

10th July 2023

Minutes of the **Main Meeting** for Stantonbury Parish Council held on **Wednesday 21st June 2023 at 7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

Minutes

	Chair's Welcome and Introduction to meeting	Actions
21/23	<p>Present: Cllr Sandra Kennedy Cllr Peter Kirkham Cllr Linda Morgan - Chair Cllr Carol Northwood - Vice-Chair Cllr Kevin Smith Cllr Paul Baxter Cllr Judy Kite Cllr John Warren</p> <p>Donna Moore – Clerk Sarah Espey – Responsible Financial Officer</p> <p>Rosebud Consultancy Grace Foundation representative</p>	
22/23	<p>Apologies for Absence: Cllr Ann Ronaldson - 8 votes to accept apologies. Cllr Derek Northwood - 8 votes to accept apologies.</p>	Resolved
	Cllr Abid Anwar – Not Present	
23/23	<p>Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. – None.</p>	
24/23	<p>Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). – None.</p>	
25/23	<p>Chair's Remarks: Chair reminded councillors the staff are looking into providing some councillor training. Clerk asked to forward on Code of Conduct paperwork.</p>	DM Action
26/23	<p>Grant Presentation and Application: Council to review and discuss the grant application. Grace Foundation representative to pitch to the Council for £600 Grant Request.</p>	

Signature: **L.Morgan** Date: **19/07/2023**.....

	Grant representatives introduce themselves and explain what they would like to achieve with this funding. The councillors asked questions and Chair explained the vote will be taken later in the meeting and you will be notified after the meeting.	DM/KF
27/23	<p>Minutes:</p> <p>Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 17th May 2023 – 6 votes in favour, 2 abstained.</p> <p>General Purpose Committee 2022-2023 to approve and sign the Minutes of the General Purpose Committee Meeting held on Wednesday 14th December 2022 (PK,AA,SK) – Due to not all councillors present, Clerk asked could this agenda item be move to the end of the meeting in case a councillor did arrive later in the meeting. Councillors agreed 8 votes in favour.</p> <p>Full Council to approve and sign the Minutes of the Annual Meeting held on Wednesday 17th May 2023 – 6 votes in favour, 2 abstained.</p> <p style="text-align: right;">Resolved</p>	DM DM DM
28/23	<p>Risk Register and Assessment:</p> <p>Council to discuss the progression of previously identified risks and any new risks that may have arisen.</p> <p>Wylie building asbestos check – Clerk explained our buildings have been inspected and the report has highlighted some work is required at the Wylie Depot. Clerk is pending quotes.</p> <p style="text-align: right;">Noted</p>	DM
29/23	<p>Reports:</p> <p>Parish Ranger Report - Agreed 8 votes for.</p> <p>Crimewave Report - Agreed 8 votes for.</p> <p>Chair asked councillors for any comments reference the reports, Councillors had no concerns.</p> <p style="text-align: right;">Agreed</p>	
30/23	<p>Finance Reports:</p> <p>a) To retrospectively approve payment of £1207.50 to DR Decorating for Kingsfold maintenance work, covered by insurance claim. - Agreed 8 votes for.</p> <p>b) Payments Due over £1000 June 2023. - Agreed 8 votes for</p> <p>c) Bank Summary as at 31st May 2023. - Agreed 8 votes for – Cllr Smith made enquiries about the process for investing money, RFO explained the Finance Committee will review the need for an investment policy.</p> <p>d) Payments Made to 31st May 2023. - Agreed 8 votes for, councillors requested information for certain payments – all questions were answered.</p>	SE SE SE SE

Signature: **L.Morgan** Date: **19/07/2023**.....

	e) Community Hub Summary Expenditure YTD 2023/24. - Cllr Smith requested different reports for the Community Hub. All future Main Meetings to have a Community Hub balance sheet. Cllr Smith proposed, and Cllr Morgan seconded.	SE
	Action	
31/23	Standing Orders: - Deferred from Annual meeting agenda item 10/23 To approve and adopt the Standing Orders for Stantonbury Parish Council After a long discussion, the Council agreed to adopt version SOSPC170523. 7 Votes in favour, 1 against. Cllr Smith requested recorded vote. Cllr Morgan, Cllr Kennedy, Cllr Kirkham, Cllr C Northwood, Cllr Baxter, Cllr Kite, Cllr Warren in Favour, Cllr Smith against.	DM
	Resolved	
32/23	Internal Audit: To discuss and review the Internal Audit, the conclusion of the report is: After considering the issues identified, in our opinion the Parish Council can take Substantial Assurance that the controls upon which the Parish Council relies to manage this area, as currently laid down are operated are consistently applied and effective. Margaret thanked the staff for the help and support, she noted that there has been an improvement from the previous year audit. - Councillors had no questions – agreed to accept the report 8 votes for.	DM
	Resolved	
	Rosebud Consultancy left the meeting 7:50pm	
33/23	Annual Governance Statement 2022/23 (Section 1) To consider and populate where applicable and approve and sign the Annual Governance Statement 2022/23. Chair read the statement and Councillors agreed “Yes” for Sections 1 – 8 and agreed N/A to section 9. Chair and Clerk then signed the paperwork. 8 votes in favour.	SE
	Resolved	
	Cllr Ronaldson arrived at meeting 8:00pm.	
34/23	Accounting Statements 2022/23 (Section 2) To consider and populate where applicable and approve and sign the Accounting Statements 2022/23. Chair asked the Councillors for any comments or concerns. Council agreed to statement. 9 votes in favour.	SE
	Resolved	
35/23	Summer Newsletter: Council to approve Summer Newsletter. Cllr Smith requested some amendments, all agreed 9 votes for.	
	Resolved	
36/23	Walsh Manor Play Park: Council to review and discuss emails received from Milton Keynes City Council.	

	Council requested to asked Milton Keynes City Council to look at installing a zebra crossing / pelican crossing near the new proposed play park. Clerk to send an email.	DM
	Agreed	
27/23	General Purpose Committee 2022-2023 to approve and sign the Minutes of the General Purpose Committee Meeting held on Wednesday 14 th December 2022 (PK,AA,SK) – Agenda item got move to the end of the meeting, unfortunately not all councillors arrived, Minutes got deferred – Agreed 9 votes.	DM
	Agreed	
37/23	a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). – 9 votes for. b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. – 9 votes for.	
	Resolved	
Confidential - Part 2 - Consideration of matters related to the following items:		
38/23	Minutes: To approve and sign the Extraordinary Minutes meeting held on Wednesday 22 nd March 2023. Following on from previous meeting Clerk got advice from Milton Keynes City Council and presented the minutes. Council agreed to the minutes 8 votes for 1 abstained.	
	Resolved	
39/23	Grant Application: Following on from Agenda item 26/23, Full Council to discuss to vote on Grace Foundation Grant application. Chair ask Councillors how they wish to vote, after long discussion the Councillors votes against awarding the funding. 8 votes against, 1 abstained. Clerk arrange for a letter to be sent.	DM
	Resolved	
40/23	Update on Peninsula: Council to receive update from Clerk and to agree how they wish to proceed. Council reviewed paperwork and requested the original version to be used – All in favours 9 votes for.	
	Resolved	

Meeting finished 9pm.