

30th September 2022

You are summoned to attend an **Extraordinary** meeting of the Full Council of Stantonbury Parish Council, on **Wednesday 5th October 2022 at 7pm** at **The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

D Moore

Donna Moore
Proper Officer
Stantonbury Parish Council

If any resident wishes to attend, they can do so in person or on the below zoom meeting link.

Join Zoom Meeting

<https://us02web.zoom.us/j/85428880085?pwd=UFlwWGxxb1FCQ3VQV1NuL21uUUZjQT09>

Meeting ID: 854 2888 0085

Passcode: 856099

AGENDA

	Chair's Welcome and Introduction to meeting
72/22	Present:
73/22	Apologies for Absence:
74/22	Declarations of Interest:
75/22	Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each a member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).
76/22	Chair's Remarks: Update on Community Infrastructure Fund 2023 – 2024
77/22	Minutes: <ul style="list-style-type: none"> a) Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 17th August 2022 at 7pm. b) Allotment Committee to approve and sign the Minutes of the Allotment Committee held on Monday 20th June 2022. (Present at meeting was PK,SK,LM,CN).
78/22	Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen.

79/22	Presentation: Breakthrough Communications – reference new subscription (Council Hive)
80/22	Subscriptions:
a)	Council to discuss and consider subscription “Council Hive” £1493.00 plus VAT – See backing paper
b)	Council to vote to pay for subscription from the General Reserves.
81/22	Reports:
a)	Ranger Supervisor report – See backing papers.
82/22	Finance:
a)	Payments Made August 2022 – See backing paper.
b)	Retrospectively agree Payments Due September 2022 over £1,000 – See backing paper.
c)	Monthly Bank Summary – See backing paper.
d)	Council to agree Allocation of Reserves at September 2022 - See backing paper.
83/22	Notification of Correspondence from External Auditor: In accordance with Financial Regulations 2.10 Council to note email query from PKF Littlejohn, External Auditor regarding Asset Register explanation of inconsistency received 03/09/22– RFO provided detailed reply on 06/09/22 – See backing paper.
84/22	AGAR 2021-2022 Council to note Completion of Audit letter received from PKF Littlejohn, External Auditor on 08/09/22 – See External Auditor and Report in which it was stated that no matters have come to their attention giving cause for concern. In accordance with The Accounts and Audit Regulations 2015 (SI2015/23) a public notice has been published – See backing paper x2.
85/22	External Auditor Finance Committee recommends to Full Council to continue using the Smaller Authorities Audit Appointments (SAAA) central external auditor appointment arrangements. This was agreed at the Finance Committee meeting 31 st August 2022 agenda item 27/22 – See backing paper.
86/22	Devolved Services: Deferred from previous meeting pending a report reference agenda item 64/22, as per our Standing Orders (7a) a Special Motion request by 2 Councillors to reconsider taking on Landscape Services from MK Council – See backing papers.
a)	Vote to take on Landscape Services from MK Council.
b)	Vote to defer to the next MK Council phase.
c)	Vote not to proceed.
87/22	Policy: To discuss and vote to adopt the Allotment Terms and Conditions reference number ATCSPC190922, as agreed at the Allotment Committee meeting on the 26 th September 2022.

88/22	Autumn Newsletter Council to retrospectively review and approve the Autumn newsletter.
89/22 a) b)	Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.
90/22 a) b)	Confidential - Part 2 Consideration of matters related to the following items: To approve and sign the confidential minutes from the Main meeting held on 17 th August 2022. To approve and sign the confidential minutes from the Allotment Committee meeting held on 20 th June 2022 (Present at meeting was PK,SK,LM,CN).