

29th June 2023

Minutes of the **Community Project Committee Meeting** held on **Wednesday 7th June 2023 at 10:30am** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.

**Minutes**

<b>01/23</b>	<b>Welcome and Introduction to meeting.</b>	<b>Actions</b>
<b>02/23</b>	<b>Present:</b> Cllr Peter Kirkham Cllr Linda Morgan Cllr Carol Northwood Cllr Ann Ronaldson Cllr Kevin Smith Cllr Paul Baxter Cllr Derek Northwood Cllr Judy Kite Cllr John Warren  David Outram – Ranger Supervisor Donna Moore - Clerk	
<b>03/23</b>	<b>Elect a Chair for the Community Projects Committee:</b> <b>Cllr Morgan was nominated as Chair of Committee Projects Committee, no other nominations, all agreed 9 votes for.</b>  <p style="text-align: right;"><b>Resolved</b></p>	
<b>04/23</b>	<b>Apologies for Absence:</b> <b>Cllr Sandra Kennedy – Apologies accepted – Agreed 9 votes for.</b>  <p style="text-align: right;"><b>Resolved</b></p>	
	<b>Cllr Anwar – Not Present</b>	
<b>05/23</b>	<b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. - <b>NONE</b>	
<b>06/23</b>	<b>Public forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the Chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). - <b>NONE</b>	
<b>07/23</b>	<b>Chair’s Remarks:</b> <b>Chair requested more volunteers to be coach leaders for summer trip, Cllr Kite and Kirkham volunteered.</b>	<b>KF</b>

Signature:..... Date:.....

	<p><b>Chair made committee aware the notice board at Community Hub got vandalised, Committee not willing to replace notice board for now.</b></p> <p style="text-align: right;"><b>Noted</b></p>	<b>ST</b>
<b>08/23</b>	<p><b>Terms of Reference:</b> Committee to discuss and adopt Terms of Reference. <b>Committee agreed to Terms of Reference at least 6 meetings a year and meetings to be held at 10:30am on a weekday. 9 votes in Favour.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>DM</b>
<b>09/23</b>	<p><b>Minutes:</b> To approve and sign the Minutes of the meeting held on: <b>Wednesday 3<sup>rd</sup> May 2023. – 8 votes in favour, 1 abstained.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	
<b>10/23</b>	<p><b>Newsletter:</b> Committee to discuss and review Draft Newsletter. <b>Clerk confirmed this was not the latest version, as the staff have made more changes, Committee requested latest version to be sent but they had no concerns with Draft version that was attached.</b></p> <p style="text-align: right;"><b>Noted</b></p>	<b>DM/ST/ KF</b>
<b>11/23</b>	<p><b>Community Infrastructure Fund:</b> Committee to discuss and put forward any suggestions. <b>Councillors brought forward suggestions:</b></p> <p><b>Portable Lights for MUGA.</b> <b>Look at all little play parks and the play park on Harrowden – to identify what equipment is missing.</b> <b>Orchid at Community Hub.</b> <b>Installing Solar Panels at Community Hub.</b> <b>Revamping Kitchen and Toilets at Community Hub.</b></p> <p><b>Office now to process the list to provide some costings back to the Council.</b></p> <p style="text-align: right;"><b>Noted</b></p>	<b>DM / ST / KF / DO</b>
<b>12/23</b>	<p><b>Skips:</b> Committee to discuss locations of where to place the skips this year. <b>After a long discussion, the agenda item got deferred for the office to collate information on location / costs / rough dates. Cllr Ronaldson requested to look at more than one skip company for costings.</b></p> <p><b>The Committee discussed not having a skip this year in Linford Wood, as there was little interest last year. Most of the councillors agreed the skips should be in all other areas.</b></p> <p><b>Office to report back at next meeting.</b></p> <p><b>Council also suggested approaching McDonald's and Aldi with help with funding the project.</b></p> <p style="text-align: right;"><b>Noted</b></p>	<b>DM / ST / KF</b>

Signature:..... Date:.....

13/23	<p><b>Community Matters Fund – Green space:</b> Clerk to provide update to the committee.</p> <p><b>Clerk explained this was discussed at the previous meeting and an application was to be submitted, however the deadline to submit was missed due to work demands.</b></p> <p style="text-align: right;"><b>Noted</b></p>	
14/23	<p><b>Community Hub:</b> Councillors to volunteer to help run the Bingo events at the Community Hub. <b>Cllrs Morgan / Kirkham / Kite / Ronaldson / Baxter / C Northwood all volunteered to help run bingo night, Committee agreed this will be on a Thursday evening at 7pm.</b> <b>Office to confirm the rules for gambling, but a suggestion is to not charge for the event and the prizes to be a voucher.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	ST
15/23	<p><b>Coach Trips Procedures:</b></p> <p>a) Committee to agree if coach leader and their guest are required to pay. <b>Committee agreed coach leader and their guest are not required to pay.</b></p> <p>b) Do we want to consider allowing organisations to book in advance? <b>Committee agreed no organisation to book in advance and no more than 6 people per booking.</b></p> <p>c) Do we want to consider diverting the coach into Sheltered Housing for collection and drop off. <b>Committee agreed not to offer this service, and to make organisations aware they can apply for funding for their own vehicle.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	DM / ST / KF
16/23	<p><b>Community Fridge:</b> Councillor Northwood to provide verbal update. <b>Cllr C Northwood updated Committee, saying a form was filled and sent to the Community Fridge network, we are pending a response.</b></p> <p style="text-align: right;"><b>Noted</b></p> <p><b>Committee asked to contact the Food Bank organisation to arrange for a food drop off basket to be at the Parish Office.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	KF
17/23	<p><b>Community Hub booking:</b> To discuss regular booking request received for a Youth cooking class every Saturday 10am – 1pm. <b>Committee reviewed application and requested to meet the organisation. Office to set up a meeting.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	ST
	<p><b>Cllr Ronaldson proposed, and Cllr C Northwood seconded to bring forward agenda item 20/23.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	
20/23	<p><b>Community Hub activities suggestions:</b> Does the committee wish to consider making initial enquires at holding these events?</p>	

Signature:..... Date:.....

	<p>Disco Bingo Afternoon Tea Dance Barn Dance Tabletop sale</p> <p><b>Committee wished to look into providing all these events, Office staff to make enquires and report back reference costings. There were some suggestions that the tabletop events, money could be donated. Cllr Smith asked about making enquires to the Allotment tenants reference Allotment Harvest.</b></p> <p><b>Committee also felt all the Community Hub decisions should be allocated its own committee, Clerk will collaborate with councillors to sort a set of Terms of Reference.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<p><b>ST / KF</b></p> <p><b>ST</b></p> <p><b>ST</b></p> <p><b>DM</b></p>
	<b>Cllr Kite left meeting 12:00.</b>	
<b>18/23</b>	<p><b>Youth Club:</b> Committee to discuss if a Youth Club is a service we want to consider offering to the residents, and to start initial enquires. <b>Chair made committee aware we have received a cost from MK Dons to run a Youth Club, Cllr Kirkham also requested we should make enquires to Girl Guides / Scouts / St John Ambulance to see what they could offer.</b></p> <p><b>Office and Cllr Morgan to report back to Committee with ideas and costings.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<b>DM / ST / KF</b>
<b>19/23</b>	<p><b>Meet the Councillors:</b> <b>Deferred from Main meeting on 17<sup>th</sup> May 2023 agenda item 11/23.</b> Committee to acknowledge suggestions made from residents and to discuss which ones they would like to consider.</p> <p><b>Committee discussed options and decided to focus on.</b></p> <ul style="list-style-type: none"> <li>• <b>Priorities use of Community Hub for Parish Activities.</b> Office to make enquires for blood donation station, and Anti stab kits.</li> <li>• <b>Look at way of advertising events as widely as possible throughout the Parish.</b></li> <li>• <b>Community Food bank priority for residents.</b></li> </ul> <p><b>Committee requested office to send a letter to Aldi to see if they will allow us to place a notice board on their land.</b></p>	<b>KF</b>
	<b>Councillors asked Office to arrange ceremony for planting of the cherry tree and unveiling of the commemorative bench at the Community Hub on</b>	<b>ST</b>

Meeting closed 12:35pm

Signature:..... Date:.....

## Quick Guide: Applications to CIF 2024-25

To help you put your application/s together quickly, here's a summary of the main criteria you need to check that your proposal meets. The deadline for applications to be submitted to us is Thursday 31 August 2023  
Email your application/s and any supporting documents to: [highways.liaison@milton-keynes.gov.uk](mailto:highways.liaison@milton-keynes.gov.uk)

- Is on either MKCC or parish owned land\*. Long lease property may also be included if the lease allows.
- Does not incur ongoing maintenance costs to MK City Council.
- Any relevant planning permission or licences are sorted beforehand.
- Includes 3 in date quotes if using an outside contractor.
- Permanently benefits the local community.
- Is in the Public Realm i.e. something that is provided for the use of the community.
- Does not exceed the maximum £20,000 MKC contribution.
- Includes details of how this proposal was chosen e.g. public consultation.
- Parish contribution is not from other MKC funding stream e.g. Section 106, ward budget.
- You can submit up to 3 applications funding. Please show your priority choice order (1st, 2nd, 3rd).
- Can be delivered within the financial year between 1 April 2024 and 31 March 2025.

\*If the location or equipment is on leased or MKCC owned land, you will need to written permission before submitting your application. Changes to leases or legal conditions can take several months to complete.

### Before you send your application to us, have you?:

- Filled in each box including Objectives, Benefits, Consultations, Costs and Timescales.
- Entered the exact amounts £ applied for (MK City Council Contribution, Parish Contribution and Overall Total).
- Indicated your preference for project if submitting multiple applications.
- Included any supporting evidence including photos, exact location information, details of equipment.
- Proof of landownership is included.
- Any planning permission granted is submitted with the application.

If you have a question or need help completing the CIF application, email the Highways Liaison Team at [highways.liaison@milton-keynes.gov.uk](mailto:highways.liaison@milton-keynes.gov.uk)

<b>Parish Name</b>	<b>CIF Contact</b>	Highways Liaison Officer
Abbey Hill Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Astwood and Hardmead Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Bletchley & Fenny Stratford Town Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Bow Brickhill Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Bradwell Parish Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Broughton & Milton Keynes Parish Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Calverton Parish Meeting	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Campbell Park Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Castlethorpe Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Central Milton Keynes Town Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Chicheley Parish Meeting	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Clifton Reynes & Newton Blossomville Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Cold Brayfield Parish Meeting	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Emberton Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Fairfields Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Gayhurst Parish Meeting	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Great Linford Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Hanslope Parish Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Haversham cum Little Linford Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Kents Hill and Monkston Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Lathbury Parish Meeting	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Lavendon Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Little Brickhill Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Loughton Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Moulsoe Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
New Bradwell Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Newport Pagnell Town Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
North Crawley Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Old Woughton Parish Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Olney Town Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Ravenstone Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Shenley Brook End & Tattenhoe Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Shenley Church End Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Sherington Parish Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Simpson and Ashland Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Stantonbury Parish Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Stoke Goldington Parish Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Stony Stratford Town Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Tyringham & Filgrave Parish Meeting	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Walton Community Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>
Warrington Parish Meeting	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Wavendon Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
West Bletchley Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Weston Underwood Parish Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Whitehouse Community Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Woburn Sands Town Council	Moses	<a href="mailto:moses.so@milton-keynes.gov.uk">moses.so@milton-keynes.gov.uk</a>
Wolverton & Greenleys Town Council	Cliff	<a href="mailto:Clifford.nash@milton-keynes.gov.uk">Clifford.nash@milton-keynes.gov.uk</a>
Woughton Community Council	Akwinder	<a href="mailto:akwinder.rai@milton-keynes.gov.uk">akwinder.rai@milton-keynes.gov.uk</a>

# CIF 2024-25 TIMELINE



Application packs for CIF 24/25 produced and sent out to all parish, town and community councils (PTCC).  
Each PTCC will have a Highways Liaison Officer allocated to them as their contact should they need any assistance or have any questions about how or what they can apply for.



Deadline for applications to CIF 24/25. The completed application including any supporting information must be received by the Highways Liaison Team by this date.



Feasibility reports will be carried out by the Highways Liaison Officers. This will include checking quotes, landownership, scope of works and other items. They will also speak to other council services if required.



CIF Panel meets to shortlist all the applications and score each project against the criteria on the matrix. Scoring matrix is used to score each application out of 16. Projects with highest scores added to shortlist for Delegated Decision (Annex B)



Delegated decision papers are prepared and submitted as part of the Council's internal governance. Details of the scheduled Delegated Decision are circulated to all PTCC and are published in Councillors' News. The list of projects to be offered CIF will be included in these papers as Annex B.



Delegated Decision taken by Cabinet Member. The decision is made to confirm the spend of the CIF amount from the MKCC budget.

28<sup>th</sup> July 2023

### Play Park Repairs & Costings

<b>Park</b>	<b>QTY</b>	<b>Equipment</b>	<b>Cost Per Unit</b>	<b>Total Cost</b>	<b>Comments</b>
77 Kingsfold	1	Basketball hoop w/rotten backboard	£1,720	£1,720	Whole hoop
29 Bishopstone	1	Single swing, no swing	£190	£190	Seat & chain
11 Cawarden	2	Double swing, no swing	£190	£380	
31 Spencer	2	Double swing, no swing	£190	£380	
11 Jennings	2	Double swing, no swing	£190	£380	
16 Thane Court	1	Bench, rotten	£422	£422	
16 - 17 Mason	1	Bench, rotten	£422	£422	
Harrowden Play Park	1	Self-close gate missing	£1,266	£1,266	Including VAT
Harrowden Play Park	1	Balance beam	Not known	Not known	Unable to get costing
Big Slide Area Harrowden Play Park		Safety surfacing	£40 – £140 /m2 + VAT	£40 – £140 /m2 + VAT	Based on example of 100/m2



### **Community Infrastructure Fund suggestions from previous meeting:**

Deadline to submit application is 31<sup>st</sup> August 2023, once we have agreed on an item, this will go on the next Main Meeting as it will be over the Community Project spend authority. Please be aware the CIF max contribution is £20,000, so the total project can be up to £40,000. This is the link with more details [Working with parish councils | Milton Keynes City Council \(milton-keynes.gov.uk\)](https://www.milton-keynes.gov.uk/working-with-parish-councils), we also have to provide 3 quotes for the work.

**Muga re-lining courts** = £9,051.00 – This is for complete preparation, resurface and paint lines, we are pending a cost for just preparation and painting lines, we estimate around £5,000.

**Muga Floodlights** = Sports portable lights set of 6 - £4,262.76 including VAT.

**Solar Panels** = £7,300 +VAT.

**Community Hub Kitchen** = Approx £12,000, Includes fitting, tiles flooring, hot tap, plumbing and electrics.

### **Community Hub Disable Toilet**

We asked a resident to look at our disabled toilet and give us their opinion.

- “The area is very small and difficult for a carer to be in the toilet at the same time.
- Replace the flush handle to a push button on the toilet.
- Replace toilet lid.
- Replace taps with push ones rather than turn off/on tops.”

A suggest would be to bring the toilet cubicle in the gents forward, making this a smaller cubicle. Push the wall in the disabled toilet (where the sink is located) back to include the area in the gent’s toilet and the cupboard in the ladies toilet – this would make a much bigger space to negotiate for the wheelchair and carer.

The cost for a new toilet system is around £700 for parts only, however we have no building work cost, we could get the costs if you wish to continue with this idea.

### **Orchid at Community Hub**

Unfortunately, the data is unavailable.

### **Play Parks**

Please see 2<sup>nd</sup> attachment, the Rangers did an inventory list of the parks in Bradville and Stantonbury and informed us what was missing or damaged.

This is a rough idea of costings if we wish to repair these parks, we will need to get permission from MKCC to do this.

## Skip Project

### Bancroft

Suggestions of locations	Hadrians Drive Rudchesters	Layby near Meeting Place Layby near Meeting Place
Suggestions of allocation of Skip	<b>1</b>	

### Bancroft Park / Blue Bridge

Suggestions of locations	Constaintine way	Roman Park Residents Club Car Park
Suggestions of allocation of Skip	<b>1</b>	

### Bradville

Suggestions of locations	Althorpe Crescent Bradwell Road Community Hub Crispin Road Donnington Eston Court Kingsfold Mercers Drive Minstrel Court Nightingale Crescent Woodstock Court	Opposite No 3 Eston Court (as last year) Opposite shop/Adj 132 Bradwell Rd Hub Car Park Layby Opposite number 80. Hub Car Park (as last year) Opposite shop/Adj 132 Bradwell Rd Adjacent to Parish Office/Opposite 131/108/91 Community Hub Turning Circle Layby near Windmill Turning Circle
Suggestions of allocation of Skip	<b>10 - 12</b>	

### Oakridge Park

Suggestions of locations	Selkirk	Layby opposite number 52.
	Winchcombe Meadows	Layby opposite number 52.
	Woolpack Grange	Layby opposite number 52 Selkirk
Suggestions of allocation of Skip	<b>1</b>	

### Stantonbury

Suggestions of locations	Ashfield	Layby 67.
	Crosslands	Opposite no. 4
	Goring	Layby opposite no. 3
	Jennings	Layby opposite no 4.
	Kents Road	Opposite 62 or 17
	Lincoln	Layby Opposite no. 4.
	Mason	Layby Opposite 13 Spencer
	Redbridge	Garages next to 158.
	Rowle Close	Turning circle near 51
	Stowe	Car park next to 31 Spencer.
	Walshs Manor	Layby's opposite 62 or 17
	West Hill	Layby opposite no. 3 (close to Ashfield)
Suggestions of allocation of Skip	<b>10 - 12</b>	

We have contacted 3 companies and only 2 provided us with a cost.

Company A would only provide us with 8 yard skips at a cost of £180.00 plus VAT, £70.00 permit.

Company B cost for 12 yard skips at a cost of £260.00 plus VAT, £62.00 permit.

Total Budget allocated is £6000.



25<sup>th</sup> July 2023

## **Christmas Lunches for over 65's December 2023**

Committee to review:

- Proposed date of Tuesday 12<sup>th</sup> December 12:00 – 2pm.
- Event to be at the Community Hub.
- Councillors to volunteer.
- Cold Buffet style food.
- Maximum 50 people.
- Invite Woodend First School children to attend and sing.
- Organise activities (Raffle and Bingo).
- To offer free transport to the residents.

27<sup>TH</sup> July 2023

## Community Hub Activities

At the meeting in June the Committee asked for the Office to cost up events for the Community Hub. We also asked the residents on what events they would like at the Community Hub.

Costs are:

- Disco Bingo – Quote received from the DJ each event would cost £200, Plus prizes and light refreshments.
- Afternoon Tea Dance – Cllr Kite has already organised this event at cost £68.23, this spend was authorised by the Clerk.
- Barn Dance – Unable to find organisation.
- Tabletop sale – It seems most ideas have been to charge a minimal fee for the table £5? We could choose to donate our fee for the table or have it for income and use that to hold more events at the Community Hub.

## SURVEY RESULTS

<b>Survey opened:</b>	21/06/2023
<b>Survey closed:</b>	28/07/2023

<b>No. responses:</b>	21
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<b>ACTIVITY</b>	<b>No. OF VOTES</b>
Tabletop Sale	13
Disco Bingo	9
Afternoon Tea Dance	7
Barn Dance	4

