

29<sup>th</sup> March 2023

**Minutes of the Allotment Committee Meeting**  
Held on **Monday 20<sup>th</sup> March 2023 at 7.00pm**  
At Stantonbury Parish Council Office, 126 Kingsfold, Bradville, MK13 7DX  
for the purpose of transacting the business as set out below

**MINUTES**

		<b>Actions</b>
	Allotment Committee Chair Welcomes and starts Introduction to the meeting.	
28/22	<p><b>Present:</b> Cllr S Kennedy Cllr P McGahan Cllr L Morgan Cllr C Northwood-Chair</p> <p>Cllr A Ronaldson-Non-Committee Member Cllr P Kirkham-Non-Committee Member</p> <p>Mrs Donna Moore – Clerk (DM)</p> <p>Members of the Public x 3</p>	
29/22	<b>Apologies for Absence: - None.</b>	
30/22	<p><b>Public Forum for members of the public to speak:</b> <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each a member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). – N/A</i></p>	
31/22	<b>Declarations of Interest: - None.</b>	
32/22	<b>Chairs Remarks: - None.</b>	
33/22	<b>Minutes:</b> To approve and sign the Minutes of the Allotment Committee Meeting held on 26 <sup>th</sup> September 2022. <b>Agreed by 4 votes for.</b>	
34/22	<p><b>Allotment Inspection Report (21.2.23):</b> Committee to review office inspection report. <b>Following discussion, it was resolved all future reports to show more details and It would be individuals inspection per plot which needs to include photos. All Committee members to receive a copy.</b></p>	
35/22	<p><b>Waiting list:</b> Currently 22 residents on waiting list. <b>Noted.</b></p>	

36/22	<p><b>Allotment Skip:</b> Committee to discuss and consider hiring a skip for the allotment. <b>Proposal received from Parish Ranger to hire a skip. The councillors had concerns it was not needed as the residents know they can ask for help to dispose of unwanted items, Committee voted against the request, and the Parish Rangers to continue to use the vans.</b></p> <p><b>Clerk said to place a notice in Allotment notice board reminding the tenants we can help clear rubbish.</b></p> <p><b>4 votes against.</b></p>	<b>ST/DM/ DO</b>
37/22	<p><b>Resident request:</b> Committee to retrospectively give permission for erection of a polytunnel (Plot No. 60B). <b>Chair reviewed the site, and the resident is acting within the current Terms and Conditions reference the size. A Letter to be sent to the allotment tenant to give permission. Agreed by 4 votes for.</b></p>	<b>ST</b>
38/22	<p><b>Allotment Correspondence:</b> Committee to discuss and agree a process for correspondence sent to allotment tenants reference site inspections. <b>Chair raised concerns regarding correspondence sent to allotment tenants. All future correspondence must be seen by either the Clerk or the Chairs.</b></p>	<b>ST</b>

Meeting closed 19.18pm