13th June 2023

Minutes of the **Main Meeting** for Stantonbury Parish Council held on **Wednesday 17th May 2023 at 7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

**Minutes**

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|  | Chair’s Welcome and Introduction to meeting - **Chair apologised for the delay start.**  **The meeting started 7:40 PM** | **A**  **Actions** |
| 01/23 | **Present:**  Cllr Sandra Kennedy  Cllr Peter Kirkham  Cllr Linda Morgan - Chair  Cllr Carol Northwood - Vice-Chair  Cllr Ann Ronaldson  Cllr Kevin Smith  Cllr Paul Baxter  Cllr Derek Northwood  Donna Moore – Clerk  Sarah Espey – Responsible Financial Officer  One member of the public. |  |
| 02/23 | **Apologies for Absence:**  Cllr Abid Anwar – **8 votes to accept apologies.**  Cllr Judy Kite – **8 votes to accept apologies.**  **Resolved** |  |
| 03/23 | **Declarations of Interest:**  Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. – **None.** |  |
| 04/23 | **Public Forum for members of the public to speak:**  Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). **– None.** |  |
| 05/23 | Chair’s Remarks: **None.** |  |
| 06/23 | **Minutes:**  Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 19th April 2023 at 7pm **– 7 votes in favour, 1 abstained.**  **Resolved**  **General Purpose Committee 2022-2023** to approve and sign the Minutes of the General Purpose Committee Meeting held on Wednesday 14th December 2022 at 10:30am (PK,AA,SK) **– Minutes got deferred to the next meeting as only 2 councillors present. - Agreed to defer 7 votes for 1 abstained.**  **Resolved**  **Allotment Committee 2022-2023** to approve and sign the Minutes of the Allotment Committee Meeting held on Monday 20th March 2023 at 7.00pm (SK,PM,LM,CN) **– 4 votes in favour.**  **Resolved** | DM |
| 07/23 | **Risk Register and Assessment:**  Council to discuss the progression of previously identified risks and any new risks that may have arisen.   * Update on Parish Office roof. - **Clerk updated Council that the roof has now been fixed.**   **Noted** |  |
| 08/23 | **Reports:**  Enforcement Officer Report – **Agreed 8 votes for.**  Parish Ranger Report – **Agreed 7 votes for, 1 abstained.**  Crimewave Report March and April **– Agreed 8 votes for.**  **Chair asked councillors for any comments reference the reports, only question was to understand the process of the deployment of the cameras.**  **Agreed** |  |
| 09/23 | **Finance Reports:**   1. Quarterly Income and Expenditure – **Agreed 8 votes for.** 2. Quarterly Transactions over £500 – **Agreed 8 votes for.** 3. Budget Variance Report Year End 31.03.23 – **Agreed 8 votes for**. 4. Payments Due over £1000 April 2023 for retrospective approval – **Agreed 8 votes for.** 5. Payments Due over £1000 May 2023 – **Agreed 8 votes for.** 6. To retrospectively approve payment made £2151.60 to Breakthrough Communications Limited. - **Agreed 8 votes for.** 7. Bank Summary as at 31st March 2023 – **Agreed 7 votes for, 1 abstained.** 8. Bank Summary as at 30th April 2023 - **Agreed 7 votes for, 1 abstained.** 9. Payments Made to 31st March 2023 – **Agreed 7 votes for, 1 abstained.** 10. Payments Made to 30th April 2023 – **Agreed 7 votes for, 1 abstained.** 11. Community Hub Summary Expenditure Year End 2022/23 – **Agreed 7 Votes for, 1 abstained.** 12. Community Hub Detail Expenditure Year End 2022/23 – **Agreed 7 votes for, 1 abstained.** 13. Community Hub Summary Expenditure YTD 2023/24 – **Agreed 8 votes for.**   **Chair asked councillors for any comments for the reports, only question was to understand what service Breakthrough Communication was providing.**  **Resolved** |  |
| 10/23 | **Year End Allocation of Reserves:**  Full Council to vote to accept the Allocations of Reserves **– RFO explained process to all Councillors. – 8 votes in favour.**  **Resolved** |  |
| 11/23 | **Meet the Councillors event:**  Council to acknowledge suggestions made from residents and to discuss which ones they would like to consider.  **Cllr Kennedy proposed to defer item to next Community Projects meeting due to looking into each suggestion received – Cllr Ronaldson seconded.**  **Agreed** | **DM** |
| 12/23 | **Code of Conducts Complaints:**  Full Council to be made aware of 2 Code of Conduct complaints that have been received by Milton Keynes City Council.  **Clerk made Council aware 2 Code of Conducts complaints have been received – Councillors acknowledged.**  **Noted** | **Noo** |
| 13/23 | **S106 Funding:**  S106 Funding has been awarded to Stantonbury Parish Council for the paving at the Community Hub **– Council made aware that funding will be received within 4-6 weeks and Full Council praised the RFO.**  **Noted** |  |
| 14/23 | **Candidate Questions for Oakridge Park Vacancy**:  Following the completion of the co-option pack Council to ask the candidate any questions.  **Candidate introduction himself and explain why he would like to be considered. Councillors was asked did they have any questions. No questions were asked.**  **The decision for Co-option is agenda item 20/23.**  **Noted** |  |
| 15/23 | **Parish Office Roof:**  Full Council to retrospectively agree the additional charge for roof repairs at £2,280.00.  **Clerk explained upon removing sections of the roof, some additional work was required, there are now 2 invoices to pay, this invoice is for the additional work only - 8 votes in favour.**  **Resolved** |  |
| 16/23 | **Community Hub:**  Full Council to discuss the option of purchasing Fabric Acoustic Panels for the celling at the Community Hub.   1. Committee to agree which option**. - Council went through options after long discussion Option A was agreed size 40mm – 8 votes for.** 2. Committee to agree Parish Rangers / Councillors to install. –  **A resident (JW), Councillor Baxter, and Smith offered to help the Rangers install the panels – Agreed 7 votes for 1 abstained.** 3. Committee to agree what colour to have on the panels. **– Council agreed Colour white. - 8 votes for.**   **Request to check if the installation clips can be white.**  **Resolved** | **ST** |
| 17/23 | 1. Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). – **8 votes for.** 2. Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. – **8 votes for.**   **Resolved** |  |
| **Confidential - Part 2 -** Consideration of matters related to the following items: | |  |
| 18/23 | **Minutes:**  To approve and sign the Extraordinary Minutes meeting held on Wednesday 22nd March 2023 **– Clerk went through the Draft minutes, Council would like to defer the signing of the minutes to get some advice from Milton Keynes City Council and the Ward Councillor who attended the meeting.**  **8 votes agreed to defer.**  **Resolved** | DM |
| 19/23 | **Update on Peninsula:**   1. Council to receive update from Clerk.   **Clerk made Council aware the matter is being dealt with and has potentially concluded.**   1. Full council to authorise RFO to pay expenditure if required before the next Main Meeting. – **8 votes for.**   **Resolved** |  |
| 20/23 | **Oakridge Park Vacancy:**  To discuss and vote for the Co-option vacancy.  **Chair asked Councillors how they wished to vote, it was agreed to accept the candidate as Co-opted councillor – 8 votes in favour.**  **Resolved** |  |

**Meeting closed 9pm.**