

9th December 2022

Minutes of the Finance Meeting held on **Wednesday 23rd November 2022 at 10.30am** at
Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX
For the purpose of transacting the business as set out below:

Committee Members:	
Cllr Carol Northwood	Cllr Ann Ronaldson - Chair
Cllr Peter Kirkham	Cllr Linda Morgan

MINUTES

	Welcome and Introduction to Finance Committee meeting. Chair welcomed all to meeting, apologised for late start and informed, due to technical difficulties the recording of the meeting would continue in sound only.	Actions
30/22	Present: Cllr P Kirkham Cllr L Morgan Cllr C Northwood Cllr A Ronaldson-Chair Cllr A Anwar - Non-Committee member Mrs S Espey-RFO Mrs K Fane – Minute-Taker Representative from Rosebud Consultancy - MS	
31/22	Apologies for Absence: - None.	
32/22	Public Forum for members of the public to speak: <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).</i> None.	
33/22	Declarations of Interest: - None	
34/22	Minutes: To approve and sign the Minutes of the Finance Committee meeting held on Wednesday 31st August 2022 – Agreed by 4 votes for.	
	Proposed by LM and Seconded CN to move agenda item 36/22.	
36/22	Internal Auditor: Update on appointment of the Internal Auditor. Representative introduce herself and gave a presentation. After the presentation she answered all the committee questions.	

Signature:..... Date:.....

35/22	Risk Management: LM advised committee the surveyor would be returning to go on the Parish Office roof with cameras on 26.11.22 to find where the water is coming in from. Noted.	
37/22	Grants: To review grant allocation for the quarter - RFO advised last grant was YMCA for £1,000. Have spent £2,250 of possible £6,000. There is a couple of applications going through the process and are pending, the value of these applications are £1500.	
38/22	Internal Scrutineer: Update from Councillor Northwood. – CN conducted a review on 21.09.22 and read through her report, Cllr Northwood had no concerns. The next review will be in the next quarter.	
39/22	Draft Budget for 2023 – 2024: Committee to discuss draft budget prepared by the Responsible Financial Officer. RFO gave preview of the budget presentation*, Committee requested some changes RFO will produce revise budget to discuss at the next meeting. *Rosebud Consultancy left the meeting after RFO gave her presentation.	RFO
40/22	Budget: Committee to review the actual spend against budget to date. Committee reviewed year to date spend in Draft Budget at agenda item 39/22, committee noted.	

Meeting finished 12.25pm

Signature:..... Date:.....