

14th October 2022

Minutes of the **Extraordinary Meeting** for Stantonbury Parish Council held on
Wednesday 5th October 2022 at 7.00pm
at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX
For the purpose of transacting the business as set out below.

Minutes

	Chair's Welcome and Introduction to meeting	Actions
72/22	Present: Cllr L Morgan (LM) - Chair Cllr C Northwood (CN) - Vice-Chair Cllr E Seaborne (ES) Cllr A Ronaldson (AR) Cllr P McGahan (PM) Cllr S Kennedy (SK) Cllr P Kirkham (PK) Cllr A Anwar (AA) – joined the meeting at 7:05 pm Cllr S Agintas (SA) – joined the meeting at 7:15 pm Cllr G Davison (GAD) – joined the meeting at 7:16 pm Mrs D Moore- Proper Officer (DM) Mrs S Espey – Responsible Financial Officer (SE) Breakthrough Communications x2 representatives via zoom	
73/22	Apologies for Absence: Cllr J Kite - Agreed by 7 votes for.	
74/22	Declarations of Interest: None	
75/22	Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). - N/A	
76/22	Chair's Remarks: Update on Community Infrastructure Fund 2023 – 2024 Chair updated the council that the 3 suggestions provided did not meet the criteria, <ul style="list-style-type: none"> • We did not receive authorisation from MKCC to install the kissing gate at Blue Bridge. • We enquired to install a barrier at the Community Hub however the car park must remain open at all times. • RFO is looking at S106 funds for notice boards. 	RFO
	Cllr Abid Anwar joined the meeting at 7:05pm	

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77/22	<p>Minutes:</p> <p>a) Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 17th August 2022 at 7pm. Agreed by 8 votes for.</p> <p>b) Allotment Committee to approve and sign the Minutes of the Allotment Committee held on Monday 20th June 2022. (Present at meeting was PK,SK,LM,CN). Agreed by 4 votes for.</p>	
78/22	<p>Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen. N/A</p>	
79/22	<p>Presentation: Breakthrough Communications – reference new subscription (Council Hive) Chair welcomed the representatives to the meeting. Breakthrough Communications explained what would be included in the subscription.</p> <p>Chair asked council for questions, after the discussion chair thanked the representatives and they left the meeting.</p>	DM
	<p>Cllr S Agintas joined the meeting at 7:15pm Cllr G Davison Joined the meeting 7:16pm</p>	
80/22	<p>Subscriptions:</p> <p>a) Council to discuss and consider subscription “Council Hive” £1493.00 plus VAT. – All agreed not to purchase subscription and to revisit in the future</p> <p>b) Council to vote to pay for subscription from the General Reserves.</p> <p>After discussion council all agreed not to purchase subscription and to revisit in the future. 10 votes against.</p>	
81/22	<p>Reports:</p> <p>a) Ranger Supervisor report – Agreed by 10 votes for</p>	
82/22	<p>Finance:</p> <p>a) Payments Made August 2022 – Agreed by 10 votes for.</p> <p>b) Retrospectively agree Payments Due September 2022 over £1,000 - Agreed by 10 votes for.</p> <p>c) Monthly Bank Summary - Agreed by 10 votes for.</p> <p>d) Council to agree Allocation of Reserves at September 2022 - Agreed by 10 votes for.</p>	

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83/22	Notification of Correspondence from External Auditor: In accordance with Financial Regulations 2.10 Council to note email query from PKF Littlejohn, External Auditor regarding Asset Register explanation of inconsistency received 03/09/22– RFO provided detailed reply on 06/09/22 – Agreed by 10 votes for.	
84/22	AGAR 2021-2022 Council to note Completion of Audit letter received from PKF Littlejohn, External Auditor on 08/09/22 – See External Auditor and Report in which it was stated that no matters have come to their attention giving cause for concern. In accordance with The Accounts and Audit Regulations 2015 (SI2015/23) a public notice has been published – Agreed by 10 votes for.	
85/22	External Auditor Finance Committee recommends to Full Council to continue using the Smaller Authorities Audit Appointments (SAAA) central external auditor appointment arrangements. This was agreed at the Finance Committee meeting 31 st August 2022 agenda item 27/22 – Agreed by 10 votes for.	
86/22	Devolved Services: Deferred from previous meeting pending a report reference agenda item 64/22, as per our Standing Orders (7a) a Special Motion request by 2 Councillors to reconsider taking on Landscape Services from MK Council a) Vote to take on Landscape Services from MK Council. b) Vote to defer to the next MK Council phase. c) Vote not to proceed. Chair asked the councillors how they wish to proceed, each councillor was asked to comment. After a discussion Cllr Davison proposed to defer this item, and Cllr Morgan second this. It was agreed 9 votes to defer back to the Devolved Services Committee meeting on the 9th November 2022 at 10:30. 1 abstained .	
87/22	Policy: To discuss and vote to adopt the Allotment Terms and Conditions reference number ATCSPC190922, as agreed at the Allotment Committee meeting on the 26 th September 2022. – Agreed by 6 votes for, 4 abstained.	JH / ST
88/22	Autumn Newsletter Council to retrospectively review and approve the Autumn newsletter. – Agreed by 9 votes for 1 abstained.	
89/22 a)	Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2) – Agreed by 10 votes for.	

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b)	Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting – Agreed by 10 votes for.	
90/22	<p>Confidential - Part 2 Consideration of matters related to the following items:</p> <p>a) To approve and sign the confidential minutes from the Main meeting held on 17th August 2022. – Agreed by 9 votes for 1 abstained.</p> <p>b) To approve and sign the confidential minutes from the Allotment Committee meeting held on 20th June 2022 (Present at meeting was PK,SK,LM,CN). – Agreed by 4 votes for.</p>	

Meeting closed 7:58pm

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