

19<sup>th</sup> June 2023

Minutes of the **Allotment Committee Meeting** for Stantonbury Parish Council held **on Monday 12<sup>th</sup> June 2023 at 7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Milton Keynes, MK13 7DX for the purpose of transacting the business as set out below.

<b>MINUTES</b>		<b>Actions</b>
01/23	<p><b>Present:</b></p> <p>Cllr Paul Baxter (PB) Cllr Sandra Kennedy (SK) Cllr Carol Northwood (CN) Cllr Derek Northwood (DN) Cllr Linda Morgan (LM)</p> <p>Sue Tozer: Minute Taker (ST)</p> <p>Members of the Public: 3 present</p>	
02/23	<p><b>Elect a Chair by show of hands:</b> DN nominated CN to be Chair. This was seconded by LM. CN accepted the position of Chair. <b>Agreed 5 votes for</b></p> <p style="text-align: right;"><b>Resolved</b></p>	
03/23	<b>Apologies for Absence: None</b>	
04/23	<p><b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.</p>	
05/23	<p><b>Public Forum for members of the public to speak:</b> <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each a member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g)</i></p> <p><b>A member of the public brought to the attention of the Committee that the replacement tap outside the toilet block seemed to be leaking. Parish Rangers to investigate.</b></p>	<b>PRs</b>
06/23	<b>Chairs Remarks: None</b>	
07/23	<p><b>Terms of Reference:</b> Chair asked for any comments to the amended document. No comments were received. It was agreed to accept the amended Allotment Committee Terms of Reference (ACTOR120623). <b>Agreed 5 votes for</b></p> <p style="text-align: center;"><b>Resolved to make recommendation to Full Council.</b></p>	<b>DM</b>

08/23	<b>Allotment Inspection Report (25.4.23 and 10.5.23):</b> Chair asked to confirm how many applicants were still on the waiting list. ST confirmed 22.	
	<b>Noted</b>	
09/23	<b>Terms and Conditions:</b> <b>Committee to discuss and consider changing the wording to the Terms and Conditions section 11.2 and 11.5</b> 11.2 - The Chair advised that by introducing an additional 14 days' notice to the eviction procedure it would give the tenant additional time to carry out any remedial work. 11.5 Committee agreed that tenants who move over one mile outside the parish boundary could still keep their tenancy until the end of the rental year (September 30 <sup>th</sup> ). <b>Agreed 5 votes for both amendments.</b>	<b>ST</b>
	<b>Resolved to make recommendation to Full Council.</b>	
10/23	<b>Allotment:</b> a) Committee to discuss and agree which pathways the tenants are responsible for between each plot – Committee agreed that the tenant should be responsible for the path on the righthand side of the plot when looking down to the rear of the plot. <b>Agreed 5 votes for</b>  b) Committee to agree to add this into the Terms and Conditions. <b>Agreed 5 votes for</b>	<b>ST</b>
	<b>Resolved to make recommendation to Full Council.</b>	

**The meeting closed at 7.08pm**