

21st September 2022

Minutes of the **Main Meeting** for Stantonbury Parish Council held on
Wednesday 17th August 2022 at 7.00pm
at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX
For the purpose of transacting the business as set out below.

Minutes

	Chair's Welcome and Introduction to meeting	Actions
52/22	Present: Cllr G Davison (GAD) Cllr S Kennedy (SK) Cllr P Kirkham (PK) Cllr L Morgan (LM) - Chair Cllr C Northwood (CN) - Vice-Chair Cllr E Seaborne (ES) Cllr A Ronaldson (AR) Cllr J Kite (JK) Cllr A Anwar (AA) – joined the meeting at 7:30 pm Cllr P McGahan (PM) Mrs D Moore- Proper Officer (DM)	
53/22	Apologies for Absence: None	
	Cllr S Agintas (SA) – Not present. Cllr A Anwar – (AA) – Not present at the start of meeting. Joined at 7:30 pm.	
54/22	Declarations of Interest: None.	
55/22	Declaration of Acceptance of Office – PM: Resident of Stantonbury to formally sign the Declaration of Office in the presence of the Chair who is to counter-sign. – The form was signed, and the Chair welcomed the new Councillor.	
56/22	Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each a member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). N/A	
57/22	Chair's Remarks: Residents Correspondence. Chair read out correspondence received from residents. <ul style="list-style-type: none"> • A thanks for the Bancroft Park Skip and the team working on the day, • A thanks for the location of our CCTV camera, • A resident highlighted concerns of the traffic on Hadrian drive due to the roadworks, Chair informed the Council, the office is going to place TSID in Bancroft next to try and control the speeding. 	

17th August 2022

Page 1 of 5

Signature:L Morgan..... Date:05/10/2022.....

58/22	Minutes: a) Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 20 th July 2022 at 7pm. Agreed by 8 votes for, 1 abs. b) Devolved Committee to approve and sign the Minutes of the Devolved Services held on Wednesday 23 rd February 2022. (Present at the Devolved meeting was AA, GAD, SK, PK, AR). Agreed by 4 votes for	
59/22	Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen. Chair made the Council aware we need to have access to staff and Councillors emergency contact details. Office to sort.	ST/DM
60/22	Reports: a) Ranger Supervisor report – Agreed 8 votes for, 1 abs. b) Enforcement Officer Report - Agreed 8 votes for, 1 abs.	
61/22	Finance: a) Payments Made July 2022 – Agreed 8 votes for, 1 abs. b) Payments Due August 2022 over £1,000 – Agreed 8 votes for 1 abs. c) Monthly Bank Summary – Agreed 8 votes for 1 abs. d) To review contracts over £5000 – Council noted the report, and the Proper Officer mentioned these supplier contracts will go through the relevant committees to look at the service we are being provided.	DM
62/22	Notification of Correspondence from External Auditor: In accordance with financial regulations 2.10 we received an email from PKF Littlejohn requesting further information relating to the variance in section 2 – Box 3. Deadline Monday 15 th August 2022. A response with the additional information was submitted by the RFO on Wednesday 10 th August 2022. – Chair made the Council aware we have received communication from PKF Littlejohn, she asked the Council do they have any comments, no comments from the Councillors.	
	Councillor Anwar joined the meeting at 7:30pm.	
63/22	Houses of Parliament Coach Trip: Council to discuss and vote to approve a coach trip to the Houses of Parliament at a cost of £595.00 for 31.10.22. Chair confirmed there is available money to provide this trip. The Proper Officer reminded the Council this trip got removed from the budget which is why there is no allocated budget. Chair asked Council to vote to approve the coach trip. Agreed by 9 votes for, 1 against.	

64/22	<p>Devolved Services: As per our Standing Orders (7a) a Special Motion request by 2 Councillors to reconsider taking on Landscape Services from MK Council.</p> <p>a) Vote to take on Landscape Services from MK Council. b) Vote to defer to the next MK Council phase. c) Vote not to proceed.</p> <p>Chair asked Council how they wished to proceed. Cllr Seaborne explained why he requested this to be discussed again, Chair informed the Council she had meetings with MK Council and have received some more information which the Council should consider before making a decision. Chair offered to write a report with all the information and forward it on before the next meeting. Chair asked the Council to defer the agenda item – Agreed 10 votes for.</p>	LM
65/22	<p>Stantonbury Park Bench Purchase: a) Council to agree to purchase a bench to place at Stantonbury park on Ashfield. This was previously agreed at the meeting on 16th June 2021 agenda items 38/21 (c). Agreed 10 votes for.</p> <p>b) Council to agree MK Council to supply and install bench at a cost of £1100.00 + VAT. 10 votes against.</p> <p>c) Council to agree to purchase the bench direct from suppliers at a cost of £600.00 + VAT (Rangers to install). Agreed 10 votes for.</p> <p>Chair asked Council if there are any more suggestions of locations, to fill in a proposal form. Cllr McGahan requested update on “Ken’s bench” Office to chase.</p>	KF KF
66/22	<p>Allotment Committee: The Council to vote by show of hands which Councillor to join the Allotment Committee.</p> <p>a) Vote A Anwar b) Vote P McGahan</p> <p>The Proper Officer advised the Council as per our Standing Orders, this is the procedure to vote, she confirmed this was check with BALC.</p> <p>It was suggested both Cllr McGahan and Cllr Anwar stepped out of the room and had a discussion. Both left the room.</p> <p>The Chair also stepped away for a comfort break.</p> <p>Cllr Anwar upon his return announced his intention to stand down from consideration, as Cllr McGahan wished to be on more committees.</p>	

	The Chair gave thanks to Cllr Anwar and announced Cllr McGahan was now on the Allotment Committee.	DM / ST
67/22	<p>Subscriptions:</p> <p>a) Council to discuss and consider a subscription "Council Hive" £1345.00 plus VAT – See video and backing papers. The Proper Officer advised the Council this is a new service that Breakthrough Communications are providing.</p> <p>b) Council to vote to pay for subscription from the General Reserves. The Chair requested to defer to the next main meeting and arrange a representative from Breakthrough Communication to attend a meeting. Vote 10 votes to defer.</p>	DM
68/22	<p>Policies:</p> <p>a) To discuss and vote to adopt the Code of Conduct Policy reference COCSPC270722, as agreed at the General Purposes meeting on the 27th July 2022. The Chair asked has everyone read the policy, Councillor Davison requested clarification that this is the same Code of Conduct as MK Council, DM Confirmed, no other questions. Agreed by 9 votes for, 1 abs.</p> <p>b) To discuss and vote to adopt General Purposes Terms of Reference GPCTOR270722 as agreed at the General Purposes meeting on the 27th July 2022. The Chair asked has everyone read the policy, no comments from Councillors Agreed by 9 votes for, 1 abs.</p>	
69/22	<p>Planning Application: 22/01978/HOU Proposal at 3 Vendeen Oakridge Park Milton Keynes MK14 6GJ.</p> <p>a) Council to vote if they wish to object to the planning application. Councillor Seaborne confirmed he had checked the application drawings and there is no change to exterior look of the property, he also placed a post on social media for residents to comment. No comments received. Vote 10 votes against objecting to application.</p>	
70/22	<p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). Vote 10 votes for.</p> <p>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. Vote 10 votes for.</p>	
71/22	<p>Confidential - Part 2 Consideration of matters related to the following items:</p>	

a)	To approve and sign the confidential minutes from the Main meeting held on 15 th June 2022.	
b)	To approve and sign the confidential minutes from the Main meeting held on 20 th July 2022.	
c)	Update received on an ICO complaint.	
d)	Council to reconfirm to retrospectively agreeing the EMW fixed fee for legal assistance. This was previously mentioned at the main meeting 15 th June 2022 agenda item 34/22 (c).	

All minutes from the confidential part 2 of the meeting are documented and held separately.

Public Meeting closed 20:10pm.