

1<sup>st</sup> September 2023

You are summoned to attend a meeting of the **General Purposes Committee of Stantonbury Parish Council**, on **Wednesday 6<sup>th</sup> September 2023 at 11.30am** at **Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes MK13 7DX** when the business set out in the following agenda will be transacted.

*D Moore*

**Clerk**  
**Stantonbury Parish Council**

### Join Zoom Meeting

<https://us02web.zoom.us/j/89629136652?pwd=bnpLQXNLTzIzS1NGZ04ycXAws0hoUT09>

Meeting ID: 896 2913 6652

Passcode: 636074

<b>Committee Members:</b>	
Cllr Peter Kirkham - Chair	Cllr Kevin Smith
Cllr Abid Anwar	Cllr Paul Baxter
Cllr Ann Ronaldson	

### AGENDA

13/23	<b>Welcome and Introduction to General Purposes Committee meeting.</b>
14/23	<b>Present:</b>
15/23	<b>Apologies for Absence:</b>
16/23	<b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.
17/23	<b>Public Forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the Chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).
18/23	<b>Chair's Remarks:</b>
19/23	<b>Minutes:</b> To approve and sign the Minutes of the General Purposes Committee held on 28 <sup>th</sup> June 2023.
20/23	<b>Risk Management:</b> No accidents or incidents reported to the Council which took place on property or land owned by the Council.

21/23	<b>Asbestos Update</b> Clerk to provide verbal update on the Wylie Building and Parish Office.
22/23	<b>Contracts:</b> Committee to discuss and review Draft IT Support Brief. – <b>See backing paper.</b>
23/23	<b>Wylie Building:</b> Committee to review and discuss running costs of Wylie Building and to make a recommendation to Full Council – <b>See backing paper.</b>
24/23	<b>Operational requirements:</b> Clerk to update committee of staff projects report – <b>See backing paper.</b>
25/23	<b>Service inspection log:</b> To review the spreadsheet – <b>See backing paper.</b>
26/23	<b>Building inspection:</b> To review and discuss draft template. – <b>See backing paper.</b>
27/23	<b>Wylie:</b> Committee to discuss and agree to enter into a Service Agreement to regularly service the Wylie building shutters. – <b>See backing paper.</b>