

18<sup>th</sup> August 2023

Minutes of the **Main Meeting** for Stantonbury Parish Council held on **Wednesday 16th August 2023 at 7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX  
For the purpose of transacting the business as set out below.

**Minutes**

	<b>Chair's Welcome and Introduction to meeting</b>	<b>Actions</b>
70/23	<p><b>Present:</b> Cllr Sandra Kennedy Cllr Peter Kirkham Cllr Linda Morgan - Chair Cllr Ann Ronaldson Cllr Paul Baxter Cllr John Warren Cllr Judy Kite Cllr Abid Anwar Cllr Derek Northwood Cllr Carol Northwood</p> <p>Donna Moore – Clerk</p> <p><b>Grant representative from Roman Park Residents Club.</b></p>	
71/23	<p><b>Apologies for Absence:</b> Cllr Kevin Smith – <b>10 votes to accept apologies.</b></p>	<b>Resolved</b>
72/23	<p><b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.</p> <p><b>Cllr Kite agenda item 75/23 and 90/23 and Cllr Ronaldson agenda item 91/23.</b></p>	
73/23	<p><b>Public Forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).</p> <p><b>Grant representative from Roman Park Residents Club – no comment at this point of the meeting.</b></p>	
74/23	<p><b>Chair's Remarks:</b></p> <ul style="list-style-type: none"> <li>Update on Levelling Up grant applications submitted.</li> </ul> <p><b>Clerk updated Council to confirm we was successful on the adult learning course application, but unfortunately not successful for the drama or drumming workshops.</b></p>	<b>DM</b>

Signature: L.Morgan

Date: 20.09.2023

	<b>Clerk confirmed she has spoken to the drama organisation, and they are going to investigate funding for us so we can still hold the event. Clerk to report back.</b>	<b>Noted</b>
	<b>Cllr Kite left meeting.</b>	
75/23	<b>Grant presentation and Application:</b> Council to review and discuss the grant application received from Roman Park Residents Club (Roman Park Management Ltd). A representative to pitch to the Council for £1000. <b>Grant representative introduce themselves and explained the funding would be to support a firework event and the event was open to the public. Cllr raised some questions, and all questions were answered.</b>	<b>DM / TC</b>
	<b>Grant representative left meeting and the Clerk confirmed she would contact them with the outcome. 19:20pm</b> <b>Cllr Kite rejoined meeting</b>	
76/23	<b>Code of Conduct Complaint:</b> Following on from agenda item 12/23. Chair to update the Council. <b>Cllr Morgan requested Cllr C Northwood to update the Council, Cllr C Northwood confirmed the case had been closed and there was no further action to be taken.</b>	<b>Noted</b>
77/23	<b>Minutes:</b> a) Full Council to approve and sign the Minutes of the <b>Main Meeting</b> held on Wednesday 19 <sup>th</sup> July 2023 – <b>No comments. 8 votes in favour, 2 abstained.</b> <b>Resolved</b> b) Full Council to approve and sign the Minutes of the <b>Extraordinary Meeting</b> held on Monday 10 <sup>th</sup> July 2023 – <b>No comments. 8 votes in favour, 2 abstained.</b> <b>Resolved</b>	
78/23	<b>Risk Register and Assessment:</b> Council to discuss the progression of previously identified risks and any new risks that may have arisen.- <b>Clerk advised there has been some graffiti on the Wylie building walls, Parish Rangers have removed it. The incident was not picked up on CCTV.</b>	<b>Noted</b>
79/23	<b>Reports:</b> Crimewave Report – <b>Agreed 10 votes for.</b> Enforcement Officer Report – <b>Agreed 10 votes for.</b> Planning Report – <b>Agreed 10 votes for.</b>	<b>Resolved</b>
80/23	<b>Finance Reports:</b> a) Payments Due over £1000 August 2023 – <b>Agreed 10 votes for.</b> <b>Councillors have refused to authorise the payment for the work carried out at the Community Hub. Office to arrange a meeting with the contractor to discuss. Council agreed to all other payments.</b>	<b>DM/RFO</b>

	<p>b) Bank Summary July 2023 – <b>Agreed 10 votes for.</b>  c) Payments Made July 2023 – <b>Agreed 10 votes for.</b>  d) Community Hub Summary Income and Expenditure YTD 2023/24 – <b>Agreed 10 votes for.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	
81/23	<p><b>Bank Signatories:</b>  Council to ask for a Councillor to volunteer to be added as a signatory for the CO-OP Bank Account.  <b>Cllr Warren agreed to be added as a bank signatory to replace Cllr Kennedy.</b></p>	<b>RFO</b>
82/23	<p><b>Terms of References:</b>  To discuss and adopt Human Resources Committee Terms of Reference HRTOR240523. -- <b>Agreed 10 votes for. No comments raised.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>TC</b>
83/23	<p><b>S106:</b>  Clerk to update the Council to acknowledge S106 application has been submitted for the Enhancement of existing community halls within the vicinity of the Development. A total £9,256.52. – <b>Clerk updated the Council to confirm we have submitted an S106 application for this funding, and it was for work we have already completed at the Hub, Further S106 applications will be submitted. Acknowledge 10 votes for.</b></p> <p style="text-align: right;"><b>Noted</b></p>	<b>DM</b>
84/23	<p><b>Community Hub:</b></p> <p>a) Does the Council agree to form a separate Committee for the Community Hub to assist with the day to day running. <b>Agreed 10 votes for.</b></p> <p style="text-align: right;"><b>Resolved</b></p> <p>b) Does Council still wish to have a Resident led Working Group for the Community Hub. <b>6 votes against and 4 votes for. Resolved to not continue with the Resident Led working Group as most of the Councillors state we are unable to get residents to join.</b></p> <p>c) If agreed to option a) Council to discuss and agree how many Councillors to be elected for this Committee. <b>Full Council agreed to 5 members, 10 votes for.</b></p> <p style="text-align: right;"><b>Resolved</b></p> <p>d) Council to appoint members to the Committee or Working Group.  <b>Chair asked for nominations, Cllr Kennedy, Cllr Ronaldson, Cllr Kirkham, Cllr Baxter, Cllr C Northwood, Cllr Kite, Cllr Warren (receded his nomination once voting started), Cllr Anwar and Cllr Smith (via email) all wish to be considered.</b></p> <p><b>Clerk explained due to the interest it would need to go for a vote.  Elected members are.  Cllr Ronaldson  Cllr Kirkham  Cllr Baxter  Cllr C Northwood  Cllr Kite</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<b>DM / TC</b>

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85/23	<p><b>Skips:</b> Council to consider more locations or skips. <b>Chair requested the agenda item gets deferred to place on the next Community Projects meeting, then back onto Main Meeting in September as she would like to try and go for additional funding from MK City Council. Agreed 10 votes for.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<b>DM</b>
86/23	<p><b>Bradwell Road Play Park:</b> a) Council to agree to spend no more than £5,000 to repair park. Milton Keynes City Council will try and match fund the total project cost. – <b>Agreed 10 votes for. Council wishes to ask MK City Council for a baby swing seat to replace a normal swing seat at this park to cater for all ages. MK City Council to provide a plan.</b></p> <p style="text-align: right;"><b>Resolved</b></p> <p>b) Council to agree to use funds from Match Funding Projects budget. <b>Agreed 10 votes for.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>DM/RFO</b>
87/23	<p><b>Harrowden Play Park:</b> a) Council to agree to spend no more than £5,000 to repair park. Milton Keynes City Council will try and match fund the total project cost. <b>Agreed 10 votes for. Council also commented if there was money left over and not spent on this park for it to be allocated to Bradwell Road Play Park.</b></p> <p style="text-align: right;"><b>Resolved</b></p> <p>b) Council to agree to use funds from Playground Maintenance budget. <b>Agreed 10 votes for.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>DM/RFO</b>
88/23	<p><b>CIF Fund Application:</b> Council to review and discuss backing paper and vote on how they wish to proceed. <b>Clerk confirmed upon looking at the application form, to make our application stronger we must hit 4 criteria. Clerk provided examples on suggestions we could do to improve our application (as per the backing paper).</b></p> <p><b>Council agreed to look into get a price for a completely new flooring. Council agreed to allow a spend up to £20,000 to match fund CIF allocation. Application suggestions must be sent to councillors before 31<sup>st</sup> August.</b></p> <p><b>Council also wishes to complete S106 application as well.</b></p> <p><b>Agreed 10 votes for.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	<b>DM / TC / RFO</b>
89/23	<p>a) <b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). – Agreed 10 votes for.</b></p>	

	<b>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. – Agreed 10 votes for.</b>	<b>Resolved</b>
<b>Confidential - Part 2 - Consideration of matters related to the following items:</b>		
<b>Cllr Kite left meeting.</b>		
90/23	<b>Grant Application:</b> Following on from Agenda item 75/23, Full Council to discuss and vote on Roman Park Residents Club (Roman Park Management Ltd) grant application. <b>Councillors requested conditions to be added to the agreement of awarding the funds. Roman Park Residents Club, to make sure they have relevant Insurance, Training and Permissions in place.</b> <b>Council agreed 6 votes for, to award full grant request, 2 abstain, 1 against.</b>	<b>DM / TC/ RFO</b>
	<b>Cllr Kite rejoined meeting. Cllr Ronaldson left meeting.</b>	
91/23	<b>Grant Application:</b> Council to review, discuss and vote on the grant application received from All Bradville Residents Association for £500.00. <b>Councillors had no concern full grant request was agreed.</b> <b>9 Votes for.</b>	<b>DM / TC/ RFO</b>
		<b>Resolved</b>

**Meeting closed 20:40pm**