

05th April 2023

Minutes of the Finance Meeting held on **Wednesday 5th April 2023 at 11.30am at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**
For the purpose of transacting the business as set out below:

Minutes

	Welcome and Introduction to Finance Committee meeting. Chair advise our Zoom account is downloading our previous meeting and will activate for this meeting once finished.	Actions
60/22	Present: Cllr P Kirkham Cllr C Northwood Cllr L Morgan Cllr A Ronaldson – Chair Cllr S Kennedy – Non committee member Cllr P McGahan - Non committee member	
61/22	Apologies for Absence: - N/A	
62/22	Declarations of Interest: None	
63/22	Public Forum for members of the public to speak: <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g) - None.</i>	
64/22	Risk Management: None	
	Zoom now active and recording	
65/22	IT Provider: Committee to discuss our current IT Provider and to discuss how they wish to proceed. Chair recommended to add to the agenda to raise concern, that in this current year we must complete a tender process for our IT Services. Committee request Clerk and RFO to sort the tender template.	DM/SE
66/22	Kingsfold Fire Safety Policy: Committee to discuss and adopt Kingsfold Fire Safety Policy KFSSPC050423 Chair asked if there was any questions or comments – no comments. Committee agreed to accept 4 votes for.	DM/JH
67/22	Health and Safety Policy: Committee to discuss and adopt Health and Safety Policy HSPSPC050423 Chair asked if there was any questions or comments – no comments. Committee agreed to accept 4 votes for.	DM/JH

68/22	Grant and Donations Policy: Committee to discuss and adopt Grant and Donations Policy GDPSPC050423 Clerk went through changes from the previous grant policy. Committee review and agreed to make some further amendments. Committee agreed to accept policy with the changes to be made. Agreed 4 votes for.	DM/JH
69/22	CCTV Policy: Committee to discuss and adopt CCTV Policy CTVSPC050423 Chair asked if there was any questions or comments – no comments. Committee agreed to accept 4 votes for.	DM/JH
70/22	Safeguarding Policy: Committee to discuss and adopt Safeguarding Policy SGSPC050423 Chair asked if there was any questions or comments, Cllr Morgan proposed to add to policy “Housing Type” as a protective characteristic. Cllr Northwood second. All agreed 4 votes for.	DM/JH
71/22	Complaints Policy: Committee to discuss and adopt Complaints Policy CMPSPC050423 Chair asked if there was any questions or comments – no comments. Clerk confirmed this policy is to deal with resident’s complaints only. Committee agreed to accept 4 votes for.	DM/JH
72/22	Social Media Policy: Committee to discuss and adopt Social Media Policy SMSPC050423 Chair asked if there was any questions or comments – no comments. Committee agreed to accept 4 votes for.	DM/JH
73/22	Press and Media Policy: Committee to discuss and adopt Press and Media Policy PSPSPC050423 Chair asked if there was any questions or comments – no comments. Committee agreed to accept 4 votes for.	DM/JH
74/22	Broadcasting or using Social Media at Council meetings Policy: Committee to discuss and adopt Broadcasting or using social media at Council meetings Policy BCMSPC050423 Chair asked if there was any questions or comments – no comments. Committee agreed to accept 4 votes for.	DM/JH
75/22	Removing of existing policies: Committee to agree to remove policies no longer required. a) Standing Order Video Meeting – Clerk advise legally we cannot use this policy it was only valid for 1 year during the Covid Pandemic. b) Equipment use policy – This policy is no longer needed. c) Statement of intent – This policy statement is quoted in our staff handbook and Councillors starter pack, the policy is no longer required.	DM/JH

Meeting closed 12:15pm