

24th February 2023

Minutes of the Community Projects Committee Meeting
held on **Wednesday 1st February 2023 at 10.30am**
at Stantonbury Parish Office, 126 Kingsfold, Bradville, MK13 7DX

Minutes

59/22	Chair's Welcome and Introduction to meeting.	Actions
	The Clerk explained both the Chair and Vice-Chair would be absent for this meeting and a nomination and vote would need to be taken to choose an acting Chair. Councillor Kennedy proposed and Councillor McGahan seconded for Cllr Ronaldson be considered. Clerk checked with Councillor Ronaldson who confirmed she would agree, and a vote was taken. Agreed by 8 votes for.	
60/22	<p>Present: Cllr Sara Agintas (SA) Cllr Abid Anwar (AA) Cllr Sandra Kennedy (SK) Cllr Peter Kirkham (PK) Cllr Judy Kite (JK) Cllr Paul McGahan (PM) Cllr Ann Ronaldson (AR) - Acting Chair Cllr Edward Seaborne (ES)</p> <p>Mrs K Fane (KF) - Minute-taker Mrs D Moore (DM) - Clerk Mr D Outram (DO) Mrs S Tozer (ST)</p>	
61/22	<p>Apologies for Absence: Cllr Carol Northwood Cllr Derek Northwood Cllr Linda Morgan All above agreed by 8 votes for.</p>	
	<p>Cllr John Warren (JW) – Not Present Cllr Graham Davison (GAD) – Not Present</p>	
62/22	<p>Public forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the Chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). None.</p>	
63/22	<p>Chair's Remarks: KF asked to remind Committee to forward any articles for the Spring Newsletter.</p>	KF

Signature:L Morgan..... Date:01/03/23.....

	<p>Councillor Anwar requested complaint regarding trees in Kingsfold be investigated. Clerk advised possible route would be monthly Clerk's meeting with MKCC and requested emails be forwarded to her to progress.</p> <p>Councillor McGahan asked for update on Clothing Bank. KF advised of delay due to bad weather and backlog with deliveries and agreed to chase again.</p>	<p>DM</p> <p>KF</p>
64/22	<p>Declarations of Interest: None.</p>	
65/22	<p>Minutes: To approve and sign the Minutes of the Community Projects Committee meeting held on 2nd November 2022. Clerk reminded only those Councillors that were present at the meeting can vote. The vote was as follows: 5 votes for. 3 abstain. (due to absence from meeting).</p>	
66/22	<p>Community Hub Terms & Conditions of Hire: Committee to discuss and adopt the Terms & Conditions of Hire Discussion took place and recommendations was made to change certain wording, timings, and prices.</p> <p>Clerk took note of changes and will revise version and add it to the next Main Meeting to be discussed.</p> <p>Agreed by 8 votes for.</p>	DM/ST
67/22	<p>Community Hub Policy: Committee to discuss and adopt Fire Safety Policy Clerk made committee aware there has been an amended version to the backing papers, the word 'kitchen' was added to Emergency Plan and Evacuation section. Committee acknowledged the change and agreed the word inclusion by 8 votes for.</p> <p>Agreed by 8 votes for to approve the policy.</p>	JH / ST
68/22	<p>Resident Survey: Committee to acknowledge Resident Survey feedback. Clerk advised following the release of the residents survey, the responses had been put together and referred to the backing paper for committee to digest and note. SK requested it be made clear SPC are not responsible for some areas so can't make changes to them. Clerk and KF to work together to expand on existing item in the Newsletter.</p>	KF
69/22	<p>Events and Activities: Committee to discuss and agree to form a Working Group to look into all events and activities for 2023 – 2024. Clerk explained why working group was needed, adding help and input was needed for all items suggested</p>	KF

Signature:L Morgan..... Date:01/03/23.....

	<p>in the budget. Following a further discussion, it was resolved a vote should be taken. Agreed by 7 votes for to form an Events & Activities Working Group, with 1 objection.</p> <p>It was further agreed an ‘all councillors’ email regarding the newly formed group should be sent inviting those councillors absent from the meeting to be given the chance to join. KF to send email.</p> <p>Councillor Members are: ES/SK/AR/PMc/AR/SA with ST and DO. KF agreed to be designated admin for group.</p> <p>Date of first meeting to be: Wednesday 8th February 2023 at 11.30 am.</p> <p>Meeting Closed at 11.30 am.</p>	
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