

5<sup>th</sup> April 2023

Minutes of the **Main Meeting** for Stantonbury Parish Council held on  
**Wednesday 15<sup>th</sup> March 2023 at 7.00pm**  
at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX  
For the purpose of transacting the business as set out below.

**MINUTES**

	<b>Chair's Welcome and Introduction to meeting</b>	<b>ACTIONS</b>
172/22	<p><b>Present:</b> Cllr P McGahan (PM) Cllr P Kirkham (PK) Cllr J Kite (JK) Cllr A Ronaldson (AR) Cllr D Northwood (DN) Cllr C Northwood (CN) Cllr S Kennedy (SK) Cllr L Morgan (LM) - Chair Cllr A Anwar (AA) Cllr J Warren (JW) Cllr E Seaborne-left meeting directly after Chair's Remarks.</p> <p>Internal Auditor - M Sheppard PCSO Bolt Grant Application representative</p>	
	<p><b>Not Present:</b> Cllr G Davison – did attend via zoom Cllr S Agintas</p>	
173/22	<b>Apologies for Absence:</b> - None.	
174/22	<b>Declarations of Interest:</b> - None.	
175/22	<p><b>Public Forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). <b>PCSO Bolt requested SPC help to set up Community Forum meetings which runs quarterly. It needs a member of the public to Chair the meetings. He also requested help setting up zoom link. Chair agreed SPC could help.</b></p>	KF/JH
176/22	<p><b>Chair's Remarks:</b> The Chair thanked Cllr Seaborne for his work as a Councillor after which he chose to leave the meeting.</p> <ul style="list-style-type: none"> <li>Confirmation received from MK City Council that Ashfield Village Green has now been formally registered as a Village Green. <b>Noted.</b></li> <li>Update on Dog Poo bins. <b>Chair advised all bins now installed and being monitored.</b></li> </ul>	
177/22	<p><b>Minutes:</b> Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 15<sup>th</sup> February 2023 at 7pm <b>Agreed by 9 votes for, 1 abs.</b></p>	

	<p><b>Finance Committee</b> To approve and sign the Minutes of the Finance Committee meeting held on Wednesday 14th December 2022 (CN/AR/PK/LM). <b>Agreed by 4 votes for.</b></p> <p><b>Finance Committee</b> To approve and sign the Minutes of the Finance Committee meeting held on Wednesday 22<sup>nd</sup> February 2023 (PK/CN/JK/SK). <b>Agreed by 4 votes for.</b></p> <p>Chair asked Council to confirm the minutes and was there any questions. No questions from Councillors.</p>	JH
178/22	<p><b>Risk Register and Assessment:</b> Council to discuss the progression of previously identified risks and any new risks that may have arisen.</p> <ul style="list-style-type: none"> <li>Update on Parish Office roof. <b>We are still waiting on a report from the warranty company and chair advise to give the warranty company 7 day's notice and if no report received, we would action temporary repairs.</b></li> </ul>	DM
179/22	<p><b>Grants Presentation and Application:</b> Council to review and discuss the grant application. Wood End Infant &amp; Preschool representative to pitch to the Council for £500 Grant request. <b>Representative attended via zoom and advised the money is to pay for new all-in-one wet weather gear for children for forest school. Chair thanked and advised decision would be made in confidential section and she would be notified the next day. See 193/22 for decision.</b></p>	JH
180/22	<p><b>Grants Presentation and Application:</b> Council to review and discuss the grant application. Milton Keynes City Discovery Centre representative to pitch to the Council for £500 Grant request. <b>Representative attended the meeting and explained money for Easter Event on 6<sup>th</sup> April, and the funds would be specifically used for the re-enactors. Chair thanked and advised decision would be made in confidential section and she would be notified the next day. See 194/22 for decision.</b></p>	JH
181/22	<p><b>Interim Internal Audit Report:</b> Council to review and discuss report and agree if any further action is required. <b>Auditor thanked Clerk &amp; RFO for support and explained she was focusing on Governance procedures, and our processes of administration. The Auditor confirmed we have shown substantial improvement over last year and the report has no high categories concerns. No questions were asked. Agreed to accept report by 10 votes for.</b></p> <p><b>Chair advised we are reviewing the committee structure at the Annual Meeting.</b></p>	DM/SE
182/22	<p><b>Reports:</b></p> <ol style="list-style-type: none"> <li>Enforcement Officer Report - <b>Agreed by 10 votes for.</b></li> <li>Parish Ranger Report - <b>Agreed by 10 votes for.</b></li> </ol> <p><b>Chair asked council does anyone have any questions reference the reports, no comments from councillors.</b></p>	
183/22	<p><b>Finance Reports:</b></p> <ol style="list-style-type: none"> <li>Payments Made February 2023 – <b>Cllr SK queried a payment, Cllr AR answered. Agreed by 10 votes for.</b></li> <li>Payments Due March 2023 over £1,000 – <b>Agreed by 10 votes for.</b></li> <li>Monthly Bank Summary – <b>Agreed by 10 votes for.</b></li> </ol>	SE

184/22	<p><b>Newsletter:</b> Council to review and approve Spring Newsletter <b>Agreed by 10 votes for.</b></p>	KF
185/22	<p><b>Proposal for Benches in the parish:</b> Council to consider 3 bench proposals and which 2 bench options for the following locations.</p> <p>a) Council to agree to Councillor Northwood's proposal for a bench for Ashfield Play Park. <b>Agreed proposal by 10 votes for.</b></p> <p>I. Council to agree which bench, option 1 or option 2. <b>Option 1 = 9 votes.</b> <b>Option 2 = 1 vote.</b></p> <p><b>Option 1 agreed by 9 votes for.</b></p> <p>b) Council to agree to Councillor Kirkham's proposal for a bench for Community Hub Grass Area. <b>Agreed proposal by 10 votes for.</b></p> <p>II. Council to agree which bench, option 1 or option 2. <b>Option 1 votes = 0</b> <b>Option 2 votes = 10</b></p> <p><b>Option 2 agreed by 10 Votes for. DM clarified bench would have plaque and Council would buy tree.</b></p> <p>c) Council to agree to Councillor Anwar's proposal for a bench for Bradville, Kingsfold Play Park. <b>Agreed by 10 votes for.</b></p> <p>III. Council to agree which bench, option 1 or option 2. <b>Option 1 votes = 7</b> <b>Option 2 votes = 3</b></p> <p><b>Option 1 agreed by 7 votes for.</b></p> <p>d) Full Council to confirm and agree to take money from General Reserves. <b>Agreed by 10 votes for.</b></p>	JH JH JH SE
186/22	<p><b>Planning Application: 23/00282/HOU Bradville</b> Council to discuss planning application and to consider making a comment to Milton Keynes City Council.</p> <p>Proposal: Erection of a double storey side and part double storey rear extension (resubmission of application ref. 22/02348/HOU) At: 48 Stanton Avenue Bradville Milton Keynes MK13 7AP. <b>Council raised concerns due to HIMO and parking.</b></p> <p><b>10 votes against planning application and to send an objection, Clerk to do draft letter for objection.</b></p>	DM
187/22	<p><b>Community Hub CCTV</b> Council to discuss and agree to install 6 CCTV cameras at Community Hub</p> <p>a) Vote for option A = 0 b) Vote for option B = 10 c) Vote for option C = 0</p> <p><b>Chair asked would the councillors wish to see quotes and was there any questions. No questions for councillors.</b></p>	



b)	If above agreed, Council to agree to allow RFO to pay before month end. <b>Agreed by 10 votes for.</b>	
194/22 a)	Following on from Agenda item 180/22, Full Council to discuss to vote on Milton Keynes City Discovery Centre grant application. <b>Chair asked the council how they wish to vote, council Agreed by 10 votes for to award the grant.</b>	JH/SE
b)	If above agreed, Council to agree to allow RFO to pay before month end. <b>Agreed by 10 votes for.</b>	

**Meeting closed 8.27pm.**

DRAFT

05<sup>th</sup> April 2023

Minutes of the Finance Meeting held on **Wednesday 5<sup>th</sup> April 2023 at 11.30am at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**  
For the purpose of transacting the business as set out below:

**Minutes**

	<b>Welcome and Introduction to Finance Committee meeting. Chair advise our Zoom account is downloading our previous meeting and will activate for this meeting once finished.</b>	<b>Actions</b>
60/22	<p><b>Present:</b> Cllr P Kirkham Cllr C Northwood Cllr L Morgan Cllr A Ronaldson – Chair</p> <p>Cllr S Kennedy – Non committee member Cllr P McGahan - Non committee member</p>	
61/22	<b>Apologies for Absence: - N/A</b>	
62/22	<b>Declarations of Interest: None</b>	
63/22	<p><b>Public Forum for members of the public to speak:</b> <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g) - None.</i></p>	
64/22	<b>Risk Management: None</b>	
	Zoom now active and recording	
65/22	<p><b>IT Provider:</b> Committee to discuss our current IT Provider and to discuss how they wish to proceed. <b>Chair recommended to add to the agenda to raise concern, that in this current year we must complete a tender process for our IT Services.</b> <b>Committee request Clerk and RFO to sort the tender template.</b></p>	<b>DM/SE</b>
66/22	<p><b>Kingsfold Fire Safety Policy:</b> Committee to discuss and adopt Kingsfold Fire Safety Policy KFSSPC050423 <b>Chair asked if there was any questions or comments – no comments.</b> <b>Committee agreed to accept 4 votes for.</b></p>	<b>DM/JH</b>
67/22	<p><b>Health and Safety Policy:</b> Committee to discuss and adopt Health and Safety Policy HSPSPC050423 <b>Chair asked if there was any questions or comments – no comments.</b> <b>Committee agreed to accept 4 votes for.</b></p>	<b>DM/JH</b>



68/22	<b>Grant and Donations Policy:</b> Committee to discuss and adopt Grant and Donations Policy GDPSPC050423 <b>Clerk went through changes from the previous grant policy.</b> <b>Committee review and agreed to make some further amendments.</b> <b>Committee agreed to accept policy with the changes to be made. Agreed 4 votes for.</b>	DM/JH
69/22	<b>CCTV Policy:</b> Committee to discuss and adopt CCTV Policy CTVSPC050423 <b>Chair asked if there was any questions or comments – no comments.</b> <b>Committee agreed to accept 4 votes for.</b>	DM/JH
70/22	<b>Safeguarding Policy:</b> Committee to discuss and adopt Safeguarding Policy SGSPC050423 <b>Chair asked if there was any questions or comments, Cllr Morgan proposed to add to policy “Housing Type” as a protective characteristic.</b> <b>Cllr Northwood second. All agreed 4 votes for.</b>	DM/JH
71/22	<b>Complaints Policy:</b> Committee to discuss and adopt Complaints Policy CMPSPC050423 <b>Chair asked if there was any questions or comments – no comments.</b> <b>Clerk confirmed this policy is to deal with resident’s complaints only.</b> <b>Committee agreed to accept 4 votes for.</b>	DM/JH
72/22	<b>Social Media Policy:</b> Committee to discuss and adopt Social Media Policy SMSPC050423 <b>Chair asked if there was any questions or comments – no comments.</b> <b>Committee agreed to accept 4 votes for.</b>	DM/JH
73/22	<b>Press and Media Policy:</b> Committee to discuss and adopt Press and Media Policy PSPSPC050423 <b>Chair asked if there was any questions or comments – no comments.</b> <b>Committee agreed to accept 4 votes for.</b>	DM/JH
74/22	<b>Broadcasting or using Social Media at Council meetings Policy:</b> Committee to discuss and adopt Broadcasting or using social media at Council meetings Policy BCMSPC050423 <b>Chair asked if there was any questions or comments – no comments.</b> <b>Committee agreed to accept 4 votes for.</b>	DM/JH
75/22	<b>Removing of existing policies:</b> Committee to agree to remove policies no longer required.  a) Standing Order Video Meeting – <b>Clerk advise legally we cannot use this policy it was only valid for 1 year during the Covid Pandemic.</b> b) Equipment use policy – <b>This policy is no longer needed.</b> c) Statement of intent – <b>This policy statement is quoted in our staff handbook and Councillors starter pack, the policy is no longer required.</b>	DM/JH

Meeting closed 12:15pm

22<sup>nd</sup> December 2022

**Minutes of the Devolved Services Committee Meeting**  
Held on **Wednesday 14th December 2022** at **10.00am**  
Stantonbury Parish Council, 126 Kingsfold, Bradville, MK13 7DX

**Minutes**

<b>Committee Members:</b>	
Cllr Peter Kirkham	Cllr Abid Anwar
Cllr Graham Davison	Cllr Ann Ronaldson

		<b>Actions</b>
	Welcome and start Introduction to the meeting. <b>The Chair of the Council (LM) opened the meeting, explaining there was no Committee Chair at this point.</b>	
13/22	<p><b>Present:</b> Cllr A Anwar (AA) Cllr G Davison (GAD) – Chair Cllr P Kirkham (PK) Cllr A Ronaldson (AR)</p> <p>Cllr J Kite (JK) – Non-Committee member Cllr P McGahan – Non-Committee member Cllr L Morgan (LM) – Non-Committee member Cllr C Northwood (CN) – Non-Committee member Cllr E Seaborne (ES) – Non-Committee member Cllr D Northwood (DN) – Non-Committee member</p> <p>Mrs S Espey - RFO Mrs K Fane – Minute Taker (KF) Mrs D Moore - Clerk (DM) Mr D Outram - Parish Ranger Supervisor (DO)</p>	
14/22	<b>Apologies for Absence: None.</b>	
15/22	<p><b>Elect a Chair for Devolved Services Committee:</b> Committee to vote by show of hands.</p> <p>Clerk clarified current committee members are AR/AA/PK/GAD. Councillor Morgan asked, of those members, who wishes to be considered for the Chair vacancy. Both Councillor Anwar and Councillor Davison raised their hands. Councillor Morgan queried Councillor Davison wish to reverse his decision to stand down to which he acknowledged he was. Cllr Anwar withdrew his nomination Councillor Morgan asked committee to vote for Councillor Davison. 3 votes for and 1 abstained.</p> <p>From this point forward Councillor Davison chaired the meeting.</p>	

Signature:..... Date:.....



16/22	<b>Public Forum for members of the public to speak:</b> <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each a member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g) <b>None.</b></i>	
17/22	<b>Declarations of Interest: None.</b>	
18/22	<b>Minutes:</b> To approve and sign the Minutes of the <b>Devolved Services Committee</b> held on <b>1<sup>st</sup> June 2022. Agreed by 4 votes for.</b>	
19/22	<b>Terms of Reference</b> To review and adopt the Terms of Reference Policy (DSTOR141222). <b>Agreed 4 votes for.</b>	<b>JH/DM</b>
20/22	<b>Risk Management - None.</b>	
21/22	<b>Devolved Service - Landscape</b> Committee to make recommendation to Full Council how they wish to proceed. <b>Chair asked committee how they wished to vote. Agreed by 3 votes for and 1 against, to recommend to Council to proceed with taking on the Landscape work from MK City Council.</b>  <b>Clerk asked Chair if committee wished to decide on what basis to recommend to Council to proceed, out of the following options:-</b>  <b>1. In-house.</b> <b>2. Hybrid.</b> <b>3. Sub-contract.</b>  <b>Committee agreed to make a recommendation to Main Council to sub-contract the work 4 votes for.</b>	<b>DM</b>
	Additional –  Councillor Davison queried that addition 2 members was asked to come on the Devolved Services committee, in meeting 15 <sup>th</sup> June 2022.  Clerk confirmed the Terms of Reference have not been changed to allow an increase of members. Only 4 Councillors are allocated to the Devolved Services Committee.	

Meeting finished at 10.15 am.

Signature:..... Date:.....

05<sup>th</sup> April 2023

**Minutes of the Community Projects Committee Meeting**  
held on **Wednesday 5<sup>th</sup> April 2023 at 10.30am**  
at Stantonbury Parish Office, 126 Kingsfold, Bradville, MK13 7DX

**Minutes**

86/22	Chair's Welcome and Introduction to meeting.	Actions
87/22	<p><b>Present:</b> Cllr Peter Kirkham (PK) Cllr Derek Northwood (DN) Cllr Ann Ronaldson (AR) Cllr Paul McGahan (PM) Cllr John Warren (JW) Cllr Sandra Kennedy (SK) Cllr Carol Northwood (CN) Cllr Linda Morgan (LM) – Chair Cllr Abid Anwar (AA) Cllr Sara Agintas (SA) Cllr J Kite (JK) – Arrived 10:33am</p> <p>Mrs D Moore (DM) – Clerk</p> <p>1 member of public arrived 10:35</p>	
	Cllr G Davison (GAD) – Not present.	
88/22	<b>Apologies for Absence: N/A</b>	
89/22	<p><b>Public forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the Chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).</p>	
90/22	<p><b>Chair's Remarks:</b> Reminder on the Meet the Councillors Event – <b>Chair reminded the committee meeting is 25<sup>th</sup> April 2023 at 6pm and that all councillors must attend.</b></p> <p>National Lottery Coronation Funding update – <b>Unfortunately our application was unsuccessful, however we have been offered support from MK City Council.</b></p> <p><b>Chair also mentioned we have received a thank you email from ABRA with the support to advertise their event at the Community Hub.</b></p>	<b>All CLLR</b>
91/22	<b>Declarations of Interest: None.</b>	
92/22	<b>Minutes:</b>	

Signature:..... Date:.....

	To approve and sign the Minutes of the Community Projects Committee meeting held on <b>1<sup>st</sup> March 2023</b> . Chair asked Committee to confirm the minutes and was there any questions. No questions from Councillors – <b>Agreed by 9 votes for, 2 abstained</b>	
<b>93/22</b>	<b>Football sessions with MK Dons</b> Committee to discuss holding MK Dons football session at the Community Hub.  a) Cost at £100.00 per session.  b) Cost at £90.00 per session if block booking 5 sessions.  <b>Committee agreed to authorise the football session with MK Dons and to do 5 sessions in the summer school holidays.</b>	<b>KF</b>
<b>94/22</b>	<b>Coach Trip Ticket Prices for 2023 - 2024:</b> Committee to discuss and agree coach trip ticket prices: <b>Chair asked Committee did they have any concerns with the costs, the clerk confirmed the coach trip are subsidised from our budget.</b>  <b>Committee voted:</b>  Adult resident £7.50 – <b>Agreed 11 votes for</b> Child resident £5.00 – <b>Agreed 11 votes for</b> Adult non-residents £15.00 – <b>Agreed 7 votes for, 4 against</b> Child non-resident £10.00 – <b>Agreed 10 votes for, 1 abstain.</b>	<b>KF</b>
<b>95/22</b>	<b>Community Hub Terms and Conditions</b> Committee to discuss and agree to the amendments in Community Hub Terms and Conditions CH-TCH050423 for Block bookings and Data Protection.  <b>Clerk explained the need to update the T&amp;C, Cllr JW raised concern no reference to sublet, sell of goods and party decorations.</b> <b>Clerk will report back to committee on sublet and sell of good query and the use of party decorations will be added to the booking form.</b>  <b>Committee agreed to the changes. 11 votes for.</b>	<b>DM / ST</b>
<b>96/22</b>	<b>Tennis and Basketball sessions:</b> Committee to discuss holding Tennis and Basketball sessions at the Community Hub at £120.00 per sessions.  <b>Committee agreed to hold 2 sessions in the school summer holidays. 11 votes for.</b>	<b>KF</b>
<b>97/22</b>	<b>Community Hub Paving:</b> Committee to consider paving options <b>Chair asked the committee is there a need to replace the paving, the committee raised concern of a health and safety need.</b>	<b>DM/SE</b>

Signature:..... Date:.....

	<p><b>Committee looked through backing paper options and felt it was more cost effect to look at doing the whole paving and not just a section.</b></p> <p><b>Agreed 9 votes for and 2 against.</b></p> <p><b>Committee agree to make recommendation to Full Council to replace all paving and recommend using supplier C.</b></p> <p><b>Committee agreed to recommend using the RAF'S Reserves Budget.</b></p> <p><b>Agreed 11 votes for.</b></p>	
98/22	<p><b>Coronation event:</b> Committee to discuss hiring 2 first aiders for the event at a cost of £240.00.</p> <p><b>Chair asked for questions or comments, the query is there a requirement we must have 2 First Aiders, due to unknown numbers on attending, it was recommended to have 2 people.</b></p> <p><b>Agreed 10 votes for 1 abstained.</b></p>	ST
99/22	<p><b>Coronation Funding from Milton Keynes City Council (MKCC):</b> Committee to confirm to agree to terms below from MKCC to receive £700 funding support:</p> <ul style="list-style-type: none"> <li>• Hire or purchase of equipment, or decorations for a local event</li> <li>• Promotion of a local event</li> <li>• Catering or entertainment for a local event</li> <li>• Licenses or permits for local events</li> <li>• Decorations for public places (such as bunting etc)</li> <li>• Or similar</li> </ul> <p><b>Chair read out the terms, committee agreed to the terms 10 votes for.</b></p>	DM/SE

Meeting closed 11.20am

## Grant Application Form

Please complete all boxes, using the attached notes for help. If you are still unsure how to respond to any of the questions, please contact the Parish Office.

<b>Your name</b>	Amy Ferguson
<b>Your contact number</b>	
<b>Your email address</b>	
<b>What is the name of your group or organisation?</b>	Rainbow Children's Centre
<b>Charity Commission Number?</b>	N/A
<b>What are the aims and objectives of organisation?</b>	<p>We offer support and activities for local families from pregnancy up to 5 years old. However, during school holidays, we cater for families with children up to 12 years old. Our centre is a hub providing activities and services for families and the local community to support children to grow and develop to their full potential. We understand the pressures of family life. Most families need additional help every now and again, or just someone to talk to and we can offer this support.</p> <p>The support we offer can include ( but is not limited to):</p> <ul style="list-style-type: none"> <li>• Parenting advice and support including parenting courses and workshops</li> <li>• Engaging activities to promote the parent and child relationship and childhood development.</li> <li>• Financial/debt management support</li> <li>• Support with utilities, food poverty, cost of living and access to local organisations and charities such as baby basics</li> </ul>

	<ul style="list-style-type: none"> <li>• Support for health and wellbeing (mental health, emotional health, physical health, sexual health and contraception, childhood development, speech and language, development checks, breastfeeding support, healthy lifestyle etc)</li> <li>• Access to free sanitary products</li> <li>• Access to healthy start vitamins and health services and checks</li> <li>• Wellbeing sessions</li> <li>• Signposting and referring on to specialist services such as MIND, MK Act, health visitors etc.</li> <li>• Support to access nursery funding</li> <li>• School readiness sessions</li> <li>• Employment and adult learning</li> <li>• Volunteering opportunities are open to all members of the community</li> </ul>
<b>Do you have a Constitution or Terms of Reference?</b>	Local authority organisation
<b>Do you have an up to date set of accounts?</b>	Local authority organisation
<b>Have you carried out all legal obligations?</b>	Yes
<b>Where is your organisation based?</b>	Rainbow Children’s centre, Pepperhill school, Kingsfold, Bradville, MK137BQ
<b>Please describe the project for which you are seeking a grant</b>	<p>Little Acorns Garden Project.</p> <p>This is an exciting project with a built in legacy to work with our families on a creative project based on outdoor activities including transforming our outdoor space, visiting other outdoor spaces, growing cooking and outdoor play.</p> <p>We will be working with two local makers and creative people, Cathy Ebbels, who will be running sessions on nature and animal habitats, and Iain Talbot, who will be working alongside us to create some beautiful bespoke structures for the outdoor area including planters, bug hotels, seating and a mud kitchen.</p> <p>We will be visiting the City Discovery centre and having sessions in their community garden and woodland areas.</p> <p>We will be part of an MK wide training opportunity for all family and children’s centres, where our centre will be giving a presentation on what we have been doing.</p>



	<p>We will run a grand launch event for the whole community with activities.</p> <p>We will be able to use this project and weave aspects into many of our sessions on growing and cooking and imaginative play see below for details.</p> <p>It will be a great chance to tempt in hard-to-reach families, as well as offer a chance for our regular families to get stuck in and to support others.</p> <p>Even in the early planning stages, this has led to some great partnerships which we hope the project will foster, with a neighbouring Family centre Windmills, with the Residents Association, with the charity and Artists, with the City Discovery Centre and we are hoping that local companies and residents will donate tools and plants.</p>
<b>What is the total cost of your project?</b>	<b>£ 6,150</b>
<b>What is the amount of grant you are requesting?</b>	<b>£ 650</b>
<b>What are your plans to get further funds for the project? (if applicable)</b>	<p>We are also working with Inter-Action MK, a local arts-based charity who create projects for those who face challenge. They are helping us to manage the project and have raised £2,500 towards the project. We can tailor the project to the funding we receive.</p>
<b>When is your project starting?</b>	
<b>When is it due to end?</b>	
<b>Are you willing for Stantonbury Parish Council to publish your Grant information?</b>	Yes
<b>Please describe how it will benefit the residents of Stantonbury Parish</b>	<p>It is our aim that our project will be of huge benefit to the local residents in several ways:</p> <ul style="list-style-type: none"> <li>• The project aims to promote community engagement where local residents are actively encouraged and invited to participate in the planning of the project and put forward their ideas. This includes an inspiration day at the city discovery centre where families are invited to attend. This will be followed with a 'preparation day' to clean and get the garden area ready for the work to be completed. Both of these activities aim to promote community spirit in the local area, community engagement and a sense of pride in the area which they live.</li> <li>• The project will provide local residents with the opportunity to make new links and friendships in their local community which will widen their support network.</li> <li>• There will be a variety of ongoing volunteering opportunities available to local residents on an ongoing basis. Research suggests that volunteering is linked to improved life</li> </ul>

	<p>satisfaction, happiness and overall quality of life (University of east Anglia, 2020).</p> <ul style="list-style-type: none"> <li>• The project will include some initial sessions for families to attend which are linked to the wider project. For example, a community worker will provide sessions for parents and children to make bug hotels on a small scale so that they can understand this process together and have better links with nature whilst developing their understanding of nature and life cycles. Leading on from this, a larger bug hotel will be made for the garden as an ongoing feature and source of information and interest for families and the local community.</li> <li>• The project aims to create a desirable, nature based outside space for the local community. However, the aim is to have a lasting environment which will go on to create new and endless opportunities. By having this space, we can then go on to offer wellbeing sessions, a gardening club, 'growing, picking, cooking and eating' sessions. This will promote healthy lifestyles, positive mental health and emotional wellbeing and nature-based learning. In addition to this, families have the opportunity to spend quality time together and reduce screen time.</li> <li>• Maintaining the garden both in family sessions and from volunteering opportunities will promote physical activity, to reduce obesity and improve mental wellbeing which has been significantly impacted upon by the Covid 19 pandemic.</li> <li>•</li> </ul>
<b>How many residents will benefit?</b>	<p>All local families have the opportunity to benefit from this project.</p> <p>In addition, the children's centre is available for other groups to make use of subject to checks being undertaken.</p>

If you are successful in your application, please provide details of the bank account where you would want the grant to be paid.

<b>Account payee</b>			
<b>Bank name</b>			
<b>Bank sort code</b>		<b>Bank account no.</b>	

**If applicable, please provide the following information with your application (please circle):**

- A copy of your Constitution or Terms of Reference No
- A copy of your most up to date set of accounts, showing a full year No
- Any other information that might better inform the Council about your application Yes

**If you are unable to provide any of the above, please explain why below?**

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We are a local authority organisation.

I hereby certify that, to the best of my knowledge, the information given is complete and accurate. I also confirm that I have read and understand the accompanying terms and conditions as currently applied to all grant applications made to Stantonbury Parish Council.

Signed: \_\_\_\_\_ Date 15/02/2023

Position held: Enhanced Practitioner

**FOR OFFICE USE ONLY**

<b>Date received</b>	<u>01</u> / <u>04</u> / <u>2023</u>
<b>Logged</b>	<u>03</u> / <u>04</u> / <u>2023</u>
<b>Our Reference Number</b>	01-2023
<b>Acknowledgement sent</b>	<u>03</u> / <u>04</u> / <u>2023</u>
<b>RFO review deadline</b>	<u>28</u> / <u>04</u> / <u>2023</u>
<b>RFO review complete</b>	
<b>Councillor appointed</b>	<u>03</u> / <u>04</u> / <u>2023</u>
<b>Reviewing Councillor</b>	Judy Kite
<b>Councillor review deadline</b>	<u>28</u> / <u>04</u> / <u>2023</u>
<b>Councillor review complete</b>	
<b>Grants this year</b>	
<b>Category</b>	1
<b>Date of meeting for decision</b>	<u>19</u> / <u>04</u> / <u>23</u>
<b>Council decision</b>	
<b>Amount awarded</b>	
<b>Outcome letter sent</b>	<u>  </u> / <u>  </u> / <u>  </u>
<b>Payment made</b>	<u>  </u> / <u>  </u> / <u>  </u>
<b>3-month check date</b>	<u>  </u> / <u>  </u> / <u>  </u>
<b>Report received</b>	
<b>Final check date</b>	<u>  </u> / <u>  </u> / <u>  </u>
<b>Report received</b>	

<b>RFO Comment</b>	"No Concerns" – Comment from the Clerk in absence of the RFO.
<b>Councillor Comment</b>	<p>The Rainbow Children’s Centre have submitted an extremely detailed application form for this grant.</p> <p>Their plan is for a Little Acorns Garden Project to improve their outdoor space, visit other outdoor spaces, ie. City Discovery Centre, and to welcome in local people to work with the children running nature sessions to learn about bugs and their habitats.</p> <p>This is an exciting project and would create huge benefits for the children, their families and for the greater community.</p> <p>I hope the Council will be able to support the Children’s Centre by granting this application.</p>

# Councillor Grant Questions

Grant application: \_\_\_\_ Rainbow Children's Centre

Councillor: \_\_\_\_\_ Judy Kite

Are you applying for a grant from any other Parish or MKC? If so who?	No.
Does the group get any financial help from anywhere else?  Fundraising, donations, MKC etc.	Yes. Inter-Action MK.
Has the group had a grant from SPC previously? If so how much and when?	No.
Is this an umbrella group?  Will another group benefit from the grant?	No.
Has the group done research to get the best price for what they want to use the grant for.	Yes.
Has the group provided detailed accounts?  <ul style="list-style-type: none"> <li>• If so have you gone through them in detail?</li> <li>• If you do not understand them talk to RFO.</li> <li>• How much working capital do they have?</li> </ul>	No.
How will the group support themselves over the next year?	N/A
Is there any other way the Parish Council can help?  Advertising etc	<b>An invitation will be extended for a member of the Parish Council or a Councillor to attend the launch of the project to enable them to appreciate the work and the benefits to the children and the greater community.</b>
How often does the group meet?	<b>Daily during term time with activities and services for families during school holidays.</b>

Do the group members pay any subscription?	<b>No.</b>
Can they match fund?	<b>Further funds to be received from Inter-Action MK on an ongoing basis during the project.</b>
Have you invited to pitch at main meeting? Above £250.00	<b>Yes.</b>

**Councillors notes**

The Rainbow Children’s Centre have submitted an extremely detailed application form for this grant.

Their plan is for a Little Acorns Garden Project to improve their outdoor space, visit other outdoor spaces, ie. City Discovery Centre, and to welcome in local people to work with the children running nature sessions to learn about bugs and their habitats.

This is an exciting project and would create huge benefits for the children, their families and for the greater community.

I hope the Council will be able to support the Children’s Centre by granting this application.

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Signed: \_\_\_\_\_Judy Kite

Dated: \_\_\_\_\_04 April 2023





<p><b>Bluebridge Linford wood</b></p>	<p>No issues reported 3 fly tips in this area Enfield Chase</p>	<p>They have been cleared We have had a few incidents of fly tipping by the telephone mast,</p>	<p>I'm afraid this is still ongoing, I will continue to keep observations in the area, and spoken to the David Outrum about this and he will also keep an eye on it.</p>
<p><b>Stantonbury Fields</b></p>	<p>3 Nos canisters found in this area And a car battery</p>	<p>These have been cleared</p>	
<p><b>Stantonbury</b></p>	<p>9 Fly tip in this area</p>	<p>All have been investigated and then cleared by Mkc/Serco</p> <p>Tree branches dumped on grass verge</p>	<p>One has been found with evidence, and now MKC ECU are investigating</p> <p>Resident emailed me a photograph of a resident who had dumped some tree cuttings on the grass verge in Redbridge, I visited the property concerned and spoke to a female resident there, the best I could as their English was not very good, I also left a calling note for the male who had dumped the tree cuttings to call me, but they did not, however the waste was cleared the next day,</p>
<p><b>Graffiti</b></p>	<p>Two reported</p>		
<p><b>Abandoned Vehicles</b></p>	<p>Stantonbury fields Stantonbury - 1 van no MOT but taxed</p>	<p>1 vehicle in the parking area, with a flat tyre, The tax has now run out on the 1st March, I will refer this vehicle to MKC AV Walshs manor damaged vehicle</p> <p>Wallingford Caravan</p>	<p>it was removed after three days <b>Update</b> - this vehicle has now been removed A damaged vehicle has appeared in the parking area, it is fully legal, I will monitor this vehicle, A caravan appeared on the roadside, this was reported to MKC AV, it has now been removed</p>

Dog Fouling	Outcome
Dog fouling patrols	<p>I have been conducting several dog fouling patrols around the areas concerned speaking to dog owners advising them how to clear up after their dogs and the correct way to dispose the dog waste, I have also continued to put up the new PSPO signs on lamposts Patrols of Stanton Low, Stonepit Fields, along Railway walk</p> <p><b>Randolph Crescent</b>, Bradville redway - i've come across a small area that leads from Randolph crescent down to the underpass into Blue bridge, 39 poos sprayed in total, i've put up new signage around this area, made regular visits to this area, someone one has cleared up some of the poos, but new ones have appeared, i've spoken to a couple of dog walkers but as yet know information as to whom is letting their dog foul</p> <p><b>Bradwell road recreation ground</b> I've had a report via email off a local resident about dog fouling in this area, and asking for another dog bin to be installed I did a patrol of the area and found only four poos, I would say there is sufficient provision of dog poo bins for this area, I will continue to patrol and monitor this area</p> <p><b>Bancroft Park Loughton Valley</b> Resident complaint about dog poop bags in this area off Willowford Lane near the dog bin, saying lots of poo bags, I visited the area and only found four bags, patrolled all around the area up to the Concrete cows and around, it is very clear of dog waste, also with the amount of dog walkers using this space, I have conducted more patrols and only found three poos, which I sprayed, but these were away from the area that was first pointed out to me,</p>
Regular patrols	<p>I continue to patrol all the areas covered by SPC, on the lookout for dog fouling, fly tipping etc, The issue of the gas canisters, there have been 5 found across the area during March Some of the smaller waste items that have been dumped, Neil and David have cleared away, as serco seem to be taking a while to clear them</p>

## Rangers Report March 2022

### Tip runs.

11 tip runs totalling 1660KG of waste taken to the tip.

### Shopping Trolleys

We have a lot of shopping trolleys that are being left all over the Parish. We return them to the store, but they are not only from the local supermarket but from other retailers stores across MK.

1 Waitrose

2 Morrisons

22 Aldi

2 Sainsburys





## Allotment

The water has now been turned on at the allotment. But there a few issues that needed to be sorted before it was turned on. The pipe had come off the wash basin in the toilet. The tap on the outside of the toilet had blown. The water trough in the car park pipe was leaking. This was due to the silicone that had been used to seal the joint had corroded. This has now been corrected with the correct joint put on.

We were contacted by a plot holder who need a branch cutting down that was over hanging there plot.





## **Great British clean up**

On Thursday 23<sup>rd</sup> March 2023 we held an all-Parish litter pick. This was part of Keep Britain tidy campaign. Thank you to all the Councillors and members of the public that helped. We took 160KG of rubbish to the tip.



## **Fly Tipping**

Fly Tipping is still a big problem in the Parish. Below are just some of the items that were collected in just one day's patrol of Stantonbury.





Below is what was collected on the same day on Bradville.



### Linfordwood

We spent a whole afternoon at Linfordwood litter picking and collecting fly tipping. Below is just an example of what this area is like.



This is how full the van was after we finished. 16 bags, 1 double bed. Bedside table and a small unit.



**David Outram**  
Parish Ranger Supervisor



## Payments Made

Stantonbury Parish Council

For the period 1 March 2023 to 29 March 2023

Date	Description	Amount
01 Mar 2023	Bank Transfer from Co-operative Bank Current to Soldo Prepaid Debit Cards	£ 900.00
01 Mar 2023	Bank Transfer from Co-operative Bank Current to CCLA PSDF	£ 20,000.00
02 Mar 2023	Sid Telfers	£ 67.50
02 Mar 2023	Timpson	£ 20.00
02 Mar 2023	Sid Telfers	£ 67.50
02 Mar 2023	Tesco	£ 8.00
02 Mar 2023	Soldo DD	£ 12.60
02 Mar 2023	COOP	£ 5.50
03 Mar 2023	Xero (UK) Ltd	£ 51.60
03 Mar 2023	Aldi	£ 1.58
05 Mar 2023	lidl	£ 7.54
06 Mar 2023	O2 DD	£ 42.00
07 Mar 2023	ASDA	£ 6.55
07 Mar 2023	COOP	£ 7.20
08 Mar 2023	BrightHR DD	£ 99.62
08 Mar 2023	Aldi	£ 20.81
08 Mar 2023	COOP	£ 1.95
09 Mar 2023	Trade UK	£ 10.00
09 Mar 2023	O2 DD	£ 27.05
10 Mar 2023	British Gas DD CH GAS	£ 201.79
10 Mar 2023	Office Boffins	£ 2,505.60
10 Mar 2023	Sid Telfers	£ 5.99
13 Mar 2023	Brinnick Locksmiths and Security Ltd	£ 31.44
13 Mar 2023	Halfords	£ 19.98
14 Mar 2023	fuelGenie DD	£ 196.05
14 Mar 2023	COOP	£ 15.60
15 Mar 2023	Shred-it	£ 50.40
15 Mar 2023	PARTYRAMA	£ 202.71
15 Mar 2023	ASDA	£ 1.05
15 Mar 2023	ASDA	£ 16.75
15 Mar 2023	ASDA	£ 9.22
16 Mar 2023	PPL PRS Ltd	£ 673.24
16 Mar 2023	Sid Telfers	£ 2.99
20 Mar 2023	Wave DD	£ 55.10
20 Mar 2023	Woodend First School	£ 500.00
20 Mar 2023	Buckinghamshire & Milton Keynes Association of Local Councils	£ 45.00
20 Mar 2023	Brewers Decorator Centres	£ 49.75
20 Mar 2023	Trade UK	£ 136.00
20 Mar 2023	Jackie Bennett	£ 374.00



20 Mar 2023	Cann Electrical Limited	£	90.00
20 Mar 2023	Amazon	£	8.99
20 Mar 2023	Bucks LGPS Pension Scheme	£	4,885.02
20 Mar 2023	D&L Environmental	£	660.00
20 Mar 2023	Amazon	£	54.95
20 Mar 2023	Milton Keynes Discovery Centre	£	500.00
20 Mar 2023	HMRC	£	4,414.17
20 Mar 2023	Marcus Young	£	921.60
20 Mar 2023	Skyline Taxis	£	80.26
20 Mar 2023	Janus Safety Solutions	£	54.00
20 Mar 2023	Amazon	£	11.91
20 Mar 2023	Viking	£	100.52
20 Mar 2023	Studio Ageli Surveying Ltd	£	97.50
20 Mar 2023	Buckinghamshire & Milton Keynes Association of Local Councils	£	45.00
20 Mar 2023	Amazon	£	5.99
20 Mar 2023	Trade UK	£	599.96
20 Mar 2023	Crimewave Limited	£	7,128.00
20 Mar 2023	Amazon	£	15.99
20 Mar 2023	Amazon	£	12.49
20 Mar 2023	Milton Keynes Council	£	269.15
20 Mar 2023	Stanair Industrial Door Services Ltd	£	780.00
20 Mar 2023	Viking	£	59.00
20 Mar 2023	Urban Electrical	£	144.00
20 Mar 2023	MK Blinds	£	1,278.47
20 Mar 2023	Amazon	£	19.00
20 Mar 2023	Trade UK	£	22.70
20 Mar 2023	Amazon	£	17.70
20 Mar 2023	Buckinghamshire & Milton Keynes Association of Local Councils	£	30.00
20 Mar 2023	Furniture At Work	£	508.80
20 Mar 2023	Amazon	£	61.80
20 Mar 2023	Trade UK	£	9.00
20 Mar 2023	Viking	£	693.60
20 Mar 2023	Helen B. Davison	£	500.00
20 Mar 2023	Amazon	£	15.18
20 Mar 2023	Buckinghamshire & Milton Keynes Association of Local Councils	£	45.00
20 Mar 2023	Brewers Decorator Centres	£	58.90
20 Mar 2023	Trade UK	£	18.88
20 Mar 2023	Trade UK	£	15.00
20 Mar 2023	Milton Keynes Council	£	874.16
20 Mar 2023	Trade UK	£	25.60
20 Mar 2023	Cann Electrical Limited	£	306.00
20 Mar 2023	Wave DD	£	41.91
20 Mar 2023	Trade UK	£	16.87
20 Mar 2023	Roman Park Management Limited	£	792.00
20 Mar 2023	Amazon	£	6.00
20 Mar 2023	MacFarlane Gas Heating & Plumbing	£	486.20

20 Mar 2023	First Avenue Supplies Limited	£ 295.80
20 Mar 2023	Buckinghamshire & Milton Keynes Association of Local Councils	£ 135.00
20 Mar 2023	Rosebud Consultancy Limited	£ 600.00
21 Mar 2023	Milton Keynes Council	£ 186.02
21 Mar 2023	Total Energies DD	£ 181.59
21 Mar 2023	HSS ProService Limited	£ 98.93
21 Mar 2023	Aldi	£ 2.75
21 Mar 2023	Aldi	£ 1.65
22 Mar 2023	Go Outdoors	£ 59.97
23 Mar 2023	Tool Station	£ 6.74
24 Mar 2023	Councillor Allowances	£ 600.50
24 Mar 2023	Salaries	£ 11,637.98
28 Mar 2023	Mailchimp	£ 26.09
28 Mar 2023	COOP	£ 0.71
28 Mar 2023	Aldi	£ 3.85
<b>Total</b>		<b>£ 67,068.51</b>

**Signed:** ..... **Date:**.....

**Chair - Stantonbury Parish Council**

**Signed:**..... **Date:**.....

**Bank Summary**  
**Stantonbury Parish Council**  
**From 1 March 2023 to 29 March 2023**

<b>Bank Accounts</b>	<b>Opening Balance</b>	<b>Cash Received</b>	<b>Cash Spent</b>	<b>Closing Balance</b>
CCLA PSDF - 0143380001PC	£228,166.01	£20,000.00	£0.00	£248,166.01
Charity Bank	£121,638.06	£0.00	£0.00	£121,638.06
Co-operative Bank Current	£119,890.02	£325.00	£66,564.87	£53,650.15
Nationwide Savings	£137,189.50	£0.00	£0.00	£137,189.50
Petty Cash	£64.60	£0.00	£7.54	£57.06
Santander Current	£1,481.22	£0.00	£0.00	£1,481.22
Santander Savings	£123,548.93	£206.61	£0.00	£123,755.54
Soldo Prepaid Debit Cards	£682.74	£952.50	£496.10	£1,139.14
Unity Trust Bank - Instant Access Account	£125,634.87	£0.00	£0.00	£125,634.87
<b>Total</b>	<b>£858,295.95</b>	<b>£21,484.11</b>	<b>£67,068.51</b>	<b>£812,711.55</b>

Hi Donna

Hope you're well? Great to hear from you.

Council Hive Premium provides you with all the benefits as summarised here (<https://breakthroughcomms.co.uk/council-hive>), but most importantly, this includes:

- Unlimited professional support in relation to GDPR and FOI matters, as well as council communications and community engagement
- Officer access to our entire Council Hive Hub, which includes 24/7 on-demand access to bitesize training content, as well as resource packs and templates to save you and other council officers time
- Councillor access to bitesize data protection and FOI training designed for parish councillors
- Annual Compliance and Communications reviews included
- 20% flat rate discount off all our done-for-you data protection (and comms) services in the future

The price is currently £1793+vat per annum, which most councils split between comms, training and compliance budgets. However, the price goes up to £1993+vat later in April, however as you've accessed our service previously, I'm happy to hold the current price until May if that's helpful.

Equally, happy to answer questions from yourself or Members.

Best wishes

Daniel

## Community Hub Paving Options

**Option 1** - Relay a section of Patio outside entrance to Community Hub.

<b>A</b>	<b>B</b>	<b>C</b>
£4,550.00	£3,905.00	£3,243.32
Payment on completion	Upfront payment of £2,055.60 and £1,850.00 on completion	Payment on Completion

**Option 2** - Relay the entire patio (recommended by the Community Projects Committee)

<b>A</b>	<b>B</b>	<b>C</b>
£13,950.00	£8,291.65	£9,140.00
Payment on completion	<ul style="list-style-type: none"><li>• Upfront payment of £4,291.65</li><li>• £2,000 paid on day 5 from when works start</li><li>• £2,000 paid on completion</li></ul>	Payment on Completion