

6th April 2023

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, on **Wednesday 19th April 2023 at 7pm at The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

D Moore

Donna Moore

Clerk

Stantonbury Parish Council

If any resident wishes to attend, they can do so in person or on the below zoom meeting link.

Join Zoom Meeting

<https://us02web.zoom.us/j/84785675304?pwd=K2RkbmpYWXBmZiBaTDNBSWZvRGU5QT09>

Meeting ID: 847 8567 5304

Passcode: 759560

AGENDA

	Chair's Welcome and Introduction to meeting
195/22	Present:
196/22	Apologies for Absence:
197/22	Declarations of Interest:
198/22	Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).
199/22	Chair's Remarks:
200/22	Minutes: Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 15 th February 2023 at 7pm – See backing papers. Finance Committee To approve and sign the Minutes of the Finance Committee meeting held on Wednesday 5 TH April 2023 – See backing papers. (CN/AR/PK/LM) Devolved Services Committee To approve and sign the Minutes of the Devolved Service Committee meeting held on Wednesday 14th December 2022 – See backing papers. (AR/GAD/AA/PK) Community Project Committee To approve and sign the Minutes of the Community Project Committee meeting held on Wednesday 5 th April 2023 – See backing papers.
201/22	Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen. <ul style="list-style-type: none"> Update on Parish Office roof.

202/22	Grants Presentation and Application: Council to review and discuss the grant application. Rainbow Children's Centre representative to pitch to the Council for £650 Grant request. – See backing papers
203/22	Reports: Enforcement Officer Report - See backing papers. Parish Ranger Report - See backing papers.
204/22	Finance Reports: a) Payments Made March 2023 (up to 29 th March 2023) – See backing paper. b) Monthly Bank Summary (up to 29 th March 2023) – See backing paper.
205/22	Policies: Council to discuss and review policies as recommend from Finance Committee: a) Kingsfold Fire Safety Policy: Council to discuss and adopt Kingsfold Fire Safety Policy KFSSPC050423 - See backing paper. b) Health and Safety Policy: Council to discuss and adopt Health and Safety Policy HSPSPC050423 - See backing paper. c) Grant and Donations Policy: Council to discuss and adopt Grant and Donations Policy GDPSPC050423 - See backing paper. d) CCTV Policy: Council to discuss and adopt CCTV Policy CTVSPC050423 - See backing paper. e) Safeguarding Policy: Council to discuss and adopt Safeguarding Policy SGSPC050423 - See backing paper. f) Complaints Policy: Council to discuss and adopt Complaints Policy CMPSPC050423 - See backing paper. g) Social Media Policy: Council to discuss and adopt Social Media Policy SMSPC050423 - See backing paper. h) Press and Media Policy: Council to discuss and adopt Press and Media Policy PSPSPC050423 - See backing paper. i) Broadcasting or using Social Media at Council meetings Policy: Council to discuss and adopt Broadcasting or using social media at Council meetings Policy BCMSPC050423 - See backing paper.
206/22	Policies: Council to discuss and review policies as recommend from Human Resources Committee a) Home Working Policy: Council to discuss and adopt Home Working Policy HWPSPC060423- See backing paper. b) Flexible Working Policy: Council to discuss and adopt Flexible Working Policy FWPSPC060423 - See backing paper. c) Lone Working Policy: Council to discuss and adopt Lone Working Policy LWPSPC060423- See backing paper.

	<p>d) Recruitment Policy & Procedure: Council to discuss and adopt Recruitment Policy & Procedure RPPSPC060423 - See backing paper.</p> <p>e) Grievance Policy: Council to discuss and adopt Grievance Policy GRVSPC060423 - See backing paper.</p> <p>f) Disciplinary Policy: Council to discuss and adopt Disciplinary Policy DPPSPC060423 - See backing paper.</p> <p>g) Civility and Respect Pledge: Council to discuss and make recommendation to Full Council to sign the pledge – See backing paper.</p> <p>By signing the Pledge, your council is agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:</p> <ul style="list-style-type: none"> • Has put in place a training programme for councillors and staff. • Has signed up to the Code of Conduct for councillors. • Has good governance arrangements in place including staff contracts and a dignity at work policy. • Will seek professional help at the early stages should civility and respect issues arise. • Will commit to calling out bullying and harassment if and when it happens. • Will continue to learn from best practices in the sector and aspire to be a role model/champion council through the Local Council Award Scheme. • Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate. <p>h) Dignity at Work Policy: Council to discuss and adopt Dignity at Work Policy DWSPC120423 - See backing paper.</p>
207/22	<p>Subscriptions: Council to discuss and consider a subscription "Council Hive" £1793.00 plus VAT – See backing papers.</p>
208/22	<p>Community Hub Paving: Full council to discuss and review paving options. – See backing paper</p> <p>a) Full Council to only relay the front section of paving.</p> <p>b) Full Council to relay all paving at the Community Hub which is the recommended option from the Community Projects Committee using supplier C.</p> <p>c) Full Council to discuss and agree to take money from General Reserves or RAF'S as recommended from Community Projects Committee.</p>
209/22	<p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</p> <p>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</p>
Confidential - Part 2 - Consideration of matters related to the following items:	

210/22	Minutes: Human Resources Committee To approve and sign the Minutes of the HR Committee meeting held on Thursday 6 TH April 2023 – See backing papers. (CN/AR/PK/LM/JK/SK)
211/22	Following on from Agenda item 202/22, Full Council to discuss to vote on Rainbow Children's Centre grant application.
212/22	Update on Peninsula: Council to discuss and decide how they wish to proceed.