

14th October 2022

Minutes of the **Extraordinary Meeting** for Stantonbury Parish Council held on
Wednesday 5th October 2022 at 7.00pm
at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX
For the purpose of transacting the business as set out below.

Minutes

	Chair's Welcome and Introduction to meeting	Actions
72/22	<p>Present: Cllr L Morgan (LM) - Chair Cllr C Northwood (CN) - Vice-Chair Cllr E Seaborne (ES) Cllr A Ronaldson (AR) Cllr P McGahan (PM) Cllr S Kennedy (SK) Cllr P Kirkham (PK) Cllr A Anwar (AA) – joined the meeting at 7:05 pm Cllr S Agintas (SA) – joined the meeting at 7:15 pm Cllr G Davison (GAD) – joined the meeting at 7:16 pm</p> <p>Mrs D Moore- Proper Officer (DM) Mrs S Espey – Responsible Financial Officer (SE)</p> <p>Breakthrough Communications x2 representatives via zoom</p>	
73/22	<p>Apologies for Absence: Cllr J Kite - Agreed by 7 votes for.</p>	
74/22	<p>Declarations of Interest: None</p>	
75/22	<p>Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). - N/A</p>	
76/22	<p>Chair's Remarks: Update on Community Infrastructure Fund 2023 – 2024 Chair updated the council that the 3 suggestions provided did not meet the criteria,</p> <ul style="list-style-type: none"> • We did not receive authorisation from MKCC to install the kissing gate at Blue Bridge. • We enquired to install a barrier at the Community Hub however the car park must remain open at all times. • RFO is looking at S106 funds for notice boards. 	RFO
	Cllr Abid Anwar joined the meeting at 7:05pm	

Signature Date

77/22	<p>Minutes:</p> <p>a) Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 17th August 2022 at 7pm. Agreed by 8 votes for.</p> <p>b) Allotment Committee to approve and sign the Minutes of the Allotment Committee held on Monday 20th June 2022. (Present at meeting was PK,SK,LM,CN). Agreed by 4 votes for.</p>	
78/22	<p>Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen. N/A</p>	
79/22	<p>Presentation: Breakthrough Communications – reference new subscription (Council Hive) Chair welcomed the representatives to the meeting. Breakthrough Communications explained what would be included in the subscription.</p> <p>Chair asked council for questions, after the discussion chair thanked the representatives and they left the meeting.</p>	DM
	<p>Cllr S Agintas joined the meeting at 7:15pm Cllr G Davison Joined the meeting 7:16pm</p>	
80/22	<p>Subscriptions:</p> <p>a) Council to discuss and consider subscription “Council Hive” £1493.00 plus VAT. – All agreed not to purchase subscription and to revisit in the future</p> <p>b) Council to vote to pay for subscription from the General Reserves.</p> <p>After discussion council all agreed not to purchase subscription and to revisit in the future. 10 votes against.</p>	
81/22	<p>Reports:</p> <p>a) Ranger Supervisor report – Agreed by 10 votes for</p>	
82/22	<p>Finance:</p> <p>a) Payments Made August 2022 – Agreed by 10 votes for.</p> <p>b) Retrospectively agree Payments Due September 2022 over £1,000 - Agreed by 10 votes for.</p> <p>c) Monthly Bank Summary - Agreed by 10 votes for.</p> <p>d) Council to agree Allocation of Reserves at September 2022 - Agreed by 10 votes for.</p>	

Signature Date

83/22	Notification of Correspondence from External Auditor: In accordance with Financial Regulations 2.10 Council to note email query from PKF Littlejohn, External Auditor regarding Asset Register explanation of inconsistency received 03/09/22– RFO provided detailed reply on 06/09/22 – Agreed by 10 votes for.	
84/22	AGAR 2021-2022 Council to note Completion of Audit letter received from PKF Littlejohn, External Auditor on 08/09/22 – See External Auditor and Report in which it was stated that no matters have come to their attention giving cause for concern. In accordance with The Accounts and Audit Regulations 2015 (SI2015/23) a public notice has been published – Agreed by 10 votes for.	
85/22	External Auditor Finance Committee recommends to Full Council to continue using the Smaller Authorities Audit Appointments (SAAA) central external auditor appointment arrangements. This was agreed at the Finance Committee meeting 31 st August 2022 agenda item 27/22 – Agreed by 10 votes for.	
86/22	Devolved Services: Deferred from previous meeting pending a report reference agenda item 64/22, as per our Standing Orders (7a) a Special Motion request by 2 Councillors to reconsider taking on Landscape Services from MK Council a) Vote to take on Landscape Services from MK Council. b) Vote to defer to the next MK Council phase. c) Vote not to proceed. Chair asked the councillors how they wish to proceed, each councillor was asked to comment. After a discussion Cllr Davison proposed to defer this item, and Cllr Morgan second this. It was agreed 9 votes to defer back to the Devolved Services Committee meeting on the 9th November 2022 at 10:30. 1 abstained .	
87/22	Policy: To discuss and vote to adopt the Allotment Terms and Conditions reference number ATCSPC190922, as agreed at the Allotment Committee meeting on the 26 th September 2022. – Agreed by 6 votes for, 4 abstained.	JH / ST
88/22	Autumn Newsletter Council to retrospectively review and approve the Autumn newsletter. – Agreed by 9 votes for 1 abstained.	
89/22 a)	Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2) – Agreed by 10 votes for.	

Signature Date

b)	Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting – Agreed by 10 votes for.	
90/22	<p>Confidential - Part 2 Consideration of matters related to the following items:</p> <p>a) To approve and sign the confidential minutes from the Main meeting held on 17th August 2022. – Agreed by 9 votes for 1 abstained.</p> <p>b) To approve and sign the confidential minutes from the Allotment Committee meeting held on 20th June 2022 (Present at meeting was PK,SK,LM,CN). – Agreed by 4 votes for.</p>	

Meeting closed 7:58pm

Signature Date

(exceptional
Circumstances)

Grant Application Form

Please complete all boxes, using the attached notes for help. If you are still unsure how to respond to any of the questions, please contact the Parish Office.

Your name	Nia Haines
Your contact number	[REDACTED]
Your email address	[REDACTED]
What is the name of your group or organisation?	YMCA Milton Keynes
Charity Commission Number?	1125743
What are the aims and objectives of organisation?	<p>YMCA is the only provider of supported housing dedicated to young adults aged 18-35 in Milton Keynes. To date we have supported more than 10,000 local young people.</p> <p>We provide a safe place to live for over 200 young people in our new campus who have either experienced homelessness or who are at risk of homelessness.</p> <p>In addition to housing, we provide practical, emotional and employment support to enable our residents to achieve their full potential.</p> <p>Please click here to watch a video about how we support our residents to belong.</p>
Do you have a Constitution or Terms of Reference?	Yes
Do you have an up to date set of accounts?	Yes
Have you carried out all legal obligations?	Yes
Where is your organisation based?	Central Milton Keynes, MK9 2NR
Please describe the project for which you are seeking a grant	<p>As part of the holistic support offered to all residents of YMCA MK we provide a comprehensive programme of activities. This includes a range of physical activities such as football, badminton, cycling and walking as well as therapeutic activities such as music, crafts and cooking. Activities are held daily and at various times so that they are accessible to all residents and take place 7 days per week. We aim to provide an average of 40 sessions per month and activity sessions vary in length.</p> <p>Activities are vital to improving the well-being of our residents. They provide structure and routine to the day, both of which support residents to become work ready. Activities also provide an additional and informal layer of support to residents – this</p>

	<p>is in addition to mental health and key-worker support. Finally, activities help us create the community feel we aspire to on campus, something that was initially planned but difficult to deliver under COVID-19 restrictions.</p> <p>We are seeking funding to support our activities programme. We have Physical and Therapeutic Activities Leads both of whom deliver high quality and regular sessions, using their experience to build rapport with vulnerable residents. Expenses are incurred booking courts, purchasing equipment or paying for experts to deliver sessions and it is for these costs that we are seeking funding. The total cost of the project is £12,000, giving the team a budget of £1,000 per month. Fixed weekly costs are £50 for the hire of the football pitch and £35 for an external music provider. Other costs are ad hoc and dependent on resident wishes, these could include hiring a sports hall for badminton, buying cooking/craft supplies or hiring a mini-bus for a trip.</p> <p>An average of 73 residents participate in activities monthly. An average of 72 sessions of activity are provided monthly and our young people are engaging with an average of over 500 hours of activity monthly.</p>
What is the total cost of your project?	£ 12,000
What is the amount of grant you are requesting?	£ 1,000
What are your plans to get further funds for the project? (if applicable)	<p>We have some funding already in place for this project;</p> <p>£1,000 from Arnold Clark Foundation £2,000 from The Fine and Country Foundation £1,000 from Wolverton and Greenleys Town Council £500 from Monkston and Kent's Hill Parish Council £500 from Loughton and Great Holm Parish Council £100 from The Blakemore Foundation</p> <p>Total secured £5,100</p> <p>We have the following applications pending;</p> <p>£1,000 Stony Stratford Parish Council £1,000 New Bradwell Parish Council £1,000 Walton Community Council £1,000 Shenley Church End Parish Council</p>
When is your project starting?	This project is ongoing.
When is it due to end?	N/A
Are you willing for Stantonbury Parish Council to publish your Grant information?	Yes

<p>Please describe how it will benefit the residents of Stantonbury Parish</p>	<p>This year we have had 3 residents who identify most strongly with Stantonbury Parish – the number will be higher as not all residents are willing to give these details and many answer MK as a whole rather than identify a specific parish.</p> <p>In addition to the benefits to our young residents, and to their loved ones, there are also benefits to the Parish through some of the most disadvantaged in our community getting much needed support and ultimately finding employment. According to the HACT social calculator the financial benefit to society of a young person playing football is £3,101, whilst having a hobby could have a social benefit of £1,515.</p> <p>We are an important part of the Milton Keynes community, working closely with MK Council, the MK Community Foundation and other local groups through the MK Homelessness Partnership.</p>
<p>How many residents will benefit?</p>	<p>The 3 residents we have supported this year benefit directly and their friends and family benefit indirectly as they get the support they need.</p> <p>As mentioned above there are benefits to the whole parish as some of the most disadvantaged in our community have access to safe and secure accommodation and support services.</p>

If you are successful in your application, please provide details of the bank account where you would want the grant to be paid.

<p>Account payee</p>	<p>YMCA Milton Keynes Limited</p>		
<p>Bank name</p>	<p>NatWest</p>		
<p>Bank sort code</p>	<p>[REDACTED]</p>	<p>Bank account no.</p>	<p>[REDACTED]</p>

If applicable, please provide the following information with your application *(please circle)*:

- A copy of your Constitution or Terms of Reference Yes
- A copy of your most up to date set of accounts, showing a full year Yes
- Any other information that might better inform the Council about your application Yes

If you are unable to provide any of the above, please explain why below?

I hereby certify that, to the best of my knowledge, the information given is complete and accurate. I also confirm that I have read and understand the accompanying terms and conditions as currently applied to all grant applications made to Stantonbury Parish Council.

Signed: 

Date 7 September 2022

Position held: Fundraising Officer

FOR OFFICE USE ONLY

Date received	_07_/_09_/_22_
Logged	_08_/_09_/_22_
Our Reference Number	04-2022
Acknowledgement sent	_26_/_09_/_22_
RFO review deadline	15/09/22
RFO review complete	15/09/22
Councillor appointed	_27_/_09_/_22_
Reviewing Councillor	P Kirkham
Councillor review deadline	_05_/_10_/_22_
Councillor review complete	03/10/2022
Grants this year	0
Category	Cat 2
Date of meeting for decision	_19_/_10_/_22_
Council decision	
Amount awarded	
Outcome letter sent	_/_/_
Payment made	_/_/_
3-month check date	_/_/_
Report received	
Final check date	_/_/_
Report received	

RFO Comment	<p>15.09.22</p> <p>I am satisfied we have enough information from the applicant to consider this. Be mindful that applications outside of the parish can only be considered from 1st October.</p>
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Councillor Comment	Positive consideration – The team work very hard and always need financial assistance.
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Councillor Grant Questions

Grant application: 04-2022


Councillor: PETER E. KIRKHAM

<p>Are you applying for a grant from any other Parish or MKC? If so who?</p>	<p>For activities costs we have applied to New Bradwell, Ashland + Simpson, Walton Community Council, Shenley Church End, Stony Stratford, Loughton.</p>
<p>Does the group get any financial help from anywhere else? Fundraising, donations, MKC etc.</p>	<p>Yes, we have a fundraising team who seek funding from grants & trusts. We seek community support with our Community fundraiser. Housing paid through rents, all services through f/r activity.</p>
<p>Has the group had a grant from SPC previously? If so how much and when?</p>	<p>£1,000 in 2019.</p>
<p>Is this an umbrella group? Will another group benefit from the grant?</p>	<p>No, we are a standalone local charity, responsible for raising our own funds.</p>
<p>Has the group done research to get the best price for what they want to use the grant for.</p>	<p>Yes, the activities team seek the best prices for anything spent.</p>
<p>Has the group provided detailed accounts?</p> <ul style="list-style-type: none"> • If so have you gone through them in detail? • If you do not understand them talk to RFO. • How much working capital do they have? 	
<p>How will the group support themselves over the next year?</p>	<p>We support ourselves with rental income, a fundraising income. We also have 3 social enterprises we hope will begin generating income.</p>
<p>Is there any other way the Parish Council can help? Advertising etc</p>	<p>It would be great if the P.C. could advertise our Christmas Campaign, Soupfest, and/or hold a Soup Supper.</p>
<p>How often does the group meet?</p>	<p>YMCA MKC is a 24/7 service. Activities are available daily - on average 4 daily.</p>

Do the group members pay any subscription?	Residents pay rent + service charge. Activities are free of charge to attend.
Can they match fund?	We have some funding secured at the moment including fine + Country, Arnold Clark, Wolverton,
Have you invited to pitch at main meeting? Above £250.00	Blakemore, Monkston, Loughton, Keap, Ashland + Simpson, YES

Councillors notes

PLEASE MAKE THIS A POSITIVE CONSIDERATION
 THE TEAM WORK VERY HARD AND ALWAYS
 NEED FINANCIAL ASSISTANCE

Signed: 

Dated: 3 Oct. 2022

Rangers Report September 2022

Tip run

1320 KG of waste has been taken to the tip.

Street signs

All street signs have been cleaned on Stantonbury.



Bulb planting

We have started planting bulbs in Stantonbury and will be planning more in the rest of the Parish over the next couple of months.



Shopping Trolleys

We have a lot of shopping trolleys that are being left all over the Parish. We return them to the store, but they are not only from the local supermarket but from other retailers and DIY stores across MK.



Skip amnesty

Another great day at the skip amnesty on Bancroft. Two skips filled and lots of scrap metal taken away.



Nitrous Oxide

We have found lots of Nitrous oxide gas canisters throughout the Parish and removed them. There are two sizes of canisters a small silver one and a large catering one. Nitrous oxide is used recreationally as inhalation can induce euphoria, relaxation, and a hallucinogenic state. Long-term or habitual use can lead to severe neurological damage



The Community hub

We have been cutting back some of the overgrown bushes at the Community Hub so that we could plant some spring bulbs. We have also cut away all the bushes that had covered a bench. There is also an apple tree and four plum trees that are in need of some pruning over the autumn ready for spring.



David Outram

Parish Ranger Supervisor

D & L Environmental

Enforcement activities month of August/September 2022 (Stantonbury Parish Council)

With COVID 19. I have continued to work in a safe manor, as always wearing disposable glove when investigating fly-tipping/waste issues,

If I needed to speak to a resident I have maintained social distancing at all times,

I have attended two of the skip Amnesty days so far

Estate,	Activities	Outcome	Extraordinary
Bradville	<p>16 Fly tips in this area</p> <p>Bishopstone resident complaint about feeding pigeons,</p> <p>Abby Way Drinker</p>	<p>All of the flytips have been investigated, And reported to mkc for removal,</p> <p>I have been observing this issue and have written to the residents around this</p> <p>This was brought to my attention by Neil the Ranger who witnessed a gentlemen drinking around the open space that leads from Abby Way to, the play area at Meccers Drive, I have spoken to him and advised him that he shouldn't be drinking in this area, and also that if he is caught leaving litter around he will be issued with a FPN</p>	<p>One this is currently under investigation by MKC ECU as a result of myself finding evidence with the fly tip which came from a resident who was evicted from their property</p> <p>UPDATE- I did also visit one if the residents whom is freezing the pigeons, I've explained to her this is littering, the only issue with this is that the grass verge in front of property is not mkc owned, I've spoken to John Bonnicott at mkc who has also dealt with this issue, he us going to reopen the file and speak to them also</p>

	<p>Harrowden waste at the rear from a new fence</p> <p>Waste out early</p>	<p>I visited the property and spoke to the resident who removed the waste the next day</p> <p>I've spoken to 2 resident in Harrowden and 1 in Crispin about putting their waste out early, the all were given the waste recycling leaflets,</p>	
<p>Bancroft Bancroft Park Oakridge Park</p> <p>Bluebridge Linford wood</p> <p>Stantonbury Fields</p>	<p>Normal patrols around these areas</p> <p>I have found some of the gas/nos canisters at the edge of the Asda car park</p> <p>Littering offence, 18/01/2022</p>	<p>These have been removed</p> <p>This is one which I came across and passed all the information onto MKC ECU who managed to track down the culprit and issue with a FPN</p>	<p>The FPN was not paid and I will now be attending court in October of this year to help MKC ECU prosecute further UPDATE - Unfortunately MKC legal department have decided not to pursue this case as the resident had come up with a defence,</p>
Stantonbury	<p>38 Flytips/waste issues</p> <p>Fly posting from some paving companies</p> <p>Walshs manor resident complaint</p>	<p>All have been investigated and then cleared by Mkc/Serco</p> <p>These have been removed and reported to MKC for further investigation</p> <p>Resident had call the office to say that one of their neighbours was fly tipping, I went along to the property, the waste was on the</p>	<p>2 has been found with evidence and is currently under investigation</p>

	<p>Rowle close fly tip,</p> <p>Jennings issues with gas canisters being dumped,</p> <p>Ormonde pile of cardboard</p>	<p>residents front garden, they did remove the waste within a few days,</p> <p>I received a phone call from one of the Mkc Enforcement officers to say there was a fly tip in progress and could I attend on their behalf as they were on another job,</p> <p>This was brought to our attention by Paul Baxter,</p> <p>Lots of cardboard boxes on the grass verge, I examined these and found address labels on them relating to and address in Ormonde</p>	<p>I attended to find both police/ ambulance and serco in attendance, unfortunately one of the residents had health issues and was being sectioned, Serco cleared the waste and no further action was taken,</p> <p>A CCTV camera was installed by Crimewave, this ASB has since stopped, but we have had a couple of fly tips caught on the CCTV and are now in the hands of MKC ECU</p> <p>I spoke with the resident concerned and explained to them the correct waste procedures for cardboard recycling, they removed the boxes for me,</p>
Graffiti issues	None reported		
Abandoned Vehicles	<p>Two vehicles in Bluebridge</p> <p>Two vehicles in Stantonbury</p> <p>Spencer, stolen motorcycle</p> <p>Caravan Crosslands</p>	<p>Reported to MKC AV for further investigation</p> <p>Reported to MKC AV for further investigation</p> <p>I came across this motorcycle in Spencer, after some checks I noticed there was damage to the ignition, Richard Bolt PSCO attended</p> <p>A caravan keeps coming and going at the bottom of Crosslands, thus was reported to mkc ECU who did attend but the caravan had gone when they arrived</p>	<p>These have been removed</p> <p>These have been removed</p> <p>It was stolen, Richard had the motorcycle removed that day</p> <p>It has since reappeared, I have contacted Mkc Ecu again who are now dealing with it.</p>

Dog Fouling	Outcome
Dog fouling patrols	I have been conducting several dog fouling patrols around the areas concerned speaking to dog owners advising them how to clear up after their dogs and the correct way to dispose the dog waste, I have also continued to put up the new PSPO signs

	on lamposts, Again it has been hit and miss with Stanton low area with dog fouling, particularly the canal side were the grass is quite long,
Regular patrols	I continue to patrol all the areas covered by SPC, on the lookout for dog fouling, fly tipping etc, The issue of the gas canister seems to have slowed down a little, I am only finding the odd one here and there across the parish area. I attended the two skip Amnesty events over the past two months

Payments Made

Stantonbury Parish Council

For the period 1 September 2022 to 30 September 2022

Date	Description	Reference	Amount
01 Sep 2022	AAT	Membership Fee	£ 167.00
01 Sep 2022	Milton Keynes Council	Business Rates	£ 836.00
02 Sep 2022	Milton Keynes Council	Business Rates	£ 177.00
05 Sep 2022	Xero (UK) Ltd	Subscription	£ 49.20
07 Sep 2022	Aldi	GP Sundries	£ 2.30
07 Sep 2022	BrightHR DD	HR Services	£ 99.62
07 Sep 2022	O2 DD	Telephone	£ 27.05
08 Sep 2022	Soldo DD	Bank Charges	£ 12.60
09 Sep 2022	COOP	GP Sundries	£ 4.15
09 Sep 2022	Society Of Local Council Clerks	Membership Fees	£ 270.00
12 Sep 2022	COOP	GP Sundries	£ 1.50
12 Sep 2022	SumUp Payments	Bank Charges	£ 0.30
13 Sep 2022	fuelGenie DD	Vehicle Expenses	£ 192.39
14 Sep 2022	ASDA	GP Sundries	£ 5.99
14 Sep 2022	Smith Recycling (MK) Limited	Rubbish Amnesty	£ 312.00
14 Sep 2022	SumUp Payments	Bank Charges	£ 1.69
21 Sep 2022	Aldi	GP Sundries	£ 1.15
21 Sep 2022	COOP	GP Sundries	£ 4.60
21 Sep 2022	SumUp Payments	Bank Charges	£ 0.25
21 Sep 2022	Tesco	Bulbs	£ 50.00
21 Sep 2022	Virgin Media Business DD	Telephone	£ 33.60
21 Sep 2022	Wave DD	Wylie Utilities	£ 46.05
21 Sep 2022	Wave DD	Kingsfold Utilities	£ 59.24
22 Sep 2022	Amazon	GP Sundries	£ 8.49
22 Sep 2022	Amazon	GP Sundries	£ 13.97
22 Sep 2022	Amazon	Stationery	£ 32.45
22 Sep 2022	Amazon	Stationery	£ 50.29
22 Sep 2022	Amazon	Stationery	£ 55.22
22 Sep 2022	Bucks LGPS Pension Scheme	Payroll - Pension	£ 4,378.82
22 Sep 2022	COOP	Macmillan	£ 9.90
22 Sep 2022	Defib Warehouse	Parish Equipment	£ 124.74
22 Sep 2022	First Avenue Supplies Limited	Ranger Uniform	£ 60.00
22 Sep 2022	Geoffrey Leaver	Legal Fees	£ 2,278.00
22 Sep 2022	HMRC	Payroll - PAYE	£ 3,893.66
22 Sep 2022	Jackie Bennett	02 Cleaning Services	£ 264.00
22 Sep 2022	Marcus Young	Waste Management Services	£ 1,086.72
22 Sep 2022	Microsmiths	IT Services	£ 144.00
22 Sep 2022	Microsmiths	IT Equipment	£ 962.40
22 Sep 2022	Milton Keynes Play Association	Summer Events	£ 2,721.90

22 Sep 2022	Partyrama	Macmillan	£ 12.55
22 Sep 2022	PKF Littlejohn	Audit Fees	£ 1,200.00
22 Sep 2022	Royal Mail	Postage	£ 0.68
22 Sep 2022	Skyline Taxis	Cllr Travel Expenses	£ 152.20
22 Sep 2022	Smiths Fire LLP	Wylie Security	£ 60.90
22 Sep 2022	Smiths Fire LLP	CH Security	£ 71.40
22 Sep 2022	Smiths Fire LLP	Kingsfold Security	£ 76.20
22 Sep 2022	Smiths Fire LLP	Kingsfold Security	£ 106.44
22 Sep 2022	Smiths Fire LLP	Kingsfold Security	£ 180.00
22 Sep 2022	Smiths Fire LLP	Wylie Security	£ 180.00
22 Sep 2022	Smiths Fire LLP	Kingsfold Security	£ 180.00
22 Sep 2022	Smiths Fire LLP	Wylie Security	£ 180.00
22 Sep 2022	Smiths Fire LLP	CH Security	£ 216.00
22 Sep 2022	Smiths Fire LLP	CH Security	£ 216.00
22 Sep 2022	Total Energies DD	Utilities	£ 17.10
22 Sep 2022	Viking	Stationery	£ 95.78
23 Sep 2022	Ringgo	Travel Expenses	£ 5.15
23 Sep 2022	WEL Medical	Parish Equipment	£ 47.94
26 Sep 2022	Cllr Allowances	Payroll - Cllr Allowances	£ 602.50
26 Sep 2022	Heart Internet DD	Website Services	£ 23.98
26 Sep 2022	Payroll	Payroll - Staff Salaries	£ 10,590.73
27 Sep 2022	Aldi	GP Sundries	£ 1.45
27 Sep 2022	Aldi	GP Sundries	£ 2.10
27 Sep 2022	Timpson	Allotment Maintenance	£ 17.00
27 Sep 2022	wilko	Hampers	£ 34.95
28 Sep 2022	Aldi	Community Projects	£ 30.00
28 Sep 2022	COOP	Macmillan	£ 5.15
28 Sep 2022	Heart Internet DD	Website Services	£ 143.86
28 Sep 2022	Timpson	GP Sundries	£ 16.00
29 Sep 2022	Aldi	GP Sundries	£ 0.65
30 Sep 2022	Euro Car Parts	Vehicle Expenses	£ 11.52
30 Sep 2022	Land Registry	Professional Fees	£ 3.00
30 Sep 2022	Land Registry	Professional Fees	£ 6.00
30 Sep 2022	Mirus DD	Printing	£ 251.98
30 Sep 2022	Timpson	Allotment maintenance	£ 22.50
Total			£ 33,199.95

Signed: **Date:**.....

Chair - Stantonbury Parish Council

Signed:..... **Date:**.....

**Payments Due Over £1000
Stantonbury Parish Council
October 2022**

Payable	Reference	Total
Crimewave Limited	CCTV Services	£ 7,128.00
S2D LEAFLETS LTD	Newsletter	£ 2,589.60
D&L Environmental	Enforcement Services	£ 1,394.25
Milton Keynes CAB	Citizens Advice Bureau Services	£ 1,350.00
Tickford Keyholding Ltd	Keyholding	£ 1,062.00
Staff Expenses	Travel	£ 28.71
Total Payables		£17,877.40

Signature: **Date:**

Chair - Stantonbury Parish Council

Signature: **Date:**

Stantonbury Parish Council - Bank Summary

Bank Summary Stantonbury Parish Council From 1 September 2022 to 30 September 2022

Add Summary

Bank Accounts	Opening Balance	Cash Received	Cash Spent	Closing Balance
CCLA PSDF - 0143380001PC	200,510.46	275.18	0.00	200,785.64
Charity Bank	120,895.09	281.77	0.00	121,176.86
Co-operative Bank Current	157,456.37	226,140.66	32,937.50	350,659.53
Nationwide Savings	135,806.08	61.58	0.00	135,867.66
Petty Cash	138.20	0.00	28.04	110.16
Santander Current	1,562.66	0.00	9.00	1,553.66
Santander Savings	122,722.92	69.83	0.00	122,792.75
Soldo Prepaid Debit Cards	2,453.18	0.00	223.17	2,230.01
SUMUP Card Charges Taken at Source	0.00	2.24	2.24	0.00
Unity Trust Bank - Instant Access Account	85,124.75	128.74	0.00	85,253.49
Total	826,669.71	226,960.00	33,199.95	1,020,429.76

This report includes transfers between bank accounts. The dashboard 'Total cash in and out' graph excludes bank transfers.

Qtrly Income & Expenditure

Stantonbury Parish Council

For the 3 months ended 30 September 2022

Account	Jul-Sep 2022	Apr-Jun 2022	Jan-Mar 2022	Oct-Dec 2021	Jul-Sep 2021
Income					
Precept	221,004.27	221,004.26	0.00	0.00	197,209.76
Income BH One-off Events	0.00	2,515.00	0.00	0.00	0.00
Total Income	221,004.27	223,519.26	0.00	0.00	197,209.76
Other Income					
Allotment Revenue	27.89	14.73	3.75	2,050.13	30.54
Income Community Projects	1,857.50	0.00	0.00	275.00	0.00
Interest Income	1,443.47	379.11	184.29	129.22	129.65
Other Income	0.00	7,777.40	5,115.00	524.00	1,283.00
Council Tax Grant Income	4,850.00	4,850.00	0.00	0.00	4,850.50
Income - Section 106	7,710.00	0.00	0.00	0.00	0.00
Total Other Income	15,888.86	13,021.24	5,303.04	2,978.35	6,293.69
Total Income	236,893.13	236,540.50	5,303.04	2,978.35	203,503.45
Expenditure					
4210 Landscape Maintenance	0.00	0.00	0.00	21.07	0.00
4230 Parish Equipment	7,553.79	921.17	0.00	0.00	0.00
4235 Parish Fixtures	8.29	119.88	0.00	120.00	0.00
4240 Dog Waste Bin Emptying	2,499.20	2,423.20	2,301.00	2,301.00	2,404.67
4250 Enforcement Services	1,790.25	2,268.75	2,013.00	2,013.00	1,930.50
4120 Allotment Maintenance	98.65	0.00	0.00	160.00	155.00
4130 Allotment Utilities	0.00	93.13	0.00	308.09	0.00
4835 Devolved Services Reserves	0.00	0.00	0.00	2,494.97	420.00
4750 Rangers Vehicle Expenses	1,341.04	2,198.98	1,071.72	1,984.72	243.31
4270 Rangers Uniform	280.00	0.00	765.88	0.00	0.00
4280 Rangers Sundries	511.80	294.25	1,026.78	195.23	126.24
4630 Wylie Maintenance	21.67	0.00	60.00	0.00	19.98
4740 Wylie Utilities	154.69	772.76	(77.02)	455.72	639.24
4635 Wylie Security and Fire Safety	643.85	0.00	737.70	180.27	148.77
4745 Wylie Rates	0.00	0.00	1,771.45	0.00	0.00
4620 Kingsfold Maintenance	104.00	(270.22)	1,589.57	1,246.78	0.00
4610 Parish Office Cleaning Services	951.32	869.26	785.26	821.26	461.80
4730 Kingsfold Rates	0.00	0.00	8,358.25	0.00	0.00
4735 Kingsfold Utilities	422.41	805.15	1,399.08	909.66	307.46
4625 Kingsfold Security and Fire Safety	837.69	1,000.49	348.90	246.27	393.39
4530 Printing	0.00	0.00	498.15	415.82	413.33
4760 Stationery	494.95	628.11	147.32	397.89	858.23
4765 Postage	16.78	25.36	121.14	37.68	31.17
4520 IT, Telephone, PC, Printing, Website & Software Services	1,694.77	1,423.92	6,355.63	4,189.40	3,123.32
4535 Office Equipment	377.65	838.27	0.00	135.00	0.00
4525 Computer Equipment	510.00	175.80	1,007.37	1,033.90	7,086.20
4540 Website Services	0.00	0.00	0.00	0.00	104.90
4850 Covid Related Expense Reserves	0.00	0.00	0.00	0.00	199.00
4390 Newsletter	0.00	2,508.00	2,065.53	0.00	2,649.93
4550 CAB Citizens Advice Bureau	1,350.00	1,125.00	1,350.00	562.50	0.00
4310 Community Projects Grants & Donations	0.00	1,250.00	1,000.00	0.00	0.00
4370 Community Projects - CCTV Crimewave	5,940.00	6,030.00	5,850.00	5,850.00	0.00
4360 Community Project Events - PITP/BH Reopening	0.00	637.60	0.00	0.00	1,443.48
4330 Community Projects Over 65's Hospitality & Hampers	127.43	0.00	0.00	113.40	0.00
4340 Community Projects Summer Events	4,587.30	0.00	0.00	0.00	3,654.78
4350 Community Projects New	0.00	0.00	4,501.70	0.00	0.00
4335 Community Projects Coach Trips Xmas Market	0.00	0.00	0.00	540.00	0.00
4830 Project - Skatepark Reserves	0.00	0.00	0.00	0.00	4,000.00
4840 Neighbourhood Plan Reserves	0.00	0.00	0.00	58.66	0.00
4820 From Specific Reserves	(958.33)	5,254.00	0.00	0.00	8,421.51
4480 Staff Training	40.00	80.00	890.00	605.00	537.00
4446 Councillor Travel & Subsistence	357.39	382.35	537.07	321.59	408.70
4410 Staff Recruitment	0.00	0.00	46.00	199.00	0.00
4415 HR Services	260.22	260.22	260.22	260.22	260.22
4420 Salaries	44,088.68	42,723.79	32,764.17	30,038.84	31,209.88
4421 National Insurance Employers	3,273.89	0.00	2,760.16	2,409.15	897.10
4431 Pensions Costs	11,066.39	10,056.50	8,223.87	7,539.81	7,833.73
4485 Councillor Training	0.00	70.00	581.00	140.00	328.00
4445 Councillor Allowances	2,092.50	2,082.50	2,250.00	2,125.00	1,875.00
4790 Legal and Professional fees	1,773.67	4,868.00	4,000.00	4,660.00	1,790.00
4710 Parish Insurance	0.00	3,062.61	68.00	0.00	0.00
4795 Audit Fees	1,000.00	500.00	500.00	0.00	1,000.00
4705 Bank Charges	52.37	34.35	41.59	31.79	14.70

4720 Subscriptions and memberships	452.00	1,612.52	141.90	25.00	482.00
4590 General Purpose Sundries	321.51	183.10	360.55	131.82	215.63
4560 Hospitality	26.00	136.59	204.76	28.71	14.50
4388 CH Cleaning	36.00	135.00	0.00	0.00	0.00
4384 CH Printing/Stationery/Marketing	0.00	60.00	0.00	0.00	0.00
4389 CH Security/Fire Services	714.50	0.00	0.00	0.00	0.00
4361 CH Jubilee	0.00	1,034.23	0.00	0.00	0.00
4450 Staff Travel & Subsistence	14.15	4.50	0.00	0.00	0.00
4385 CH Utilities	26.39	1,558.43	0.00	0.00	0.00
4337 Community Projects Coach Trips Seaside	3,020.00	0.00	0.00	0.00	0.00
4380 CH Building Maintenance	1,654.50	315.00	0.00	0.00	0.00
4371 Community Projects - Rubbish Amnesty / Skips	650.50	1,999.23	0.00	0.00	0.00
Total Expenditure	102,279.86	102,551.78	98,677.70	75,308.22	86,102.67
Contribution to/(from) Reserves	134,613.27	133,988.72	(93,374.66)	(72,329.87)	117,400.78

Budget Variance
Stantonbury Parish Council
For the period to 12 October 2022

Income	YTD Actual	YTD Budget	Var GBP	Var %
Precept	£442,008.53	£442,008.00	£0.53	0%
Allotment Revenue	£3,134.59	£2,700.00	£434.59	16%
Council Tax Grant Income	£9,700.00	£9,700.00	£0.00	0%
Income - Section 106	£7,710.00	£0.00	£7,710.00	
Income Community Projects	£1,865.00	£2,244.00	£-379.00	-17%
Interest Income	£1,906.35	£204.00	£1,702.35	834%
Other Income	£7,777.40	£744.00	£7,033.40	945%
Income BH Community Cafe	£0.00	£10,008.00	£-10,008.00	-100%
Income BH One-off Events	£2,515.00	£6,276.00	£-3,761.00	-60%
Income BH Regular Hall Bookings	£0.00	£12,000.00	£-12,000.00	-100%
Total Income	£476,616.87	£485,884.00	£-9,267.13	-2%

Less Expenses	YTD Actual	YTD Budget	Var GBP	Var %
4120 Allotment Maintenance	£98.65	£1,020.00	£-921.35	-90%
4130 Allotment Utilities	£93.13	£540.00	£-446.87	-83%
4220 Playground Maintenance	£0.00	£1,020.00	£-1,020.00	-100%
4225 Match Funding Projects	£0.00	£10,020.00	£-10,020.00	-100%
4230 Parish Equipment	£8,474.96	£1,500.00	£6,974.96	465%
4235 Parish Fixtures	£128.17	£2,520.00	£-2,391.83	-95%
4240 Dog Waste Bin Emptying	£5,744.80	£11,040.00	£-5,295.20	-48%
4250 Enforcement Services	£4,694.25	£9,300.00	£-4,605.75	-50%
4260 Motor Vehicles	£0.00	£3,000.00	£-3,000.00	-100%
4270 Rangers Uniform	£280.00	£996.00	£-716.00	-72%
4280 Rangers Sundries	£881.63	£1,020.00	£-138.37	-14%
4310 Community Projects Grants & Donations	£1,250.00	£6,000.00	£-4,750.00	-79%
4330 Community Projects Over 65's Hospitality & Hampers	£127.43	£1,500.00	£-1,372.57	-92%
4335 Community Projects Coach Trips Xmas Market	£0.00	£1,500.00	£-1,500.00	-100%
4337 Community Projects Coach Trips Seaside	£3,020.00	£3,000.00	£20.00	1%
4340 Community Projects Summer Events	£4,632.30	£9,000.00	£-4,367.70	-49%
4360 Community Project Events - PITP/BH Reopening	£637.60	£4,992.00	£-4,354.40	-87%
4361 CH Jubilee	£1,034.23	£0.00	£1,034.23	
4365 Community Projects - Other	£0.00	£4,992.00	£-4,992.00	-100%
4370 Community Projects - CCTV Crimewave	£11,970.00	£24,960.00	£-12,990.00	-52%
4371 Community Projects - Rubbish Amnesty / Skips	£2,649.73	£12,000.00	£-9,350.27	-78%
4380 CH Building Maintenance	£1,969.50	£15,000.00	£-13,030.50	-87%
4381 CH Hall/Cafe Equipment	£0.00	£5,004.00	£-5,004.00	-100%
4382 CH Computer Equipment	£0.00	£1,020.00	£-1,020.00	-100%
4383 CH IT/Tel Maintenance Services	£0.00	£3,144.00	£-3,144.00	-100%
4384 CH Printing/Stationery/Marketing	£60.00	£1,092.00	£-1,032.00	-95%
4385 CH Utilities	£1,584.82	£3,492.00	£-1,907.18	-55%
4386 CH Business Rates	£0.00	£4,992.00	£-4,992.00	-100%
4387 CH Insurances	£0.00	£3,000.00	£-3,000.00	-100%
4388 CH Cleaning	£171.00	£1,656.00	£-1,485.00	-90%
4389 CH Security/Fire Services	£714.50	£1,500.00	£-785.50	-52%
4390 Newsletter	£5,166.00	£9,000.00	£-3,834.00	-43%
4410 Staff Recruitment	£0.00	£1,500.00	£-1,500.00	-100%
4415 HR Services	£607.18	£1,200.00	£-592.82	-49%
4420 Salaries	£86,812.47	£219,996.00	£-133,183.53	-61%
4421 National Insurance Employers	£3,273.89	£14,004.00	£-10,730.11	-77%
4431 Pensions Costs	£21,122.89	£57,000.00	£-35,877.11	-63%
4445 Councillor Allowances	£4,175.00	£11,004.00	£-6,829.00	-62%
4446 Councillor Travel & Subsistence	£739.74	£1,248.00	£-508.26	-41%
4450 Staff Travel & Subsistence	£47.36	£744.00	£-696.64	-94%
4480 Staff Training	£120.00	£3,600.00	£-3,480.00	-97%
4485 Councillor Training	£70.00	£1,500.00	£-1,430.00	-95%
4520 IT, Telephone, PC, Printing, Website & Software Services	£3,161.69	£24,720.00	£-21,558.31	-87%
4525 Computer Equipment	£685.80	£8,040.00	£-7,354.20	-91%

4535 Office Equipment	£1,215.92	£1,800.00	-£584.08	-32%
4550 CAB Citizens Advice Bureau	£2,475.00	£6,000.00	-£3,525.00	-59%
4560 Hospitality	£202.59	£1,500.00	-£1,297.41	-86%
4590 General Purpose Sundries	£520.05	£1,500.00	-£979.95	-65%
4601 Kingsfold Refurbishment Development	£0.00	£4,992.00	-£4,992.00	-100%
4610 Parish Office Cleaning Services	£2,108.58	£3,744.00	-£1,635.42	-44%
4620 Kingsfold Maintenance	-£166.22	£3,000.00	-£3,166.22	-106%
4625 Kingsfold Security and Fire Safety	£1,838.18	£2,508.00	-£669.82	-27%
4630 Wylie Maintenance	£21.67	£1,020.00	-£998.33	-98%
4635 Wylie Security and Fire Safety	£643.85	£1,020.00	-£376.15	-37%
4705 Bank Charges	£92.01	£480.00	-£387.99	-81%
4710 Parish Insurance	£3,062.61	£3,000.00	£62.61	2%
4720 Subscriptions and memberships	£2,064.52	£2,760.00	-£695.48	-25%
4730 Kingsfold Rates	£0.00	£9,000.00	-£9,000.00	-100%
4735 Kingsfold Utilities	£1,227.56	£3,600.00	-£2,372.44	-66%
4740 Wylie Utilities	£927.45	£1,800.00	-£872.55	-48%
4745 Wylie Rates	£0.00	£1,992.00	-£1,992.00	-100%
4750 Rangers Vehicle Expenses	£3,702.40	£4,500.00	-£797.60	-18%
4760 Stationery	£1,207.31	£2,400.00	-£1,192.69	-50%
4765 Postage	£42.14	£480.00	-£437.86	-91%
4770 Planning Services	£0.00	£8,004.00	-£8,004.00	-100%
4790 Legal and Professional fees	£6,641.67	£10,008.00	-£3,366.33	-34%
4795 Audit Fees	£1,500.00	£2,400.00	-£900.00	-38%
4820 From Specific Reserves	£4,295.67	£0.00	£4,295.67	
Total Expenses	£209,821.68	£580,884.00	-£371,062.32	-64%

Account Transactions

Stantonbury Parish Council

For the period 1 July 2022 to 30 September 2022

Date	Description	Credit (GBP)
01 Jul 2022	Milton Keynes Council	£ 836.00
06 Jul 2022	Geoffrey Leaver	£ 850.00
14 Jul 2022	The Community Heartbeat Trust (Solutions)	£ 8,478.00
14 Jul 2022	Marcus Young	£ 986.88
22 Jul 2022	DYNO ROD	£ 1,668.00
22 Jul 2022	HMRC	£ 4,013.89
22 Jul 2022	Milton Keynes CAB	£ 1,125.00
22 Jul 2022	Bucks LGPS Pension Scheme	£ 5,084.80
22 Jul 2022	Crimewave Limited	£ 7,236.00
22 Jul 2022	EMW Law	£ 4,800.00
26 Jul 2022	Payroll	£ 11,990.59
01 Aug 2022	Milton Keynes Council	£ 836.00
03 Aug 2022	Glyn Hopkin Ltd	£ 744.96
10 Aug 2022	Bank Transfer from Co-operative Bank Current to Soldo Prepaid Debit Cards	£ 2,000.00
19 Aug 2022	Marcus Young	£ 925.44
19 Aug 2022	D&L Environmental	£ 536.25
19 Aug 2022	HMRC	£ 3,867.17
19 Aug 2022	Bill's Minibus & Coach Hire	£ 3,020.00
19 Aug 2022	Bucks LGPS Pension Scheme	£ 4,357.69
19 Aug 2022	Martin White Football Factory	£ 600.00
26 Aug 2022	Payroll	£ 10,548.01
30 Aug 2022	The Great Gappo	£ 720.00
01 Sep 2022	Milton Keynes Council	£ 836.00
22 Sep 2022	Geoffrey Leaver	£ 2,278.00
22 Sep 2022	PKF Littlejohn	£ 1,200.00
22 Sep 2022	Marcus Young	£ 1,086.72
22 Sep 2022	Microsmiths	£ 962.40
22 Sep 2022	HMRC	£ 3,893.66
22 Sep 2022	Milton Keynes Play Association	£ 2,721.90
22 Sep 2022	Bucks LGPS Pension Scheme	£ 4,378.82
26 Sep 2022	Payroll	£ 10,590.73
Total		£ 103,172.91

Stantonbury Parish Council - Review of Direct Debits - October 2022

Minute Reference:

	Company	What	When	Details
New	British Gas DD	CH Utilities	Monthly	Variable
	BRIGHTHR DD	HR Services	Monthly	£99.62 (inc VAT per mth)
	DVLA DD	Vehicle Tax	Annual	£290 (x2) per year
	fuelGenie DD	Vehicle Fuel	Monthly	Variable
	Heart Internet DD	Website	Annual	Variable
	Mirus DD	Photocopier	Monthly	Variable
	O2 DD	Rangers SIM only Mobiles/Tablets	Monthly	£28.80 (inc VAT per mth)
	PHS Group DD	Sanitary Services	Quarterly	£150.31 (inc VAT per qtr)
	Soldo DD	Prepaid Debit Cards (x3)	Monthly	£12.60 (inc VAT per mth)
	Virgin Media Business DD	Office Staff SIM only Mobiles	Monthly	£33.60 (inc VAT per mth)
	Wave DD	Water	Adhoc	Variable
	Xero (UK) Ltd DD	Accountancy/Payroll Software	Monthly	£49.20 (inc VAT per mth)
	Zoom DD Video Communications Inc	Online Meetings	Annual	£143.88 (inc VAT per year)

CHAIR

Signed

Date

Signed

Date