

9th August 2023

Minutes of the **Community Project Committee Meeting** held on **Wednesday 2nd August 2023**
at **10:30am** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.

Minutes

21/23	Welcome and Introduction to meeting.	Actions
22/23	Present: Cllr Paul Baxter Cllr Sandra Kennedy Cllr Judy Kite Cllr Linda Morgan – Chair Cllr Carol Northwood Cllr Derek Northwood Cllr Ann Ronaldson Cllr Kevin Smith Cllr John Warren Sarah Espey – Responsible Financial Officer Kerry Fane – Minute Taker Sue Tozer – Senior Administrator	
23/23	Apologies for Absence: Cllr Peter Kirkham – Apologies accepted – Agreed 9 votes for.	Resolved
	Cllr Anwar – Not Present.	
24/23	Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. – None.	
25/23	Public forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the Chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). – None.	
26/23	Chair’s Remarks: a) Newsletter-Chair passed round example of alternative Newsletter and requested ours be reviewed. It was also requested to make a separate meeting to discuss Newsletter in future. Agreed, but no date set.	DM/KF

Signature:..... Date:.....

	<p>b) Yellow Lines - Chair requested upcoming meeting with MKCC Representative PH be postponed for 3/4 weeks to give Council a chance to review own areas and make sure still relevant. KF to re-book and email backing papers to Council for review before MKCC meeting.</p> <p>Committee suggested creating a Working Group, with 1 Cllr from each SPC Ward area, to oversee.</p>	<p>KF</p> <p>DM</p>
27/23	<p>Minutes: To approve and sign the Minutes of the meeting held on: Wednesday 7th June 2023. – 9 votes in favour.</p> <p style="text-align: right;">Resolved</p>	
28/23	<p>Community Infrastructure Fund: Committee to discuss previous suggestions and to put forward a recommendation to Full Council of what to apply for. Options discussed and Chair asked for vote on priority from suggestions given:</p> <p>Chair asked for Committees preference on the below choices:</p> <ol style="list-style-type: none"> 1. MUGA upgrade-5 votes for as top priority for complete resurfacing and paint. 2. MUGA Floodlights- 1 vote for as top priority. 3. Solar Panels at Community Hub-Cllrs decided to apply for S106 monies for these. No vote taken. 4. Revamping kitchen at the Hub - SE recommended to apply for CIF the following year or S106 if possible. 1 vote as priority. 5. Revamping the disabled toilet at the Hub- 0 votes as priority. 6. Orchard at Community Hub-Cllrs decided to apply for S106 funding. No vote taken. 7. Play Parks- 1 vote as priority. <p>Chair asked Council to vote if wanted to ask Guardians, Residents to paint play parks. Agreed by 9 votes for.</p> <p>Resolved to use CIF to apply for 2 applications, MUGA for complete resurfacing of courts and paint, and play parks.</p> <p style="text-align: right;">Agreed</p>	<p>DM / ST / KF / DO</p> <p>DM/RFO</p>
29/23	<p>Newsletter: Committee to discuss and agree when they want the delivery of the next newsletter. Chair advised the Newsletter needs to be signed off at the October meeting for delivery end of October/early November. Committee felt Newsletter needs to be reviewed. Resolved to organise separate Newsletter meeting to discuss further.</p> <p style="text-align: right;">Action</p>	<p>KF / ST</p>
30/23	<p>Autumn/Christmas Coach Trip: Committee to discuss Autumn coach trip and to provide suggestions. Chair asked Committee's preference.</p>	

Signature:..... Date:.....

	<p>Committee confirmed Christmas. Following suggestions given: Birmingham / Garden Centre / Rochester / Lincoln / London / Cambridge.</p> <p>Confirmed enough funds for 2 coaches. Date of trip to be early December. Chair requested Rochester as provisionally booked.</p> <p>Resolved – deferred to next meeting to allow Councillors to review choices.</p> <p style="text-align: right;">Action</p>	KF / All Cllrs
31/23	<p>Skips: Committee to discuss skips project.</p> <p>a) Agree skip locations. -Bancroft-Hadrians Drive – 1 skip. -Blue Bridge / Bancroft Park - None required. -Bradville – 3 skips. 1 each for Eston Court, Community Hub, and Wylie. Oakridge Park-1 skip - Winchcombe Meadows. Stantonbury – 3 skips - Walshs Manor, Jennings and Crosslands.</p> <p>b) Agree the number of skips for each location. -Bancroft – 1 skip -Blue Bridge / Bancroft Park – 0 skips. -Bradville – 3 skips. -Oakridge Park – 1 skip. -Stantonbury – 3 skips.</p> <p>c) Councillors to volunteer to help on the skip days. Cllrs requested dates set before confirming availability. Chair requested Cllrs forward their list of holidays to KF.</p> <p style="text-align: right;">Agreed</p>	KF
32/23	<p>Christmas Lunches for over 65's Committee to review backing paper and agree. Committee agreed with backing paper but wish for the buffet to be a mixture of hot and cold food and for Mulled wine to be included.</p> <p style="text-align: right;">Agreed</p>	ST / KF / TC
33/23	<p>Community Hub activities suggestions: Committee to discuss and agree which activities they would like to arrange.</p> <p>a) Councillors to volunteer to help run each event. Committee deferred to next meeting.</p> <p style="text-align: right;">Agreed</p>	DM
34/23	<p>Blood control boxes: Committee to agree to buy 2 blood control boxes and control kits for the Community Hub and Parish Office at total cost of £850.00 plus VAT. Agreed by 9 votes for.</p> <p style="text-align: right;">Resolved</p>	ST / SE

Meeting closed 12:32pm.

Signature:..... Date:.....

Autumn Newsletter 2023

Here is an update on how the Newsletter is progressing:

Regular Features:

Become a Councillor

Your Parish Councillors

Chair's Welcome

Cllrs details

Parish Ranger Article

Just for fun games page

Newsletter Suggestions

Front Page-Idea 1 - collage of photos entitled 'Summer of Fun' showing photos from the sports and play session.

Front Page Idea 2 – Photo Competition to residents to provide 'autumn around the parish-themed' photo with winner photo featuring on front cover. If we get the word out now, we should get a few responses.

Page 3 – Index of pages.

Welcome to new staff member Tahnee Campbell.

Back Page-survey

Articles Already Received

Bike Marking Article-Supplied by PCSO Megan Ward.

Poem by Janet Warren

DAFS (Drugs & Alcohol Family Support)

Article Suggestions

Knit, Natter-re-starting 5th September.

Coach Trip to Great Yarmouth

Parks Trust in the Parish

Milton Keynes City Events in the Parish

Skips update.

Summer of fun

Adverts Already Received

Harry's Rainbow

Mathiesen Centre

Maisies

Article Suggestions

ABRA

Rubbish Amnesty

I have been asked to add the Rubbish Amnesty (Skips) on this agenda. At the Community Projects meeting 2nd August 2023, the below locations was agreed to have a skip. We have an allocated budget of £6,000, and an email from a Ward Councillor offering us £1,000, funds not yet received.

Does the Council wish to consider more locations or skips.

Each skips costs £322.00 plus VAT.

Skips

Estates	Street	Amount
Bancroft Park / Blue Bridge	N/A	0
Bancroft	Hadrian's Drive	1
Oakridge Park	Winchcombe Meadows	1
Bradville	Eston Court, Merces Drive (Community Hub), Crispin (Wylie Building)	3
Stantonbury	Jennings, Walshs Manor, Crosslands	3

Update from Clerk:

The housing officer from Stantonbury will not provide any funding, I've not received a response from the Bradville housing officer.

Tahnee Campbell

From: Kerry Fane
Sent: 18 August 2023 16:33
To: 2023Cllrs
Cc: Donna Moore
Subject: MK Can World Record Attempt - Mon 16th October 2023
Attachments: MK Can Record Attempt Map.docx

Good morning,

I understand that Council have shown an interest in the world record attempt the Food Bank are organising – MK CAN. I've been asked by Donna to send you all some information on what we will need to do, and some more information which I've set it out below.

If you are still interested and would like to volunteer, please can you let me know.

Please note, we need at least 5 volunteers.

Community Groups (not-for profit entities, charities, churches, schools, parish councils etc)

How to enter:

Each section of the course is 25 metres long. Community entries are free of charge.

You need to:

- **Collect 350 cans of food. You will bring these on the day to create your section of the line.**
- **Bring minimum 5 (and maximum 10) volunteers (16+) to marshal your section and create your section.**
- **Bring up to 5 signs (feather/ flag banners, A frames etc) to brand your section.**
- **Wear your own branded t-shirts/caps/fleeces etc.**

You will get:

- **The opportunity to give out promotional materials to members of the public who 'walk the line'.**
- **Your name and web link on our website and organisation name in the programme**
- **Social media shout-outs from the MK Food Bank channels**
- **One member of the team to be part of the official MK Can photograph at the MK Rose**
- **Official photography throughout the day and an opportunity to obtain pictures.**
- **Local and national news coverage of the event as a whole**
- **MK Can car/window stickers for all participants and an official certificate to hang on your wall with pride!**

The line – which will wend its way round Milton Keynes' Campbell Park, starting at The World Food Day Pillar at the iconic MK Rose – will provide over half of the canned food we need for an entire year.

- **As a whole Milton Keynes effort, we'll also attract wide-reaching, positive publicity for Milton Keynes, and put our new city on the international map. Businesses, community groups, schools and churches will adopt one of 400 sections of the line, providing the cans and the volunteers to staff their section.**
- **A major public celebration event will follow, with the public invited to "walk the line" and enjoy a range of entertainments on the way.**

Link to page: <https://mkfoodbank.org.uk/mk-can/>

Kind regards

Kerry

Kerry Fane
Senior Administrator

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