

15th July 2022

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, on **Wednesday 20th July 2022 at 7pm** at **The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

D Moore

Donna Moore
Proper Officer
Stantonbury Parish Council

If any resident wishes to attend, they can do so in person or on the below zoom meeting link.

Join Zoom Meeting

<https://us02web.zoom.us/j/85440282809?pwd=THlnSHBZRXRiNmJreVdyL0ZGV051QT09>

Meeting ID: 854 4028 2809

Passcode: 487781

AGENDA

	Chair's Welcome and Introduction to meeting
35/22	Present:
36/22	Apologies for Absence:
37/22	Declarations of Interest:
38/22	Candidate Questions: Following the completion of the co-option forms Council to ask the candidate any questions.
39/22	Public Forum for members of the public to speak:
40/22	Chair's Remarks: Devolved Services update. Councillors apologies.
41/22	Minutes: Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 15th June 2022 at 7pm.
42/22	Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen.
43/22	Reports
a)	Ranger Supervisor report – See backing papers.

b)	Crimewave report - See backing papers.
c)	Proper Officer report – See backing papers.
44/22	<p>Finance:</p> <p>a) Payments Made June 2022 – See backing paper.</p> <p>b) Payments Due July 2022 over £1,000 – See backing paper.</p> <p>c) Monthly Bank Summary – See backing paper.</p> <p>d) Quarterly Income and Expenditure Report – see backing paper.</p> <p>e) Quarterly Budget Variance Report – see backing paper.</p> <p>f) Quarterly Payments over £500 for website – see backing paper.</p>
45/22	<p>Defibrillators:</p> <p>Retrospectively approve the payment of £8478.00 paid to Community HeartBeat Trust for 3 defibrillators (This has already been agreed to purchase on agenda item 212/21 and 311/21).</p>
46/22	<p>Residents Association for Stantonbury:</p> <p>a) Council to acknowledge the receipt of a donation from RAFS a total of £7639.40.</p> <p>b) Council to consider how they wish to spend the money.</p>
47/22	<p>Village Green registration at Ashfield update:</p> <p>Following on from agenda item 11/22 the Council to discuss and vote on below options – see backing papers.</p> <p>a) Option 1-Claim the slip of land as a village green Claim the unregistered (slip of) land as a village green in its own right.</p> <p>b) Option 2-Apply for a Right to Claim with HM Registry If piece of land is not currently owned, contact HM Registry and apply for a Right to Claim.</p> <p>c) Option 3-Do nothing Milton Keynes have confirm they will register it as a Village Green.</p>
48/22	<p>Fire Service Prevention Service:</p> <p>Council to choose which option they wish to use. See backing paper.</p> <p>Supplier A votes=</p> <p>Supplier B votes=</p> <p>Supplier C votes=</p>
49/22	<p>Policies:</p> <p>a) To discuss and vote to reword Prepaid debit cards policy current section 3.1 and 3.2 and amend it to say “All staff issued with debit cards must keep the card number and physical card secure. The cards should not be left unattended or given to any unauthorised person”.</p>

	<p>b) To discuss and vote to adopt the Prepaid debit cards policy document number PDCSPC290622 -See backing papers</p> <p>c) To discuss and vote to adopt the Finance Committee Terms of Reference Document number FCTOR290622- agreed by the Finance Committee meeting on 29.06.22. See backing papers.</p> <p>d) To discuss and vote to adopt the Community Projects Terms of Reference document number CPTOR06072022- agreed by the Community Projects committee meeting on 06.07.22. See backing papers.</p> <p>e) To discuss and vote to adopt the Allotment Terms of Reference document number ACTOR200622 - agreed by the Allotment committee meeting on 06.07.22. See backing papers.</p> <p>f) To discuss and vote to adopt the Human Resources Terms of Reference document number HRTOR260522- agreed by the HR committee meeting on 26.05.22. See backing papers.</p> <p>g) To discuss and vote to adopt the Financial reserves policy document number FRSSPC290622 agreed by the Finance Committee meeting on 29.06.22. See backing papers.</p>
50/22	<p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</p> <p>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</p>
51/22	<p>Confidential - Part 2 Consideration of matters related to the following items:</p> <p>a) To approve and sign the confidential minutes from the Main meeting held on 18th May 2022.</p> <p>b) To review Milton Keynes Council complaint letter.</p> <p>c) Update received on a ICO complaint.</p> <p>d) EMW Update.</p> <p>e) To approve the staff overtime.</p> <p>f) To discuss and vote for the Co-option vacancy application received.</p>