25).</p> <p>Monday 19th December 2022 – agreed date to assemble the hampers.</p>	All Staff / Cllr's
12/22	<p>Christmas Lunch for Over 65s</p> <p>a) A plan for the Christmas lunch event and consider location.</p> <p>It was agreed by the committee that a buffet lunch would be provided on two dates at The Community Hub. The dates agreed are: Tuesday 13th December 2022 Thursday 15th December 2022</p> <p>AR advised that ABRA would like to be involved in helping the events. LM asked that Cllrs let her know if other organisations wish to be involved.</p> <p>b) To consider travel options for residents (free or cost)?</p> <p>It was agreed that any travel arrangements would be free for residents. PK also offered to drive residents to and from the venues.</p>	PK

<p>13/22</p>	<p>Skip Amnesty LM expressed her thanks to all at the way in which the previous skip events had been run.</p> <p>a) The Committee agreed to increase the skips from 2 to 4 on Bradville on 13th July 2022 - Agreed 8 votes for.</p> <p>b) The Committee agreed to increase skips at a cost of £260 per skip Agreed 8 votes for.</p> <p>c) The Committee to retrospectively agree the 4 additional skips for Stantonbury project (within budget) - Agreed 8 votes for.</p> <p>d) Location of Oakridge Park Skip (October) Following discussion, it was agreed that ES would survey the area and take photos of possible skip locations.</p>	<p>ES</p>
<p>14/22</p>	<p>Newsletter</p> <p>a) Committee to discuss what months they want to issue the paper newsletters.</p> <p>LM advised the Committee that the residents survey, as discussed at the Annual Meeting, would need to be delivered to residents at the beginning of September in order for the response to be collated in time for the council budget setting meeting. The Committee agreed that this would be too early for the next Newsletter to be published. It was therefore suggested that the survey would be in the form of a flyer and on social media, and that the Newsletter would be published in October ready for the Christmas period.</p> <p>It was agreed that an additional meeting be arranged to discuss the contents of the survey. DM to check with RFO if there is a budget for the flyer.</p> <p>b) Committee to discuss what articles they want to feature in the paper newsletter.</p> <p>LM asked that Cllrs provide ST with articles for the newsletter. JK suggested an article on medication storage, details of which could also be put into the Xmas hampers. LM advised that at the recent Mears Drop-In at the parish office, 3 members of Mears staff attended and that they would be prepared to come to the parish office to meet with staff and councillors to explain how resident's complaints are handled by them. LM will arrange for this meeting and advise Cllrs and staff of the date.</p>	<p>ST</p> <p>DM</p> <p>All</p> <p>LM</p>
<p>15/22</p>	<p>The Community Hub Committee to discuss and schedule a meeting for the working group to look at Terms and Conditions of Hire.</p> <p>LM advised the meeting that the MKC have still not officially handed over the building to SPC. The parish office is receiving quite a few enquiries regarding hiring out the hall and LM asked that an official notice be put on social media explaining why there has been a delay in hiring out the hall.</p>	<p>DM/JH</p> <p>CN/LM PK/SK JK/AR ST</p>

	It was agreed that the Working Group will meet on Thursday 21st July at 10.30 to discuss the T&Cs.	
16/22	Future committee meeting date and time: Next Meeting to be Wednesday 7th September 2022 at 10.30am in the Parish Office.	