

18th July 2023

Minutes of the **General Purposes Committee Meeting** held on **Wednesday 28th June 2023 at 10.30am** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.

Minutes

01/23	Welcome and Introduction to General Purposes Committee meeting.	Actions
02/23	<p>Present: Cllr Kevin Smith Cllr Ann Ronaldson Cllr Paul Baxter Cllr Peter Kirkham</p> <p>Donna Moore – Clerk Tahnee Campbell – Staff</p>	
	Cllr Abid Anwar – Not present	
03/23	<p>Elect a Chair for the General Purposes Committee: Cllr Kirkham and Cllr Smith was nominated, vote was held by show of hand, and it was a split decision. Cllr Kirkham used the casting vote as previous Chair.</p> <p>3 votes for Cllr P Kirkham.</p>	<p>DM</p> <p style="text-align: right;">Resolved</p>
04/23	Apologies for Absence: None	
05/23	<p>Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. None</p>	
06/23	<p>Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the Chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). 1 member of the public in meeting. No comments made.</p>	
07/23	Chair's Remarks: - None	
08/23	<p>Terms of Reference: Committee to discuss and adopt Terms of Reference. Chair asked the Committee to take to a vote to make recommendation to Full Council to adopt the Terms of Reference. Agreed 4 votes in favour.</p>	<p>DM</p> <p style="text-align: right;">Agreed</p>
09/23	<p>Minutes: To approve and sign the Minutes of the General Purposes Committee held on 14th December 2022.</p>	DM

Signature: P. Kirkham

Date: 06.09.2023
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	<p>Clerk explained the history with the minutes and why they have not been signed of yet. The Committee agreed to the minutes 4 votes for, as the present Committee members were at the meeting, but not as a committee member.</p> <p>Clerk to check with BALC for advice.</p>	
10/23	<p>Cleaner Cost Increase: Committee to acknowledge, with effect from 1st August, the rate will increase from £12.00 to £14.00. There has not been any increase since September 2020. Committee acknowledge - No comments.</p> <p style="text-align: right;">Agreed</p>	SE
11/23	<p>Asbestos Report: Committee to review Asbestos reports from Parish Ranger Supervisor and to discuss how they wish to proceed. Committee reviewed the reports: Community Hub – no Asbestos.</p> <p>Wylie Building – Asbestos present in the roof on the outside of the building and is needing some attention – Staff to arrange quotes.</p> <p>Parish Office – Report is incomplete the contractor was unable to check all rooms due to the height restriction, Committee requested to seek costs from different contractor to check if Asbestos is present in Chambers ceiling, Report does record Asbestos in boiler cupboard but is contained.</p> <p style="text-align: right;">Agreed.</p>	DO / KF
12/23	<p>Contracts: Committee to discuss contracts and to agreed how they wish to proceed.</p> <p>a) IT support – Committee agreed to focus on this Contract first, Clerk to check notice period, Clerk to send through draft tender documents to Cllr’s Ronaldson and Smith and arrange a meeting to discuss.</p> <p>b) Waste Management – Committee wished to check if we are still receiving reports and to review them. Ranger Supervisor to advise for next meeting.</p> <p>c) Enforcement Services – Committee wish to know how many convictions have been brought forward and review the reports and compare to the Ranger reports.</p>	<p>DM</p> <p>DO</p> <p>DO / DM</p>

Meeting closed 12:10pm