

25<sup>th</sup> July 2023

Minutes of the **Main Meeting** for Stantonbury Parish Council held on **Wednesday 19th July 2023 at 7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

**Minutes**

	<b>Chair's Welcome and Introduction to meeting</b>	<b>Actions</b>
47/23	<p><b>Present:</b> Cllr Sandra Kennedy Cllr Peter Kirkham Cllr Linda Morgan - Chair Cllr Ann Ronaldson Cllr Kevin Smith Cllr Paul Baxter Cllr John Warren Cllr Judy Kite Cllr Abid Anwar – 7:20PM</p> <p>Donna Moore – Clerk</p> <p>1 resident – 7:10pm Via Zoom</p>	
48/23	<p><b>Apologies for Absence:</b> Cllr Derek Northwood – <b>9 votes to accept apologies.</b> Cllr Carol Northwood – <b>9 votes to accept apologies.</b></p>	<b>Resolved</b>
49/23	<p><b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. - <b>None</b></p>	
50/23	<p><b>Public Forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). – <b>None.</b></p> <p><b>A member of public did join meeting after this section but didn't wish to speak.</b></p>	
51/23	<p><b>Chair's Remarks:</b> Resident correspondence reference Community Hub MUGA. <b>Council agreed to put a polite notice on the MUGA gate informing users to be considerate of nearby residents.</b></p>	<b>All Cllr / DM</b>

Signature: **L.Morgan**

Date: **16/08/2023**

	Correspondence received from MP Ben Everitt. <b>Full Council wish to invited our MP to a meeting, Councillors to send agenda item suggestions to Clerk to understand what they would like to discuss.</b>	
52/23	<b>Code of Conduct Complaints:</b> Following on from agenda item 12/23. Chair to update the Council.  <b>Chair updated Full Council, she had received a response from MK City Council to say “No complaint to answer”. Chair explained we was still pending the news from MK City Council for the other Code of Conduct complaint.</b>  <b>Noted</b>	DM
53/23	<b>Minutes:</b> Full Council to approve and sign the Minutes of the <b>Main Meeting</b> held on Wednesday 21 <sup>st</sup> June 2023 – <b>No comments. 8 votes in favour.</b>  <b>Resolved</b>  General Purpose Committee 2022-2023 to approve and sign the Minutes of the <b>General Purpose Committee Meeting</b> held on Wednesday 14 <sup>th</sup> December 2022 (PK,AA) – <b>Clerk asked for the minutes to be deferred to the end of meeting, in case Cllr Anwar arrived later in the meeting and could vote on the minutes. Clerk explained the minutes were agreed at the last GP meeting, but advise there was quoracy issues, and to discuss at a Main Meeting.</b>	DM  DM
54/23	<b>Risk Register and Assessment:</b> Council to discuss the progression of previously identified risks and any new risks that may have arisen.  <b>Parish Office / Wylie rubbish collections</b>  <b>Clerk made Council aware from September our rubbish bags will no longer be collect. MK City Council are classing us as a Commercial Business. Council agreed Parish Rangers will remove rubbish bags and take to tip.</b>  <b>Agreed</b>	DO
	<b>Cllr Anwar arrived 7:20pm</b>	
55/23	<b>Reports:</b> Crimewave Report – <b>Agreed 9 votes for.</b> Enforcement Officer Report – <b>Agreed 9 votes for.</b> Planning Report – <b>Chair made Council aware this was a new report and was there any comments – no comments.</b>  <b>Council raise a concern for the license extension request for the shop in Bradville, Council agreed to send an objection comment expressing their concern.</b>  <b>No other comments to be made to MK City Council. – Agreed 9 votes.</b> <b>Agreed</b>	KF

56/23	<p><b>Finance Reports:</b></p> <ul style="list-style-type: none"> <li>a) Payments Due over £1000 July 2023 – <b>Agreed 9 votes for.</b></li> <li>b) Bank Summary as at 30<sup>th</sup> June 2023 – <b>No comments, Agreed 9 votes for.</b></li> <li>c) Payments Made June 2023 – <b>Agreed 9 votes for.</b></li> <li>d) Community Hub Summary Income and Expenditure YTD 2023/24 – <b>Agreed 9 votes for.</b></li> <li>e) Q1 - Quarterly Income and Expenditure Report 2023/24 – <b>Agreed 9 votes for.</b></li> <li>f) Q1 - Quarterly Budget Variance Report 2023/24 – <b>Agreed 9 votes for.</b></li> <li>g) Q1 - Quarterly Payments over £500 for website – <b>Agreed 9 votes for.</b></li> </ul> <p style="text-align: right;"><b>Resolved</b></p>	
57/23	<p><b>Bank Mandate: Council to review and discuss.</b></p> <ul style="list-style-type: none"> <li>a) Replacement Councillor to be allocated to the CCLA account to remove Cllr Seaborne. <b>Cllr Ronaldson offered to be the replacement. RFO to check if a councillor credit rating would be affected.</b></li> <li>b) Council to agree to increase CO-OP bank signatories to 5. - <b>Agreed 9 votes for.</b></li> <li>c) Council to ask for a Councillor to volunteer to be added as a signatory. <b>Cllr Kirkham nominated to be added as a signatory, RFO to arrange training.</b></li> </ul> <p style="text-align: right;"><b>Agreed</b></p>	<p style="text-align: center;"><b>SE</b></p> <p style="text-align: center;"><b>SE</b></p>
58/23	<p><b>Finance Investment:</b> Council to consider recommendation from Finance Committee to transfer the Unity Trust Instant Access Account to a 12-month fixed Term Deposit Account. <b>Chair asked Councillors for any comments, no comments all agreed. – 9 votes in favour.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<p style="text-align: center;"><b>SE</b></p>
59/23	<p><b>Terms of References:</b> To discuss and adopt Committee's Terms of Reference.</p> <ul style="list-style-type: none"> <li>• Community Projects Committee CPTOR070623 – <b>No Comments all agreed 9 votes for.</b></li> <li>• General Purpose Committee GPCTOR280623 – <b>No Comments all agreed 9 votes for.</b></li> <li>• Allotment Committee ACTOR120623 – <b>No Comments all agreed 8 votes for. (Councillor Anwar stepped out of the meeting).</b></li> <li>• Finance Committee FCTOR120723 – <b>No Comments all agreed 9 votes for.</b></li> </ul> <p style="text-align: right;"><b>Resolved</b></p>	<p style="text-align: center;"><b>TC</b></p>
60/23	<p><b>Parish Forum minutes:</b> Council to review Minutes. <b>Council acknowledge the minutes – Agreed 9 votes for.</b></p>	<p style="text-align: center;"><b>DM</b></p>

	<b>Councillor Morgan agreed to attend the Parish Forum meetings with Cllr Kennedy.</b>	
	<b>Agreed</b>	
61/23	<p><b>Allotment Terms and Conditions:</b> Council to consider the Allotment Committee recommendation to change wording on the Terms and Conditions. <b>Clerk explained what changes had been made and a full review of the Terms and Conditions will be done in September. No comments.</b> <b>Agreed 9 votes for.</b></p>	<b>ST</b>
	<b>Resolved</b>	
62/23	<p><b>Walshs Manor Play Park:</b> Council to decide how they wish to proceed. <b>Councillors have concerns reference the speed and the volume of traffic on Walsh Manor Road and querying if this the best place to install a play park. MK City Council have reviewed the site and they have no concerns. Council believe the residents would prefer to have the play park then not. SPC to ask MK City Council to install playground signs and a fence around the park.</b></p> <p><b>Agreed 7 votes for to support the play park, 1 against, 1 abstained.</b></p>	<b>DM / KF</b>
	<b>Resolved</b>	
63/23	<p><b>Bradville Play Park:</b> Council to discuss Bradwell Road Play Park.</p> <ul style="list-style-type: none"> <li>a) Does the Council agree to replace the equipment at Bradwell Road Play Park. – <b>Council did not agree for full replacement.</b></li> <li>b) The Council to suggest what equipment they wish to install. – <b>Only to investigate a price for a new slide.</b></li> <li>c) Council to agree to use the Match Fund budget available. – <b>No pending costs for slide.</b></li> </ul> <p><b>Cllr Kirkham expressed concerns of lack of maintenance at this park and would like to see some improvements.</b></p> <p><b>Council agreed to look at getting a price to replace slide but felt the other equipment just needed a repaint.</b></p> <p><b>Office to email MK City Council to get permission to paint some of the Play Parks and to enquire what type of paint we need to use.</b></p> <p><b>Cllr Smith raised concerns of 2 other play parks, Cllr Smith to email in the details for the office to send to MK City Council. - Deferred 8 votes for, pending cost for the slide, 1 against.</b></p>	<b>KF</b>
	<b>Agreed</b>	
64/23	<p><b>S106:</b> Council to acknowledge funding available for Enhancement of existing community halls within the vicinity of the Development. A total £9,256.52.</p> <ul style="list-style-type: none"> <li>a) Council to provide suggestions on how they wish to spend the funding. <ul style="list-style-type: none"> <li>- <b>Solar panel</b></li> <li>- <b>Radiators - valves/cages</b></li> </ul> </li> </ul>	<b>DM/SE</b>

	<p><b>Clerk made Council aware we might be able to apply for these suggestions from a different funding allocation, and if the Cllrs think of additional suggestions to forward them on to the Clerk.</b></p> <p><b>Clerk to look at MK City Council funding pots to find out what funding is available to us.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	
65/23	<p><b>Great Yarmouth Coach Trip:</b> Council to agree to hire a 5<sup>th</sup> coach at a cost of £695.00. <b>Council agreed to the 5<sup>th</sup> coach, and it to be offered to people on the waiting list - Agree 9 votes for.</b> <b>Cllr Anwar volunteered to be the coach leader.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>KF</b>
66/23	<p><b>Wylie Building:</b> Council to discuss and agree provider to repair the Wylie roof. <b>Clerk made available the quotes for inspection to the councillors.</b> <b>Council reviewed and agreed to go option C – 9 votes for.</b> <b>Office to email company to check warranty status and for them to confirm in writing once the Asbestos has been removed.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>KF / DO</b>
67/23	<p><b>Star Council Award 2023:</b> Council to consider nominating BMKALC for the category recognising County Association excellence at the Star Council Awards 2023. <b>Clerk made Council aware of the requirements to nominate BMKALC, Council agreed to nominated BMKALC, for their support they have provided us.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>DM</b>
53/23	<p><b>Moved from earlier in meeting.</b></p> <p>General Purpose Committee 2022-2023 to approve and sign the Minutes of the <b>General Purpose Committee Meeting</b> held on Wednesday 14<sup>th</sup> December 2022 (PK,AA)</p> <p><b>Cllr Kirkham proposed minutes, Cllr Anwar seconded, Chair signed the minutes as a true record.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>TC</b>
	<b>Councillors requested a Comfort break at 8:45pm</b>	
68/23	<p>a) <b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). – Agreed 9 votes.</b></p> <p>b) <b>Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. – Agreed 9 votes.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	
<b>Confidential - Part 2 - Consideration of matters related to the following items:</b>		
69/23	<p><b>Pension Deficit:</b> Council to consider recommendation from Finance Committee to not appointment an independent person to review the pension scheme.</p>	<b>SE</b>

	<p><b>Finance Chair explained the deficit will be paid back within a reasonable time frame, and the Finance Committee didn't believe it was worth paying a third party to review the deficit - Council agreed 9 votes for to accept Finance Committee recommendation.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	
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**Meeting closed 8:55pm**