

9th August 2023

Minutes of the **Community Project Committee Meeting** held on **Wednesday 2<sup>nd</sup> August 2023**  
at **10:30am** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.

**Minutes**

<b>21/23</b>	<b>Welcome and Introduction to meeting.</b>	<b>Actions</b>
<b>22/23</b>	<p><b>Present:</b> Cllr Paul Baxter Cllr Sandra Kennedy Cllr Judy Kite Cllr Linda Morgan – Chair Cllr Carol Northwood Cllr Derek Northwood Cllr Ann Ronaldson Cllr Kevin Smith Cllr John Warren</p> <p>Sarah Espey – Responsible Financial Officer Kerry Fane – Minute Taker Sue Tozer – Senior Administrator</p>	
<b>23/23</b>	<p><b>Apologies for Absence:</b> <b>Cllr Peter Kirkham – Apologies accepted – Agreed 9 votes for.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	
	<p><b>Cllr Anwar – Not Present.</b></p>	
<b>24/23</b>	<p><b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. – <b>None.</b></p>	
<b>25/23</b>	<p><b>Public forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the Chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). – <b>None.</b></p>	
<b>26/23</b>	<p><b>Chair’s Remarks:</b></p> <p>a) Newsletter-<b>Chair passed round example of alternative Newsletter and requested ours be reviewed. It was also requested to make a separate meeting to discuss Newsletter in future. Agreed, but no date set.</b></p>	<b>DM/KF</b>

Signature: L. Morgan

Date: 06.09.2023

	<p><b>b) Yellow Lines - Chair requested upcoming meeting with MKCC Representative PH be postponed for 3/4 weeks to give Council a chance to review own areas and make sure still relevant. KF to re-book and email backing papers to Council for review before MKCC meeting.</b></p> <p><b>Committee suggested creating a Working Group, with 1 Cllr from each SPC Ward area, to oversee.</b></p>	<p><b>KF</b></p> <p><b>DM</b></p>
27/23	<p><b>Minutes:</b> To approve and sign the Minutes of the meeting held on: <b>Wednesday 7<sup>th</sup> June 2023. – 9 votes in favour.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	
28/23	<p><b>Community Infrastructure Fund:</b> Committee to discuss previous suggestions and to put forward a recommendation to Full Council of what to apply for. <b>Options discussed and Chair asked for vote on priority from suggestions given:</b></p> <p><b>Chair asked for Committees preference on the below choices:</b></p> <ol style="list-style-type: none"> <li>1. MUGA upgrade-5 votes for as top priority for complete resurfacing and paint.</li> <li>2. MUGA Floodlights- 1 vote for as top priority.</li> <li>3. Solar Panels at Community Hub-Cllrs decided to apply for S106 monies for these. No vote taken.</li> <li>4. Revamping kitchen at the Hub - SE recommended to apply for CIF the following year or S106 if possible. 1 vote as priority.</li> <li>5. Revamping the disabled toilet at the Hub- 0 votes as priority.</li> <li>6. Orchard at Community Hub-Cllrs decided to apply for S106 funding. No vote taken.</li> <li>7. Play Parks- 1 vote as priority.</li> </ol> <p><b>Chair asked Council to vote if wanted to ask Guardians, Residents to paint play parks. Agreed by 9 votes for.</b></p> <p><b>Resolved to use CIF to apply for 2 applications, MUGA for complete resurfacing of courts and paint, and play parks.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<p><b>DM / ST / KF / DO</b></p> <p><b>DM/RFO</b></p>
29/23	<p><b>Newsletter:</b> Committee to discuss and agree when they want the delivery of the next newsletter. <b>Chair advised the Newsletter needs to be signed off at the October meeting for delivery end of October/early November. Committee felt Newsletter needs to be reviewed.</b> <b>Resolved to organise separate Newsletter meeting to discuss further.</b></p> <p style="text-align: right;"><b>Action</b></p>	<p><b>KF / ST</b></p>
30/23	<p><b>Autumn/Christmas Coach Trip:</b> Committee to discuss Autumn coach trip and to provide suggestions. <b>Chair asked Committee's preference.</b></p>	

	<p><b>Committee confirmed Christmas. Following suggestions given: Birmingham / Garden Centre / Rochester / Lincoln / London / Cambridge.</b></p> <p><b>Confirmed enough funds for 2 coaches. Date of trip to be early December. Chair requested Rochester as provisionally booked.</b></p> <p><b>Resolved – deferred to next meeting to allow Councillors to review choices.</b></p> <p style="text-align: right;"><b>Action</b></p>	<b>KF / All Cllrs</b>
<b>31/23</b>	<p><b>Skips:</b> Committee to discuss skips project.</p> <p>a) Agree skip locations. -Bancroft-Hadrians Drive – <b>1 skip.</b> -Blue Bridge / Bancroft Park - <b>None required.</b> -Bradville – <b>3 skips. 1 each for Eston Court, Community Hub, and Wylie.</b> Oakridge Park-<b>1 skip - Winchcombe Meadows.</b> Stantonbury – <b>3 skips - Walshs Manor, Jennings and Crosslands.</b></p> <p>b) Agree the number of skips for each location. -Bancroft – <b>1 skip</b> -Blue Bridge / Bancroft Park – <b>0 skips.</b> -Bradville – <b>3 skips.</b> -Oakridge Park – <b>1 skip.</b> -Stantonbury – <b>3 skips.</b></p> <p>c) Councillors to volunteer to help on the skip days. <b>Cllrs requested dates set before confirming availability. Chair requested Cllrs forward their list of holidays to KF.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<b>KF</b>
<b>32/23</b>	<p><b>Christmas Lunches for over 65's</b> Committee to review backing paper and agree. <b>Committee agreed with backing paper but wish for the buffet to be a mixture of hot and cold food and for Mulled wine to be included.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<b>ST / KF / TC</b>
<b>33/23</b>	<p><b>Community Hub activities suggestions:</b> Committee to discuss and agree which activities they would like to arrange.</p> <p>a) Councillors to volunteer to help run each event. <b>Committee deferred to next meeting.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<b>DM</b>
<b>34/23</b>	<p><b>Blood control boxes:</b> Committee to agree to buy 2 blood control boxes and control kits for the Community Hub and Parish Office at total cost of £850.00 plus VAT. <b>Agreed by 9 votes for.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>ST / SE</b>

Meeting closed 12:32pm.