

Website: www.stantonbury-pc.org.uk Email: info@stantonburyparishcouncil.org.uk

5th April 2023

Minutes of the **Main Meeting** for Stantonbury Parish Council held on **Wednesday 15th March 2023** at **7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX

at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

MINUTES

	Chair's Welcome and Introduction to meeting	ACTIONS
172/22	Present:	
	Cllr P McGahan (PM)	
	Cllr P Kirkham (PK)	
	Cllr J Kite (JK)	
	Clir A Ronaldson (AR)	
	Clir D Northwood (DN)	
	Cllr C Northwood (CN)	
	Cllr S Kennedy (SK) Cllr L Morgan (LM) - Chair	
	Clir A Anwar (AA)	
	Clir J Warren (JW)	
	Cllr E Seaborne-left meeting directly after Chair's Remarks.	
	Internal Auditor - M Sheppard	
	PCSO Bolt	
	Grant Application representative	
	Not Present:	
	Cllr G Davison – did attend via zoom	
. = - /	Cllr S Agintas	
173/22	Apologies for Absence: - None.	
174/22	Declarations of Interest: - None.	
175/22	Public Forum for members of the public to speak:	KF/JH
	Public participation at a meeting in accordance with standing order 3(e) shall not exceed	
	(15) minutes unless directed by the chair of the meeting. Each member of the public	
	shall not speak for more than (3) minutes in accordance with standing order 3(g).	
	PCSO Bolt requested SPC help to set up Community Forum meetings which runs	
	quarterly. It needs a member of the public to Chair the meetings. He also	
	requested help setting up zoom link. Chair agreed SPC could help.	
176/22	Chair's Remarks:	
	The Chair thanked Cllr Seaborne for his work as a Councillor after which he chose to	
	leave the meeting.	
	Confirmation wood and from MK City Council that Ashfield Village Cross has now	
	 Confirmation received from MK City Council that Ashfield Village Green has now been formally registered as a Village Green. Noted. 	
	been formally registered as a village Green. Noted.	
	Update on Dog Poo bins. Chair advised all bins now installed and being	
	monitored.	
177/22	Minutes:	
	Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday	
	15 th February 2023 at 7pm Agreed by 9 votes for, 1 abs.	
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	Finance Committee To approve and sign the Minutes of the Finance Committee meeting held on Wednesday 14th December 2022 (CN/AR/PK/LM). Agreed by 4 votes for.	JH
	Finance Committee To approve and sign the Minutes of the Finance Committee meeting held on Wednesday 22 nd February 2023 (PK/CN/JK/SK). Agreed by 4 votes for.	
	Chair asked Council to confirm the minutes and was there any questions. No questions from Councillors.	
178/22	Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen.	DM
	 Update on Parish Office roof. We are still waiting on a report from the warranty company and chair advise to give the warranty company 7 day's notice and if no report received, we would action temporary repairs. 	
179/22	Grants Presentation and Application: Council to review and discuss the grant application. Wood End Infant & Preschool representative to pitch to the Council for £500 Grant request. Representative attended via zoom and advised the money is to pay for new all-in-one wet weather gear for children for forest school. Chair thanked and advised decision would be made in confidential section and she would be notified the next day. See 193/22 for decision.	JH
180/22	Grants Presentation and Application: Council to review and discuss the grant application. Milton Keynes City Discovery Centre representative to pitch to the Council for £500 Grant request. Representative attended the meeting and explained money for Easter Event on 6 th April, and the funds would be specifically used for the reenactors. Chair thanked and advised decision would be made in confidential section and she would be notified the next day. See 194/22 for decision.	JH
181/22	Interim Internal Audit Report: Council to review and discuss report and agree if any further action is required. Auditor thanked Clerk & RFO for support and explained she was focusing on Governance procedures, and our processes of administration. The Auditor confirmed we have shown substantial improvement over last year and the report has no high categories concerns. No questions were asked. Agreed to accept report by 10 votes for.	DM/SE
	Chair advised we are reviewing the committee structure at the Annual Meeting.	
182/22	Reports:	
a) b)	Enforcement Officer Report - Agreed by 10 votes for. Parish Ranger Report - Agreed by 10 votes for.	
	Chair asked council does anyone have any questions reference the reports, no comments from councillors.	
183/22	Finance Reports:	
a) b)	Payments Made February 2023 – Cllr SK queried a payment, Cllr AR answered. Agreed by 10 votes for.	SE
	Payments Due March 2023 over £1,000 – Agreed by 10 votes for.	

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184/22	Newsletter:		
104/22	Council to review and approve Spring Newsletter Agreed by 10 votes for .		
185/22	Proposal for Benches in the parish: Council to consider 3 bench proposals and which 2 bench options for the following locations.		
a)	Council to agree to Councillor Northwood's proposal for a bench for Ashfield Play Park. Agreed proposal by 10 votes for. I. Council to agree which bench, option 1 or option 2. Option 1 = 9 votes. Option 2 = 1 vote.	JH	
	Option 1 agreed by 9 votes for.		
b)	Council to agree to Councillor Kirkham's proposal for a bench for Community Hub Grass Area. Agreed proposal by 10 votes for. II. Council to agree which bench, option 1 or option 2. Option 1 votes = 0 Option 2 votes = 10	JH	
	Option 2 agreed by 10 Votes for. DM clarified bench would have plaque and Council would buy tree.		
c)	Council to agree to Councillor Anwar's proposal for a bench for Bradville, Kingsfold Play Park. Agreed by 10 votes for. III. Council to agree which bench, option 1 or option 2. Option 1 votes = 7 Option 2 votes = 3	JH	
	Option 1 agreed by 7 votes for.		
d)	Full Council to confirm and agree to take money from General Reserves. Agreed by 10 votes for.	SE	
186/22	Planning Application: 23/00282/HOU Bradville Council to discuss planning application and to consider making a comment to Milton Keynes City Council.	DM	
	Proposal: Erection of a double storey side and part double storey rear extension (resubmission of application ref. 22/02348/HOU) At: 48 Stanton Avenue Bradville Milton Keynes MK13 7AP. Council raised concerns due to HIMO and parking.		
	10 votes against planning application and to send an objection, Clerk to do draft letter for objection.		
187/22	Community Hub CCTV Council to discuss and agree to install 6 CCTV cameras at Community Hub		
a) b) c)	Vote for option $A = 0$ Vote for option $B = 10$ Vote for option $C = 0$ Chair asked would the councillors wish to see quotes and was there any questions. No questions for councillors.		

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	Option B agreed by 10 votes for.	
188/22	Community Hub Equipment:	
a)	Council to retrospectively agree to purchase 15 chairs and 7 tables for the Community Hub as requested by the working group at a cost of £2088.00. Agreed by 10 votes for.	
b)	Council to agree to ring-fence cost for another 15 chairs and 7 tables from the Community Hub equipment budget 2022/2023. Agreed by 10 votes for.	
189/22	Community Hub:	
100/22	Council to discuss and agree a total spend of no more than £5,000 for work required at the Community Hub as agreed by the working group:	ST/DO
a)	To install Smart Thermostat - Agreed by 10 votes for.	
b) c)	To install Hand Dryers - Agreed by 10 votes for. To install a Dishwasher - Defer for 2 weeks to allow for LM to meet again with Public Health England representative to clarify.	
d)	To repair Urinals - Agreed by 10 votes for.	
e)	To purchase soft furnishings to approve acoustics - Agreed by 10 votes for-photo's only.	
	Councillors raised concern £5,000 would not be enough to complete all the above work, Cllr SK proposed to increase total spend to £7,000. Cllr AR seconded. This money is to include roof panels for acoustics. Agreed by 10 votes for.	SE
190/22	Community Hub flooring:	
	Council to discuss and agree flooring options for the small office:	DO/CT
a) b)	To supply and install Carpet at £839.00- 0 votes. To supply and install Vinyl at £975.00- 10 votes for .	DO/ST
	Agreed to install vinyl by 10 votes for.	
191/22	Budget code names:	
a)	Council to agree to remove the word "Seaside" from the Coach Trip budget code. Agreed by 10 votes for.	DM/SE
b)	Council to agree to remove the word "Summer" from the Events budget code. Agreed by 10 votes for.	
192/22 a)	Vote to agree to hold a confidential Part 2 of the meeting at which press, and	
u)	public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). Agreed by 10 votes for. Cllr G Davison left the meeting as was viewing via zoom.	
b)	Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. Agreed by 10 votes for.	
Confider	ntial - Part 2 - Consideration of matters related to the following items:	
193/22		
a)	Following on from Agenda item 179/22, Full Council to discuss to vote on Wood End Infant and Preschool grant application. Chair asked the council how they wish to vote, council Agreed by 10 votes for to award the grant.	JH / SE

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b)	If above agreed, Council to agree to allow RFO to pay before month end. Agreed by	
	10 votes for.	
194/22		
a)	Following on from Agenda item 180/22, Full Council to discuss to vote on Milton Keynes	
	City Discovery Centre grant application. Chair asked the council how they wish to vote, council Agreed by 10 votes for to award the grant.	JH/SE
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b)	If above agreed, Council to agree to allow RFO to pay before month end. Agreed by 10 votes for.	

Meeting closed 8.27pm.

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Signature:L Morgan	Date:	19/04/2023	