

2<sup>nd</sup> October 2023

Minutes of the **Main Meeting** for Stantonbury Parish Council held on **Wednesday 20th September 2023 at 7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

**Minutes**

<b>Chair's Welcome and Introduction to meeting</b>	
92/23	<p><b>Present:</b> Cllr Sandra Kennedy Cllr Peter Kirkham Cllr Linda Morgan - Chair Cllr Ann Ronaldson Cllr Paul Baxter Cllr John Warren Cllr Kevin Smith Cllr Derek Northwood Cllr Carol Northwood Cllr Abid Anwar – Arrived 19:03</p> <p>Donna Moore – Clerk</p>
93/23	<p><b>Apologies for Absence:</b> <b>Cllr Judy Kite - 9 votes to accept apologies.</b></p> <p style="text-align: right;"><b>Resolved</b></p>
94/23	<p><b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.</p> <p><b>Cllr Smith agenda item 99/23 (Planning) and Cllr Morgan agenda item 112/23.</b></p>
95/23	<p><b>Public Forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). - <b>None</b></p>
96/23	<p><b>Chair's Remarks:</b> CIF Application was submitted. – <b>Chair explained application has been submitted and we are waiting a response.</b></p> <p>Local Council Award Scheme – <b>Clerk explained the closing window was 8<sup>th</sup> September 2023, and we are now pending new dates for 2024.</b></p>

Signature:..... Date: .....

97/23	<p><b>Minutes:</b> Full Council to approve and sign the Minutes of the <b>Main Meeting</b> held on Wednesday 16<sup>th</sup> August 2023 <b>No comments. 9 votes in favour, 1 abstained.</b></p> <p style="text-align: right;"><b>Resolved</b></p>	
98/23	<p><b>Risk Register and Assessment:</b> Council to discuss the progression of previously identified risks and any new risks that may have arisen. – <b>None</b></p>	
99/23	<p><b>Reports:</b> Crimewave Report – <b>Cllr Baxter questioned if camera was going to be placed in Stantonbury soon, Clerk explained this month. - Acknowledge 10 votes for.</b></p> <p>Parish Ranger Supervisor report – <b>Cllr Smith requested the alleyway between Crispin and Harrowden fly tipping gets reported to MKCC. – Acknowledge report 10 votes for.</b></p> <p>Enforcement Officer Report - <b>Acknowledge report 10 votes for.</b></p> <p><b>Cllr Smith left the room.</b></p> <p>Planning Report - <b>Cllr Ronaldson raised concerns over the planning application for 5 Naseby Court, Clerk and Planning group to look into, and to raise an objection if within our remit – 9 votes to object.</b></p> <p><b>No comments on other planning applications.</b></p> <p><b>Cllr Smith returned into the room.</b></p>	<p style="text-align: center;">DO</p> <p style="text-align: center;">DM</p>
100/23	<p><b>Finance Reports:</b></p> <ul style="list-style-type: none"> <li>a) Payments Due over £1000 September 2023 - <b>No Comments 10 votes for</b></li> <li>b) Bank Summary August 2023 - <b>No Comments 10 votes for</b></li> <li>c) Payments Made August 2023 - <b>No Comments 10 votes for</b></li> <li>d) Community Hub Summary Income and Expenditure YTD 2023/24 – <b>Cllr’s Smith and Ronaldson had questions, they will raise them with the RFO. Agreed 9 votes for, 1 abstained.</b></li> </ul>	<p style="text-align: center;">RFO</p>
101/23	<p><b>Proposal form request:</b> Council to review and discuss, Councillors Kennedy proposal which was seconded by Councillor Kirkham for the Council to consider allowing Committees to elect a Vice Chair to support the Chair in setting the agenda and chairing the meetings if the Chair is unavailable. – <b>Cllr Kennedy requested agenda item got deferred till the issue of Committee Chairs is resolved. Clerk to update Council on Standing Orders enquire as soon she hears back from BALC - 10 votes for.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	<p style="text-align: center;">DM</p>

Signature:..... Date: .....

102/23	<p><b>Terms of References:</b></p> <ul style="list-style-type: none"> <li>To discuss and adopt Community Hub Committee Terms of Reference CHCTOR130923. – <b>Cllr Smith raised concerns over the delegated authority on “Ensure insurance requirements and liabilities are complied with consider aspects of repairs and maintenance” and “The Committee may be authorised with power to act for a specific matter on a specific occasion by the full Council.” Terms of reference deferred back to the Committee Hub to review. – Agreed 10 votes for.</b></li> </ul> <p style="text-align: right;">Agreed</p>	DM
103/23	<p><b>Community Hub Paving:</b> Does the council wish to repair the public footpath at the Community Hub at an additional cost of £1742.56. <b>Clerk explained after speaking to MK City Council, this public footpath is our responsibility to maintain. Council agreed they wish for it to be repaired but requested more quotes and to look at paving and tarmac options.</b> <b>All agreed 10 votes for.</b></p> <p style="text-align: right;">Agreed</p>	DO
104/23	<p><b>Community Hub Opening Hours:</b> Council to consider recommendation from the Community Hub Committee to reduce the opening hours at The Community Hub. Committee is requesting The Hub closes at 10pm. <b>Council agreed to shut the Community Hub at 10pm and Office to honour the bookings already in place. Office to change the Terms and Conditions.</b></p> <p><b>Agreed 10 votes for.</b></p> <p style="text-align: right;">Resolved</p>	ST
105/23	<p><b>Skips:</b> Council to consider completing the Skips project in 2024. <b>Chair asked for the Council to consider carry out the skips project early 2024. Agreed 10 votes for.</b></p> <p style="text-align: right;">Resolved</p>	KF
106/23	<p><b>Financial Regulations:</b> Council to discuss if they wish to submit our views on the Model Financial Regulations Consultation. <b>Chair asked for any comments, Council requested Clerk and RFO to review and report into the next Finance Committee meeting.</b></p> <p style="text-align: right;">Agreed</p>	DM / RFO
107/23	<p><b>Allotment Terms and Conditions:</b> Council to discuss and adopt the Allotment Terms and Conditions as recommended by Allotment Committee. - <b>No Comments 10 votes for.</b></p> <p style="text-align: right;">Resolved</p>	ST / TC
108/23	<p><b>Allotment Rental Charges 2024/2025:</b> Full Council to discuss Allotment Committee recommendation to increase rental charges from .52 to .57 m2. - <b>Cllr Smith enquired what was the % increase Clerk answered 10% - Full Council agreed 10 votes for.</b></p> <p style="text-align: right;">Resolved</p>	ST / RFO

Signature:..... Date: .....

109/23	<p><b>Milton Keynes City Council Local Enforcement Plan:</b> Council to review the draft plan and decide if they wish to make any comments. <b>In the meeting no comments were raised but Councillors to review and pass on any comments to the Clerk – Agreed 10 votes for.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	DM
110/23	<p><b>Christmas Coach trip:</b> Full Council to agree the cost of £1440.00 for 2 coaches to London for the Christmas coach trip. <b>Councillor Baxter queried why the price was such an increase, Clerk already queried it with supplier and no response receive currently. Councillors wish to look at different supplier due to the issues with the summer trip. Office staff to look at different supplier. – agreed 10 votes for.</b></p> <p style="text-align: right;"><b>Agreed</b></p>	TC
111/23	<p>a) <b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). – Agreed 10 votes for.</b></p> <p>b) <b>Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. – Agreed 10 votes for.</b></p> <p>Cllr Morgan left the room.</p> <p style="text-align: right;"><b>Resolved</b></p>	
<b>Confidential - Part 2 - Consideration of matters related to the following items:</b>		
<b>Vicechair C Northwood took over as Chair for the remaining part of the meeting.</b>		
112/23	<p><b>Item of Correspondence:</b> Council to review correspondence and discuss how they wish to proceed. <b>Clerk made Council aware of a letter that has been sent to a 3<sup>rd</sup> party organisation that had not been approved by Council.</b></p> <p><b>After a discussion, the Council agreed a letter should be sent to the councillor reminding them of the Code of Conduct and on this occasion agreed not to take any further action.</b></p> <p><b>Clerk to also send a letter to the 3<sup>rd</sup> party organisation to make them aware to disregard the letter.</b></p> <p style="text-align: right;"><b>Agreed 9 votes for</b></p>	DM

Meeting closed 20:45

Signature:..... Date: .....

## Grant Application Form

Please complete all boxes, using the attached notes for help. If you are still unsure how to respond to any of the questions, please contact the Parish Office.

<b>Your name</b>	Victoria Smith
<b>Your contact number</b>	
<b>Your email address</b>	
<b>What is the name of your group or organisation?</b>	Bancroft Preschool
<b>Charity Commission Number?</b>	1033128
<b>What are the aims and objectives of organisation?</b>	We would like to replace the outside playground surface
<b>Do you have a Constitution or Terms of Reference?</b>	Yes
<b>Do you have an up to date set of accounts?</b>	Yes
<b>Have you carried out all legal obligations?</b>	
<b>Where is your organisation based?</b>	Bancroft Meeting place
<b>Please describe the project for which you are seeking a grant</b>	We would like to replace the flooring of our outside playground, it is very old and tired. We are a charity run preschool with 53 children on our register who higher the Bancroft meeting place. The outside flooring is becoming dangerous and unsafe especially when the children are running around. We have also had 2 new children start with us who are partially sighted. ***Please see photos attached ***
<b>What is the total cost of your project?</b>	<b>£ 10,000</b>
<b>What is the amount of grant you are requesting?</b>	<b>£ 1,000</b>
<b>What are your plans to get further funds for the project? (if applicable)</b>	We have set up a charity event on Saturday 1 <sup>st</sup> July with a sponsored walk and small stall area.
<b>When is your project starting?</b>	ASAP
<b>When is it due to end?</b>	Unknown

<b>Are you willing for Stantonbury Parish Council to publish your Grant information?</b>	Yes
<b>Please describe how it will benefit the residents of Stantonbury Parish</b>	This building is used by the local community and groups.
<b>How many residents will benefit?</b>	53 families within preschool and the wider community who higher the building throughout the year.

If you are successful in your application, please provide details of the bank account where you would want the grant to be paid.

<b>Account payee</b>	Bancroft preschool		
<b>Bank name</b>			
<b>Bank sort code</b>		<b>Bank account no.</b>	

**If applicable, please provide the following information with your application (please circle):**

- A copy of your Constitution or Terms of Reference Yes / No
- A copy of your most up to date set of accounts, showing a full year Yes / No
- Any other information that might better inform the Council about your application Yes / No

**If you are unable to provide any of the above, please explain why below?**

I hereby certify that, to the best of my knowledge, the information given is complete and accurate. I also confirm that I have read and understand the accompanying terms and conditions as currently applied to all grant applications made to Stantonbury Parish Council.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Position held: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Date received	13/07/2023
Logged	13/07/2023
Our Reference Number	07 - 2023
Acknowledgement sent	13/07/2023
RFO review deadline	24/07/2023
RFO review complete	08/08/2023
Councillor appointed	08/08/2023
Reviewing Councillor	Sandra Kennedy
Councillor review deadline	__/__/__
Councillor review complete	
Grants this year	
Category	
Date of meeting for decision	__/__/__
Council decision	
Amount awarded	
Outcome letter sent	__/__/__
Payment made	__/__/__
3-month check date	__/__/__
Report received	
Final check date	__/__/__
Report received	

<b>RFO Comment</b>	<p>If the grant of £1k is awarded then there is a significant shortfall (£9k) for the amount needed (£10k) to fund the new outdoor flooring.</p> <p>I spoke to the applicant and they will receive a significant contribution from the Bancroft Meeting Place (who are a registered charity), but the work will be carried out by the preschool.</p> <p>The council should speak with the BMP directly regarding this work to ensure they have given approval for the work to go ahead.</p> <p><a href="http://www.bancroftmeetingplace.org.uk/">http://www.bancroftmeetingplace.org.uk/</a></p> <p><a href="https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/297842">https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/297842</a></p> <p><a href="https://find-and-update.company-information.service.gov.uk/company/02166849/filing-history">https://find-and-update.company-information.service.gov.uk/company/02166849/filing-history</a></p> <p>We have not received evidence of the cost for the work so a copy of the quotation should also be sought. The preschool is run not for</p>
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	profit, so the only way for this project to go ahead is through fundraising and donations/grants.
<b>Councillor Comment</b>	



# Councillor Grant Questions

Grant application: Bancroft Pre School

Councillor: S. Kennedy

Are you applying for a grant from any other Parish or MKC? If so who?	No
Does the group get any financial help from anywhere else? Fundraising, donations, MKC etc.	Fundraising Bancroft Meeting Place
Has the group had a grant from SPC previously? If so how much and when?	Several. Details in records.
Is this an umbrella group? Will another group benefit from the grant?	No No
Has the group done research to get the best price for what they want to use the grant for.	Yes
Has the group provided detailed accounts? <ul style="list-style-type: none"> <li>If so have you gone through them in detail?</li> <li>If you do not understand them talk to RFO.</li> <li>How much working capital do they have?</li> </ul>	RFO has approved their finances.
How will the group support themselves over the next year?	Income from fees + government.
Is there any other way the Parish Council can help? Advertising etc	Newsletter?
How often does the group meet?	Daily in school term time.

Do the group members pay any subscription?	N/A
Can they match fund?	N/A
Have you invited to pitch at main meeting? Above £250.00	Dates of September + October meetings.

#### Councillors notes

I visited the Preschool in the second week of term. The children were happily engaged in a variety of indoor + outdoor activities. (Nice to see a male playreader from ~~an~~ a minority ethnic group.) The outdoor play area is old (15-20 years?) and similar to that found in MK play parks. It is splitting in a number of places, forming a number of trip hazards. The extreme heat + recent heavy rain have made it worse. The group has raised £1500 + has two more fundraising events planned.

We should award the full amount subject to the remaining funds becoming available.

Signed: Sandra Kennedy

Dated: 15/9/23

September 2023 Update

**Cameras currently deployed:**

- Nightingale Crescent, Bradville
- Ormonde/Redbridge, Stantonbury
- Walsh's Manor, Stantonbury
- Albany Court, Stantonbury (Taken Down)
- Kingsfold, Bradville (Taken Down)

**Nightingale Crescent, Bradville:**

- This camera is in place due to environmental issues.
- On the 11<sup>th</sup> September 2023, we observed a littering offence from the driver of a vehicle. We have supplied an evidence pack to Milton Keynes Council Environmental Crime Unit for investigation.
- We are continuing to review this camera regularly.

**Ormonde/Redbridge, Stantonbury**

- This camera is in place due to environmental issues.
- We are continuing to review this camera regularly.

**Walsh's Manor, Stantonbury**

- This camera is in place due to anti-social behaviour issues.
- We are continuing to review this camera regularly.

**Albany Court, Stantonbury:**

- This camera was in place due to environmental issues.
- On the 12<sup>th</sup> September 2023, we observed a littering offence from the driver of a vehicle. We have supplied an evidence pack to Milton Keynes Council Environmental Crime Unit for investigation.
- This camera has now been redeployed.

**Kingsfold, Bradville:**

- This camera was in place due to reports of ASB, drug issues and youths being approached within the area.
- This camera has now been redeployed.

**Outcomes:**

- On the 7<sup>th</sup> March 2023, we observed a littering offence from the driver of a vehicle at Tyrill. The vehicle owner has since received a fixed penalty notice.
- On the 9<sup>th</sup> August 2023, we observed a littering offence from the driver of a vehicle at Nightingale Crescent. The vehicle owner has since received a fixed penalty notice.
- On the 11<sup>th</sup> August 2023, we observed a littering offence from the driver of a vehicle at Nightingale Crescent. The vehicle owner has since received a fixed penalty notice.

## Rangers report September 2023

### Tip runs

This month we have done 9 tip runs totalling 660KG of waste taken.

40KG grass cuttings from The Community Hub.

380KG from Hedge cutting and path clearing.

240KG from Litter picking, fly tipping and rubbish from the allotment.

### Path clearing

Below are a few examples of the path clearing that we have done through September.

#### **Blue Bridge**



#### **Bradville**



### Allotment

All is going well at the allotment. An inspection has taken place and some letters issued.

### Fly tipping

Below are some for the fly tipping that has been reported to MKC. In total 60 fly tipping reports have been sent to MKC for September. At the moment it is taking longer for items to be collected due to the change in contractors but we will monitor this chase MKC to get the items removed.

**Stantonbury**



**Bradville**



## **Bookcase**

The new bookcase has been put together and installed at The Community Hub.



David Outram  
Parish Ranger Supervisor

# D & L Environmental

## Enforcement activities month September 2023 (Stantonbury Parish Council)

I have continued to work in a safe manor, as always wearing disposable gloves when investigating fly-tipping/waste issues,

There have been some Issues the new waste collections residents getting mixed up with what bins to put out on the correct days etc, which items go onto the red and blue bins, I have waste leaflets and calendars to give out to residents to try and resolve this,

With the flytips that I have reported since the new system, I haven't received any completion emails from Mkc to say that they have been cleared, some have and some haven't therefore each time I am in an area I am checking to see if they have been cleared,

Over the month of September I have patrolled the estates as follows

Week	Estate	Time
1	Bradville Stantonbury Bluebridge/Bancroft/Bancroft Park	3hrs 4hrs 3hrs
2	Oakridge park Stantonbury/Stantonbury Fields Bradville Linford wood Bluebridge Bancroft/Bancroft Park	1hr 3hrs 3hrs 1hr 1hr 1hr
3	Bradville Stantobury/stantonbury Fields Oakridge park Blubridge Bancroft Park	4hrs 4hrs 1hr ½ hr ½ hr
4	Bradville Stantonbury Bluebridge/Bancroft/Bancroft Park	3hrs 4hrs 3hrs



Estate,	Activities	Outcome	Extraordinary
<b>Bradville</b>	12 Fly tips in this area	All of the flytips have been investigated, And reported to MKC for removal, not all have been cleared by the new contractor	<p><b>None found with evidence</b></p> <p>Bradwell road large pile of black sacks - no evidence found, but a local resident informed me that the residents around 127 Bradwell road had still not received their new bins, (The sacks have been cleared)</p> <p>Crispin piles of black sacks, there were several pikes of sacks put out during the first few weeks of the new bins and not being collected by the contractor,( the piles have been cleared)</p>
<b>Bancroft</b>  <b>Bancroft Park</b>  <b>Oakridge Park</b> <b>Bluebridge</b>  <b>Linford wood</b>  <b>Stantonbury Fields</b>  <b>NOS canisters</b>	<p>Large pile of sack near number 16, Large pile of sacks near numbers 64</p> <p>No issues reported</p> <p>No issues reported 2 issues of waste sacks out in Gardiner and Vienna Grove No issues reported</p> <p>Two fly tips found</p> <p>lots of littering around the parking areas</p> <p>14 Canisters found in total across the parish</p>	<p>No evidence found and all the sacks were stickered</p> <p>Again in Enfield chase by the phone mast</p>	<p>The reason behind this is that the residents had not received their new bins</p> <p>I continue to monitor these areas</p> <p>in one of the flytips Nos canisters were found</p> <p>all reported and cleared</p>

<b>Stantonbury</b>	25 Fly tips in this area	All have been investigated and then cleared by Mkc	One pile of sacks were found in Tyrill with evidence, I visited the property and spoke the resident concerned and re- educated them about the new bin system,  Spencer - table at rear of the property, I spoke to the resident who had forgotten they left it there when doing a tip run, they removed it for me,
<b>Fines issued</b>			None this month
<b>Abandoned Vehicles</b>	One reported and removed I am monitoring two vehicles that are currently fully legal but may be abandoned,		

<b>Dog Fouling</b>	<b>Outcome</b>
Dog fouling patrols	I have been conducting several dog fouling patrols around the areas concerned speaking to dog owners advising them how to clear up after their dogs and the correct way to dispose the dog waste, I have also continued to put up the new PSPO signs on lamposts Patrols of Stanton Low, Stonepit Fields, along Railway walk, Abby way, Bradwell road sports fields, Bancroft Park areas, there has been a slight increase in dog fouling across the areas, I am patrolling various times of these area, <b>Walshs manor new play park - Dog Fouling</b> This was reported to GLPC parish office, the then forwarded the information onto, a resident of Walsh's manor allowing their dog to foul by the new park, I've been along Several times and only seen this person on one occasion, but their dog did not foul on this occasion, I have erected new dog fouling signs around the area, and sprayed /made note of the dog fouling, I continue to monitor this area, and so far there have been no new dog poops
Regular patrols	I continue to patrol all the areas covered by SPC, on the lookout for dog fouling, fly tipping etc, if any of the Councillors feel there are certain areas that require more attention please let me know I can say however that the short period that the new bins have been in place that the litter level generally has dropped, but there is a issue with the litter bins being emptied regularly,

**Payments Due over £1000**

Stantonbury Parish Council

Oct-23

<b>Contact</b>	<b>Description</b>	<b>Total</b>
Milton Keynes City Council	Walshes Manor	10,000.00
Smiths Fire LLP	Fire & Security Services	1,273.20
<b>Total</b>		<b>11,273.20</b>

Signature: ..... Date: .....

Chair - Stantonbury Parish Council

Signature: ..... Date: .....

# Bank Summary

## Stantonbury Parish Council

For the period 1 September 2023 to 30 September 2023

ACCOUNT	OPENING BALANCE	CASH RECEIVED	CASH SPENT	CLOSING BALANCE
<b>Bank</b>				
CCLA PSDF - 0143380001PC	378,694.37	76,393.11	-	455,087.48
Charity Bank Ethical Easy Access	122,669.02	764.48	-	123,433.50
Co-operative Bank Current	209,399.74	6,534.90	120,377.29	95,557.35
Nationwide 125 Day Saver	139,214.58	440.53	-	139,655.11
Petty Cash	211.45	1.10	19.87	192.68
Santander Business Reserve	125,173.10	327.44	-	125,500.54
Santander Current	1,386.88	-	-	1,386.88
Soldo Prepaid Debit Cards	1,324.15	-	326.64	997.51
SUMUP Card Charges Taken at Source	0.83	4.30	5.13	-
Unity 12 Month Fixed Term Deposit	125,000.00	-	-	125,000.00
Unity Trust Bank - Instant Access	1,935.32	298.08	-	2,233.40
<b>Total Bank</b>	<b>1,105,009.44</b>	<b>84,763.94</b>	<b>120,728.93</b>	<b>1,069,044.45</b>
<b>Total</b>	<b>1,105,009.44</b>	<b>84,763.94</b>	<b>120,728.93</b>	<b>1,069,044.45</b>

## Payments Made

Stantonbury Parish Council

For the period 1 September 2023 to 30 September 2023

<b>Date</b>	<b>Description</b>	<b>Amount</b>
01 Sep 2023	O2 DD	£ 49.26
04 Sep 2023	SumUp Payments	£ 2.51
04 Sep 2023	Aldi	£ 6.36
04 Sep 2023	Heart Internet DD	£ 143.86
05 Sep 2023	Co-op	£ 1.50
06 Sep 2023	Soldo DD	£ 8.40
06 Sep 2023	O2 DD	£ 48.00
06 Sep 2023	Xero (UK) Ltd	£ 52.80
06 Sep 2023	British Gas DD CH Elec	£ 66.39
06 Sep 2023	BrightHR DD	£ 99.62
07 Sep 2023	Bank Transfer from Co-operative Bank Current to CCLA PSDF - 0143380001PC	£ 25,000.00
08 Sep 2023	Co-op	£ 1.25
08 Sep 2023	Timpson	£ 13.50
08 Sep 2023	AAT	£ 51.00
08 Sep 2023	Bank Transfer from Co-operative Bank Current to CCLA PSDF - 0143380001PC	£ 25,000.00
11 Sep 2023	Aldi	£ 5.49
11 Sep 2023	Bank Transfer from Co-operative Bank Current to CCLA PSDF - 0143380001PC	£ 25,000.00
12 Sep 2023	SumUp Payments	£ 0.93
12 Sep 2023	Farm Foods	£ 6.99
12 Sep 2023	British Gas DD CH GAS	£ 48.63
13 Sep 2023	Co-op	£ 1.50
13 Sep 2023	Aldi	£ 3.94
13 Sep 2023	HSQE Ltd	£ 28.80
13 Sep 2023	fuelGenie DD	£ 156.43
14 Sep 2023	Trade UK	£ 8.60
14 Sep 2023	Amazon	£ 10.00
14 Sep 2023	Trade UK	£ 20.00
14 Sep 2023	Amazon	£ 23.95
14 Sep 2023	Trade UK	£ 30.00
14 Sep 2023	Viking	£ 88.73
14 Sep 2023	CH Deposit Refund	£ 100.00
14 Sep 2023	CH Deposit Refund	£ 100.00
14 Sep 2023	CH Deposit Refund	£ 100.00
14 Sep 2023	CH Deposit Refund	£ 100.00
14 Sep 2023	Microsmiths	£ 124.50
14 Sep 2023	Buckinghamshire & Milton Keynes Association of Local Councils	£ 140.00
14 Sep 2023	CH Refund	£ 187.50
14 Sep 2023	Cann Electrical Limited	£ 270.00
14 Sep 2023	Jackie Bennett	£ 371.00
14 Sep 2023	The Great Gappo	£ 540.00
14 Sep 2023	D&L Environmental	£ 805.00
14 Sep 2023	Marcus Young	£ 986.88
17 Sep 2023	lidl	£ 6.52
18 Sep 2023	SumUp Payments	£ 1.69
19 Sep 2023	Co-op	£ 1.50
19 Sep 2023	Aldi	£ 2.49

19 Sep 2023	Wave DD	£	58.24
19 Sep 2023	Wave DD	£	76.32
21 Sep 2023	Trade UK	£	3.08
21 Sep 2023	Amazon	£	4.98
21 Sep 2023	Amazon	£	12.50
21 Sep 2023	Amazon	£	13.32
21 Sep 2023	Amazon	£	16.50
21 Sep 2023	Amazon	£	21.90
21 Sep 2023	Trade UK	£	57.00
21 Sep 2023	MK City Group Ltd	£	72.00
21 Sep 2023	MK City Group Ltd	£	72.00
21 Sep 2023	CH Deposit Refund	£	100.00
21 Sep 2023	Skyline Taxis	£	130.42
21 Sep 2023	Tickford Security Systems Ltd	£	192.00
21 Sep 2023	Aegis Support Services	£	354.00
21 Sep 2023	Aegis Support Services	£	354.00
21 Sep 2023	Aegis Support Services	£	354.00
21 Sep 2023	Tickford Security Systems Ltd	£	948.00
21 Sep 2023	D Haynes Roofing Ltd	£	1,140.00
21 Sep 2023	HMRC	£	3,598.68
21 Sep 2023	Bucks LGPS Pension Scheme	£	5,134.10
21 Sep 2023	Crimewave Limited	£	5,418.00
22 Sep 2023	Aldi	£	1.45
22 Sep 2023	HM Land registry	£	3.00
22 Sep 2023	Mac Landscapes And Maintenance	£	9,140.00
26 Sep 2023	lidl	£	1.20
26 Sep 2023	Payroll - Councillor Allowances	£	890.62
26 Sep 2023	Payroll - Salaries	£	11,552.55
28 Sep 2023	Mailchimp	£	0.71
28 Sep 2023	Mailchimp	£	26.17
28 Sep 2023	KWIK FITSTRATFORD ROADWOLVERTONMK125LJ GBR	£	27.50
28 Sep 2023	Tesco	£	54.62
28 Sep 2023	KWIK FITSTRATFORD ROADWOLVERTONMK125LJ GBR	£	173.50
29 Sep 2023	Mirus DD	£	134.08
<b>Total</b>		<b>£</b>	<b>120,728.93</b>

**Signed:** ..... **Date:**.....

**Chair - Stantonbury Parish Council**

**Signed:**..... **Date:**.....

## Community Hub Income & Expenditure YTD as at 11th October 2023

Stantonbury Parish Council

For the period 1 April 2023 to 31 March 2024

<b>Account</b>	<b>INCOME</b>	<b>OUTGOING</b>	<b>Running Balance (GBP)</b>
Income CH VAT Exempt	4,325.00	87.50	4,237.50
CH - £7000 + £2851 + £2088 (2023/24 Reserves) (4390)	158.00	8,230.41	8,072.41
CH - Events (4360)	0.00	244.61	244.61
CH - General Maintenance and Sundries (4380)	35.83	723.10	687.27
FC - ASSETS CH Non IT (4381)	302.48	653.76	351.28
FC - CH Utilities (4385)	0.00	1,038.77	1,038.77
GP - CH Cleaning (4388)	0.00	985.16	985.16
GP - CH Security/Fire Services (4389)	0.00	888.96	888.96
<b>Total</b>	<b>496.31</b>	<b>12,764.77</b>	<b>12,268.46</b>

This report uses the most up-to-date exchange rate data available from XE.com to convert foreign currency to base currency, unless you've entered your own rate.

## Qtrly Income & Expenditure

Stantonbury Parish Council

For the 3 months ended 30 September 2023

Account	Jul-Sep 2023	Apr-Jun 2023	Jan-Mar 2023	Oct-Dec 2022	Jul-Sep 2022
<b>Income</b>					
Council Tax Grant Income	0.00	9,700.53	0.00	0.00	4,850.00
Precept	0.00	460,748.00	0.00	0.00	221,004.27
<b>Total Income</b>	<b>0.00</b>	<b>470,448.53</b>	<b>0.00</b>	<b>0.00</b>	<b>225,854.27</b>
<b>Other Income</b>					
Allotment Revenue	10.88	13.00	0.00	3,224.75	27.89
Income Community Projects Trips	2,056.55	465.00	0.00	940.00	1,857.50
Interest Income	7,041.54	5,385.81	4,630.67	2,975.61	1,298.74
Other Income	1.10	800.00	1,950.00	12,072.48	0.00
Income - Clothing Bank	75.00	94.50	0.00	0.00	0.00
Income - Newsletter Advertising	0.00	130.00	0.00	0.00	0.00
Income - Section 106	9,286.52	9,140.00	0.00	0.00	7,710.00
Income - Ward Budget Donations	1,000.00	0.00	0.00	0.00	0.00
Income CH VAT Exempt	1,942.50	1,695.00	315.00	1,520.00	0.00
Income - Insurance	0.00	1,485.00	0.00	0.00	0.00
<b>Total Other Income</b>	<b>21,414.09</b>	<b>19,208.31</b>	<b>6,895.67</b>	<b>20,732.84</b>	<b>10,894.13</b>
<b>Total Income</b>	<b>21,414.09</b>	<b>489,656.84</b>	<b>6,895.67</b>	<b>20,732.84</b>	<b>236,748.40</b>
<b>Expenditure</b>					
ALLOTMENTS Maintenance & Repairs (4120)	131.72	271.56	55.77	16.65	266.65
CAB Citizens Advice Bureau	0.00	0.00	1,350.00	1,237.50	1,350.00
CH - £7000 + £2851 + £2088 (2023/24 Reserves) (4390)	179.99	7,892.42	0.00	0.00	0.00
CH - Coronation (4362)	0.00	1,197.86	857.70	0.00	0.00
CH - Events (4360)	214.61	0.00	0.00	0.00	0.00
CH - General Maintenance and Sundries (4380)	188.93	492.85	2,538.33	2,621.91	1,654.50
CH - IT/Tel Maintenance Services (4383)	0.00	0.00	818.00	165.00	0.00
CH - Jubilee	0.00	425.00	0.00	0.00	0.00
CH - Over 65's Hospitality (4330)	0.00	0.00	0.00	921.41	127.43
CP - Coach Trips (4335/4337)	695.00	3,375.00	0.00	1,040.00	3,020.00
CP - Events (4340)	3,093.75	0.00	0.00	920.00	4,587.30
CP - Newsletter (4305)	76.22	2,943.77	2,847.23	2,658.00	0.00
CP - Skips Rubbish Amnesty (4371)	0.00	0.00	0.00	260.00	650.50
FC - ALLOTMENTS Utilities (4130)	0.00	28.01	0.00	627.27	0.00
FC - ASSETS CH IT Equipment (4382)	0.00	0.00	0.00	659.00	0.00
FC - ASSETS CH Non IT (4381)	325.99	25.29	2,610.86	2,507.16	0.00
FC - ASSETS Office IT Equipment (4525)	0.00	0.00	963.97	638.00	510.00
FC - ASSETS Parish Fixtures (4235)	850.00	2,640.00	736.49	0.00	8.29
FC - Audit Fees (4795)	1,050.00	500.00	500.00	0.00	1,000.00
FC - Bank Charges (4705)	51.75	33.10	33.72	52.00	52.37
FC - CH Insurances/Licences (4387)	0.00	0.00	561.03	0.00	0.00
FC - CH Rates (4386)	0.00	0.00	5,809.70	0.00	0.00
FC - CH Utilities (4385)	340.60	698.17	1,239.55	1,021.99	26.39
FC - Grants & Donations (4310)	1,530.00	650.00	2,000.00	1,000.00	0.00
FC - Kingsfold Rates (4626)	0.00	0.00	8,776.16	0.00	0.00
FC - Kingsfold Utilities (4627)	369.51	968.01	1,396.08	757.66	422.41
FC - Legal and Professional fees (4790)	0.00	0.00	97.50	3,226.50	1,773.67
FC - Parish Equipment (4230)	264.00	0.00	0.00	1,430.00	563.79
FC - Parish Insurance (4710)	0.00	2,965.92	0.00	0.00	0.00
FC - Subscriptions and memberships (4720)	750.00	3,430.12	159.90	98.00	722.00
FC - Wylie Rates (4710)	0.00	0.00	1,860.02	0.00	0.00
FC - Wylie Utilities (4636)	346.55	(124.68)	515.41	404.48	154.69
GP - CH Cleaning (4388)	411.25	468.91	450.67	200.98	36.00
GP - CH Security/Fire Services (4389)	684.00	144.96	405.82	601.07	714.50
GP - DOG WASTE Bin Emptying (4240)	2,550.40	2,585.50	3,885.20	2,496.00	2,499.20
GP - ENFORCEMENT SERVICES (4250)	1,960.00	2,272.75	1,765.50	2,375.00	1,790.25
GP - Hospitality (4560)	36.49	61.44	116.08	356.35	26.00
GP - Kingsfold Maintenance (4620)	397.00	7,977.65	1,158.69	140.88	104.00
GP - Kingsfold Security and Fire Safety (4625)	1,270.00	0.00	(250.02)	350.00	837.69
GP - Office Cleaning Services (4610)	1,005.26	761.54	893.55	970.25	951.32
GP - Office Equipment (4535)	0.00	0.00	200.00	257.40	107.65
GP - Office IT Services (4520)	1,032.07	1,008.57	8,560.14	4,058.55	1,694.77
GP - Office Stationery (4760)	279.90	360.97	454.66	449.93	453.04
GP - Office Sundries (4590)	226.06	205.14	239.60	375.10	246.51



GP - Postage (4765)	2.60	52.55	109.40	271.47	16.78
GP - Wylie Maintenance (4630)	1,020.00	76.49	57.93	0.00	21.67
GP - Wylie Security and Fire Safety (4635)	1,022.00	0.00	0.00	340.00	643.85
HR - Councillor Allowances (4445)	2,557.83	2,159.12	2,092.50	2,092.50	2,092.50
HR - Councillor Training (4485)	140.00	0.00	90.00	90.00	0.00
HR - Councillor Travel & Subsistence Expenses (4446)	149.93	405.00	139.70	514.36	357.39
HR - Employers National Insurance (4421)	3,458.58	(44.55)	4,339.73	5,080.93	3,273.89
HR - Employers Pension Contributions (4431)	12,439.21	11,368.84	11,888.82	13,038.61	11,066.39
HR - RANGERS & STAFF Uniform (4270)	0.00	60.00	352.73	0.00	280.00
HR - Salaries (4420)	46,090.94	46,265.06	47,365.42	51,946.26	44,088.68
HR - Software Services (4415)	260.22	260.22	260.22	260.22	260.22
HR - Staff Training (4480)	84.00	10.00	628.33	910.00	(960.00)
HR - Staff Travel & Subsistence Expenses (4450)	2.25	0.00	52.89	203.71	14.15
LANDSCAPING Maintenance (4210)	6.67	193.92	484.26	0.00	41.67
RANGERS Sundries (4280)	95.36	652.16	82.47	155.15	511.80
RANGERS Vehicle Expenses (4265)	851.14	1,421.33	874.72	2,222.70	1,341.04
SPC Expenditure from Reserves (4949)	10,000.00	18,000.00	0.00	0.00	0.00
SPC PROJECTS - CCTV Crimewave (4370)	4,515.00	4,605.00	5,940.00	0.00	5,940.00
SPC PROJECTS - Planning Services	0.00	0.00	500.00	0.00	0.00
SPC PROJECTS - S106 Expenditure	9,140.00	0.00	0.00	0.00	7,065.00
SPC PROJECTS - Winter Warmer	83.01	1,441.40	3,809.76	162.66	0.00
<b>Total Expenditure</b>	<b>112,098.07</b>	<b>130,914.81</b>	<b>132,620.42</b>	<b>112,165.96</b>	<b>102,139.30</b>
<b>Contribution to/(from) Reserves</b>	<b>(90,683.98)</b>	<b>358,742.03</b>	<b>(125,724.75)</b>	<b>(91,433.12)</b>	<b>134,609.10</b>

# Budget Variance

Stantonbury Parish Council

For the 6 months ended 30 September 2023

Account	Apr-Sep 2023	2023/24 Budget	Variance	Variance %
<b>Trading Income</b>				
Council Tax Grant Income	9,700.53	9,700.00	0.53	0%
Precept	460,748.00	460,748.00	0.00	0%
<b>Total Trading Income</b>	<b>470,448.53</b>	<b>470,448.00</b>	<b>0.53</b>	<b>0%</b>
	<b>470,448.53</b>	<b>470,448.00</b>	<b>0.53</b>	<b>0%</b>
<b>Other Income</b>				
Allotment Revenue	23.88	3,800.00	(3,776.12)	-99%
Income - Clothing Bank	169.50	0.00	169.50	0%
Income - Insurance	1,485.00	0.00	1,485.00	0%
Income - Newsletter Advertising	130.00	0.00	130.00	0%
Income - Section 106	18,426.52	0.00	18,426.52	0%
Income - Ward Budget Donations	1,000.00	0.00	1,000.00	0%
Income CH VAT Exempt	3,637.50	7,000.00	(3,362.50)	-48%
Income CH VATABLE	0.00	3,000.00	(3,000.00)	-100%
Income Community Projects Trips	2,521.55	3,000.00	(478.45)	-16%
Interest Income	12,427.35	5,800.00	6,627.35	114%
Other Income	801.10	2,000.00	(1,198.90)	-60%
<b>Total Other Income</b>	<b>40,622.40</b>	<b>24,600.00</b>	<b>16,022.40</b>	<b>65%</b>
<b>Expenses</b>				
ALLOTMENTS Maintenance & Repairs (4120)	403.28	4,000.00	(3,596.72)	-90%
CH - £7000 + £2851 + £2088 (2023/24 Reserves) (4390)	8,072.41	0.00	8,072.41	0%
CH - Coronation (4362)	1,197.86	500.00	697.86	140%
CH - Events (4360)	214.61	1,000.00	(785.39)	-79%
CH - General Maintenance and Sundries (4380)	681.78	6,000.00	(5,318.22)	-89%
CH - IT/Tel Maintenance Services (4383)	0.00	1,500.00	(1,500.00)	-100%
CH - Jubilee	425.00	0.00	425.00	0%
CH - New Project Food Bank (4350)	0.00	1,500.00	(1,500.00)	-100%
CH - Over 65's Hospitality (4330)	0.00	750.00	(750.00)	-100%
CP - Coach Trips (4335/4337)	4,070.00	5,000.00	(930.00)	-19%
CP - Events (4340)	3,093.75	6,500.00	(3,406.25)	-52%
CP - Newsletter (4305)	3,019.99	9,000.00	(5,980.01)	-66%
CP - Skips Rubbish Amnesty (4371)	0.00	6,000.00	(6,000.00)	-100%
FC - ALLOTMENTS Utilities (4130)	28.01	1,000.00	(971.99)	-97%
FC - ASSETS CH Non IT (4381)	351.28	6,000.00	(5,648.72)	-94%
FC - ASSETS Motor Vehicles (4260)	0.00	25,000.00	(25,000.00)	-100%
FC - ASSETS Office IT Equipment (4525)	0.00	10,000.00	(10,000.00)	-100%
FC - ASSETS Parish Fixtures (4235)	3,490.00	4,000.00	(510.00)	-13%
FC - Audit Fees (4795)	1,550.00	2,500.00	(950.00)	-38%
FC - Bank Charges (4705)	84.85	500.00	(415.15)	-83%
FC - CH Insurances/Licences (4387)	0.00	1,000.00	(1,000.00)	-100%
FC - CH Rates (4386)	0.00	5,000.00	(5,000.00)	-100%
FC - CH Utilities (4385)	1,038.77	5,000.00	(3,961.23)	-79%
FC - Grants & Donations (4310)	2,180.00	6,000.00	(3,820.00)	-64%
FC - Kingsfold Rates (4626)	0.00	9,000.00	(9,000.00)	-100%
FC - Kingsfold Utilities (4627)	1,337.52	5,000.00	(3,662.48)	-73%
FC - Legal and Professional fees (4790)	0.00	10,000.00	(10,000.00)	-100%
FC - Parish Equipment (4230)	264.00	4,000.00	(3,736.00)	-93%
FC - Parish Insurance (4710)	2,965.92	4,000.00	(1,034.08)	-26%
FC - Subscriptions and memberships (4720)	4,180.12	5,000.00	(819.88)	-16%
FC - Wylie Rates (4710)	0.00	2,100.00	(2,100.00)	-100%
FC - Wylie Utilities (4636)	221.87	2,500.00	(2,278.13)	-91%
GP - CH Cleaning (4388)	880.16	2,500.00	(1,619.84)	-65%
GP - CH Security/Fire Services (4389)	828.96	1,500.00	(671.04)	-45%
GP - DOG WASTE Bin Emptying (4240)	5,135.90	12,000.00	(6,864.10)	-57%
GP - ENFORCEMENT SERVICES (4250)	4,232.75	10,000.00	(5,767.25)	-58%
GP - Hospitality (4560)	97.93	1,500.00	(1,402.07)	-93%
GP - Kingsfold Maintenance (4620)	8,374.65	10,000.00	(1,625.35)	-16%
GP - Kingsfold Security and Fire Safety (4625)	1,270.00	3,500.00	(2,230.00)	-64%

GP - Office Cleaning Services (4610)	1,766.80	4,000.00	(2,233.20)	-56%
GP - Office Equipment (4535)	0.00	5,000.00	(5,000.00)	-100%
GP - Office IT Services (4520)	2,040.64	25,000.00	(22,959.36)	-92%
GP - Office Stationery (4760)	640.87	3,000.00	(2,359.13)	-79%
GP - Office Sundries (4590)	431.20	2,000.00	(1,568.80)	-78%
GP - Postage (4765)	55.15	500.00	(444.85)	-89%
GP - Wylie Maintenance (4630)	1,096.49	2,000.00	(903.51)	-45%
GP - Wylie Security and Fire Safety (4635)	1,022.00	1,500.00	(478.00)	-32%
HR - Councillor Allowances (4445)	4,716.95	14,250.00	(9,533.05)	-67%
HR - Councillor Training (4485)	140.00	1,500.00	(1,360.00)	-91%
HR - Councillor Travel & Subsistence Expenses (4446)	554.93	1,500.00	(945.07)	-63%
HR - Employers National Insurance (4421)	3,414.03	32,000.00	(28,585.97)	-89%
HR - Employers Pension Contributions (4431)	23,808.05	60,000.00	(36,191.95)	-60%
HR - RANGERS & STAFF Uniform (4270)	60.00	1,000.00	(940.00)	-94%
HR - Salaries (4420)	92,356.00	250,000.00	(157,644.00)	-63%
HR - Software Services (4415)	520.44	1,050.00	(529.56)	-50%
HR - Staff Recruitment (4410)	0.00	500.00	(500.00)	-100%
HR - Staff Training (4480)	94.00	2,500.00	(2,406.00)	-96%
HR - Staff Travel & Subsistence Expenses (4450)	2.25	500.00	(497.75)	-100%
LANDSCAPING Maintenance (4210)	200.59	5,000.00	(4,799.41)	-96%
PLAYGROUND Maintenance (4220)	0.00	10,000.00	(10,000.00)	-100%
RANGERS Sundries (4280)	747.52	2,000.00	(1,252.48)	-63%
RANGERS Vehicle Expenses (4265)	2,272.47	10,000.00	(7,727.53)	-77%
SPC Expenditure from Reserves (4949)	28,000.00	0.00	28,000.00	0%
SPC PROJECTS - CCTV Crimewave (4370)	9,120.00	18,500.00	(9,380.00)	-51%
SPC PROJECTS - Change of Domain (4526)	0.00	2,000.00	(2,000.00)	-100%
SPC PROJECTS - CIF Match Funding (4225)	0.00	10,000.00	(10,000.00)	-100%
SPC PROJECTS - Renewals Bradville Area	0.00	5,000.00	(5,000.00)	-100%
SPC PROJECTS - S106 Expenditure	9,140.00	0.00	9,140.00	0%
SPC PROJECTS - Winter Warmer	1,524.41	0.00	1,524.41	0%
SPC PROJECTS - Yellow Lining (4365)	0.00	20,000.00	(20,000.00)	-100%
<b>Total Expenses</b>	<b>243,416.16</b>	<b>680,650.00</b>	<b>(437,233.84)</b>	<b>-64%</b>
<b>Contribution to/(from) Reserves</b>	<b>267,654.77</b>	<b>(185,602.00)</b>	<b>453,256.77</b>	<b>244%</b>

## Account Transactions over £500

Stantonbury Parish Council

For the period 1 July 2023 to 30 September 2023

<b>Date</b>	<b>Description</b>	<b>Amount</b>
20 Jul 2023	Milton Keynes Play Association	£ 2,313.75
20 Jul 2023	Rosebud Consultancy Limited	£ 600.00
20 Jul 2023	ACAS	£ 18,000.00
24 Jul 2023	Helen B. Davison	£ 500.00
24 Jul 2023	HMRC	£ 2,383.02
25 Jul 2023	S2D LEAFLETS LTD	£ 2,804.68
25 Jul 2023	Bucks LGPS Pension Scheme	£ 5,181.06
25 Jul 2023	Marcus Young	£ 986.88
26 Jul 2023	Payroll - Salaries	£ 12,897.42
02 Aug 2023	Bill's Minibus & Coach Hire Limited	£ 695.00
17 Aug 2023	D&L Environmental	£ 673.75
18 Aug 2023	Turtle Engineering Limited	£ 1,020.00
18 Aug 2023	HMRC	£ 3,459.02
18 Aug 2023	Bucks LGPS Pension Scheme	£ 5,103.40
18 Aug 2023	Roman Park Management Limited	£ 1,000.00
18 Aug 2023	Marcus Young	£ 1,086.72
18 Aug 2023	All Bradville Residents Association	£ 500.00
25 Aug 2023	Payroll - Salaries	£ 12,284.22
14 Sep 2023	The Great Gappo	£ 540.00
14 Sep 2023	Marcus Young	£ 986.88
14 Sep 2023	D&L Environmental	£ 805.00
21 Sep 2023	Crimewave Limited	£ 5,418.00
21 Sep 2023	Bucks LGPS Pension Scheme	£ 5,134.10
21 Sep 2023	Tickford Security Systems Ltd	£ 948.00
21 Sep 2023	HMRC	£ 3,598.68
21 Sep 2023	D Haynes Roofing Ltd	£ 1,140.00
22 Sep 2023	Mac Landscapes And Maintenance	£ 9,140.00
26 Sep 2023	Payroll - Salaries	£ 12,329.52
<b>Total</b>		<b>£ 111,529.10</b>

## Tahnee Campbell

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**From:** Emily Caton <ecaton@pkf-l.com>  
**Sent:** 12 September 2023 16:01  
**To:** Donna Moore; Finance; Sarah Espey  
**Subject:** Stantonbury PC: BU0170

Dear Ms Moore/ Ms Espey,

Thank you for submitting your AGAR Form 3 and supporting documentation for our review. I am in the process of completing the file and have the following queries:

- Bank statements: please could you provide bank statements for the Santander accounts ending 6200 and 6190 showing the full date and councils name.
- The AIAR: the internal auditor has ticked NOT COVERED to assertion 'F', and provided an explanation stating that payments have moved to credit card. However, the bank rec includes petty cash as at 31/03/23. Please could you ask the Internal Auditor whether they should have ticked YES or NO instead.

I would be grateful if you could respond to the queries by 15th September.

Kind regards

**Emily Caton | SBA Team**  
**PKF**  
[ecaton@pkf-l.com](mailto:ecaton@pkf-l.com)

For and on behalf of



**PKF Littlejohn LLP**  
15 Westferry Circus  
London E14 4HD  
United Kingdom  
  
+44 (0)20 7516 2200  
[pkf-l.com](http://pkf-l.com)



We have changed our website and email addresses - [discover more](#)

PKF Littlejohn LLP, Chartered Accountants

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### Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of **Stantonbury Parish Council – BU0170**

#### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

#### 2 External auditor’s limited assurance opinion 2022/23

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

#### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

**PKF LITTLEJOHN LLP**

External Auditor Signature

 SIGNATURE REQUIRED

Date

22/09/2023

## Stantonbury Parish Council

### Notice of conclusion of audit

#### Annual Governance & Accountability Return for the year ended 31 March 2023

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
<p>1. The audit of accounts for <b>Stantonbury Parish Council</b> for the year ended 31 March 2023 has been completed and the accounts have been published.</p>	<p>This notice and Sections 1, 2 &amp; 3 of the AGAR must be published by 30 September. <b>This must include publication on the smaller authority's website.</b> The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.</p>
<p>2. The Annual Governance &amp; Accountability Return is available for inspection by any local government elector of the area of <b>Stantonbury Parish Council</b> on application to:</p> <p>(a) <u>MRS S. ESPEY - RESPONSIBLE FINANCIAL OFFICER</u> <u>STANTONBURY PARISH COUNCIL</u> <u>126 KINGSFOLD, BRADVILLE</u> <u>MILTON KEYNES, MK13 7DX</u></p> <p>(b) <u>AVAILABLE ONLINE WWW.STANTONBURY-PC.ORG.UK</u> <u>OR IN PERSON BY APPOINTMENT ONLY</u> <u>TUESDAY - THURSDAY 9.30-2.30</u></p>	<p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p> <p>(b) Insert the hours during which inspection rights may be exercised</p>
<p>3. Copies will be provided to any person on payment of £2.00(c) for each copy of the Annual Governance &amp; Accountability Return.</p>	<p>(c) Insert a reasonable sum for copying costs</p>
<p>Announcement made by: (d) <u>MRS. S. ESPEY - RFO</u></p>	<p>(d) Insert the name and position of person placing the notice</p>
<p>Date of announcement: (e) <u>27<sup>th</sup> September 2023</u></p>	<p>(e) Insert the date of placing of the notice</p>



## Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

### STANTONBURY PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		Yes means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

21/06/2023

and recorded as minute reference:

Main Meeting 33/23

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

*R. H. H. H.*

Clerk

*J. H. H. H.*

<https://stantonbury-pc.org.uk/>

## Section 2 – Accounting Statements 2022/23 for

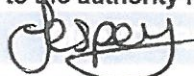
### STANTONBURY PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	665,863	747,721	<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i> <i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	394,420	442,008	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	19,583	57,615	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	162,902	244,869	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	169,243	205,029	<i>Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	747,721	797,446	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	749,710	814,005	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	171,037	183,856	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
11b. Disclosure note re Trust funds (including charitable)			✓	<i>The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

15/06/2023

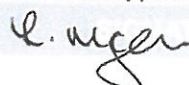
I confirm that these Accounting Statements were approved by this authority on this date:

21/06/2023

as recorded in minute reference:

Main Meetings 34/23

Signed by Chairman of the meeting where the Accounting Statements were approved



## Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of **Stantonbury Parish Council – BU0170**

### 1 Respective responsibilities of the auditor and the authority

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- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2022/23

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

**PKF LITTLEJOHN LLP**

External Auditor Signature



Date

22/09/2023

Document No: CH-TCH050423

**The Community Hub**  
**Mercers Drive**  
**Bradville**  
**MK13 7AY**

## **Terms & Conditions of Hire**

**It is important to read the conditions as they form part of your contract with Stantonbury Parish Council.**

1. Stantonbury Parish Council will hereafter be referred to below as SPC.
2. All bookings are made at the discretion of SPC.

Under the Milton Keynes Council Entertainments Licence, functions must end no later than 10.00pm.

The hall has a maximum capacity of 80 persons.

The Hirer shall ensure that there is present a responsible adult person aged 21 years or more in charge throughout the period of hire.

3. Block Bookings:
  - Accepted on a first come first serve basis.
  - If SPC require the hall for any reason a notice will be sent out **7 days** prior to the date of booking.
  - Any changes to a block booking will need to be made in writing to SPC no later than **one month** before the date of booking.
4. All hire charges and refundable deposit must be paid in full no later than **one month** prior to the booking, or at the time of booking if less than one month away. Block bookings are invoiced a month in advance at the beginning of the month and deposits for block bookings will be returned at the end of their agreement. If the payment has not been made, the booking will be cancelled and no access to the Hub will be allowed.

Cancellation of any booking must be made in writing.

(email: [info@stantonburyparishcouncil.org.uk](mailto:info@stantonburyparishcouncil.org.uk)). The following charges may apply:

- 1 month's notice – no charge
  - More than 7 days notice – 50% of charge
  - Less than 7 days no refund
5. The hirer will indemnify SPC against any loss, damage, claim or expense howsoever arising, caused or occasioned during the hirer(s) use of the premises. It will be the responsibility of the hirer(s) to effect adequate Public Liability insurance to cover risks arising out of the use of the premises by groups or organisations. Proof of Public Liability insurance is required when booking.

Note: The key holder will unlock the building at the commencement of hire. The building will remain unlocked until the end of the hire period. The hirer(s) should ensure that someone is

present within the building throughout this period. They will also explain to the hirer(s) the fire procedures in place in the buildings. The key holder will remain at the building for a maximum of 15 minutes after the commencement of the hire period, the key holder will then lock the building if the hirer has not arrived. No refund will be given.

6. No betting, gaming or lotteries shall take place on the premises except that allowed by law and the Hirer(s) shall obtain any licence or certificate required, prior to booking the Hall for such use.
7. The hirer(s) shall submit details of the planned activity to SPC at the time of booking and ensure compliance with all the relevant legislation, orders and regulations, in particular that relating to music, singing and dancing and the sale and supply of liquor. No intoxicating liquor will be supplied by SPC. All liquor (if required) must be supplied by the Hirer. It is the Hirer's responsibility to ensure that local licensing laws are complied with.
8. The hirer(s) must not cause annoyance or nuisance to local residents or adjoining occupiers by the playing of loud music, parking in front of driveways etc.
9. With the exception of assistance dogs, no animals will be allowed on the premises, or in the caged area behind the building.
10. SPC has a policy of **no smoking** in all of their buildings and associated grounds. This **MUST** be adhered to at all times. This includes electronic cigarettes.
11. **SAFETY**

**All hirers must read and be aware of the SPC Fire Evacuation Procedure and the SPC Fire Safety Policy.**

A system of emergency lighting is installed in the Hall and must not be interfered with. Fire exits and signs and doors must **not** be obstructed in any manner at all. The hirer(s) must ensure that all the users present are aware of the fire procedures, which are displayed in the building. Tables and chairs must be arranged such that free access is possible at all times to all internal doors and fire exits.

The firefighting equipment must not be removed from the designated fire points and shall only be used for the purposes for which it is installed.

Users must not interfere with the boiler and heating system installed in the Hall.

No form of cooking apparatus may be used inside the hall, other than the standard equipment provided in the kitchen.

Fireworks are not permitted to be used either inside the hall or in the hall grounds for safety reasons and due to the close proximity of neighbouring houses.

Barbecues are not permitted. Outside caterers such as hog roasts can be used with written permission from SPC. This must be requested at the time of booking.

12. All refuse must be removed from the building by the Hirer. Black sacks are available.

13. All SPC equipment can only be used within the facility and must not be removed. The hirer(s) must leave the premises clean and tidy, and all equipment and furniture should be stored away or placed tidily as required by SPC. Cleaning and tidying up must be carried out DURING THE HIRE PERIOD. The hirer(s) is/are liable for the costs of any additional cleaning should this be necessary, together with damage and breakage, which may occur during the hire period. **REFUND OF ANY DEPOSIT IS AT THE DISCRETION OF SPC.**
14. In case of block bookings, the hirer(s) must not leave hirer(s) or group belongings/equipment on the premises without the written consent of SPC. Any items left in the building with SPC's approval, are left at the owners' risk and the responsibility for such belongings lies solely with the hirer(s). Any belongings left on the premises without prior agreement from SPC will be treated as abandoned and may be disposed of by SPC and will be disposed of after one month. Storage is not part of the contract. The provision of such storage is entirely at the discretion of SPC. Hirer(s) must not use unallocated storage space nor overfill allocated space.
15. If the building is **not** vacated promptly (**within 15mins**) at the end of the hire period an additional charge of 1 hour hire will be deducted from the deposit.
16. The premises shall be used for community purposes only and shall not be used as the hirer(s) postal address.
17. No advertising or publicity material will be displayed inside or outside the building without the prior approval of SPC.  
**Blu Tack only to be used to secure decorations. No decorations to be attached to the acoustic panels on the ceiling.**
18. Any aggression, abuse or physical harassment directed towards our staff will not be tolerated.
19. SPC reserves the right to cancel the booking if the hirer(s) breaks any of the above conditions.  
SPC reserves the right to cancel any booking at its discretion and to change or amend the terms and conditions of hire at any time without prior notice.
20. **Hirers should not drive onto the paving slabs surrounding The Hub.**

**The Community Hub will be closed to all users on bank holidays and statutory holidays unless prior agreement has been made with SPC.**

## The Community Hub Hire Charges

<b>Group 1</b>	<b>Hire Charge</b>	<b>Deposits</b>
Charity Status Residents of the Parish (proof will be required on booking) Community Groups	<b>£15 per hour</b>	<b>£100</b>
Day Hire (8.00am-10.00pm)	<b>£195</b>	<b>£100</b>
<b>Group 2</b>		
Non-residents Commercial Hire	<b>£25 per hour</b>	<b>£100</b>
Day Hire (8.00am-10.00pm)	<b>£325</b>	<b>£250</b>

Please note all tables and chairs (50) are included in the hire charge

An invoice will be raised once the booking form has been received

Data Protection: Stantonbury Parish Council will store your data in line with our data protection policy. Information you give us about yourself will be held on computer or manual record, which you have a right to see and check. Information may be shared with organisations we work with to provide services to you. Information may also be used in connection with the prevention and detection of crime and fraud. Full details of our privacy policy can be seen on our website or upon request.

### **Stantonbury Parish Council**

126 Kingsfold

Bradville, Milton Keynes, MK13 7DX

Telephone: 01908 227201

Website: [www.stantonbury-pc.org.uk](http://www.stantonbury-pc.org.uk)

Email: [info@stantonburyparishcouncil.org.uk](mailto:info@stantonburyparishcouncil.org.uk)

## Tahnee Campbell

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**From:** Info - Stantonbury Parish Council  
**Sent:** 05 October 2023 09:08  
**To:** Donna Moore; 2023Cllrs  
**Subject:** FW: Consultation for intended changes to MKCC Street Trading regulated streets (responses due by 1 November 2023)  
**Attachments:** Proposed Consent Streets List.pdf

Good morning

Please see email from MKCC re above. Please note that Oakridge Park are mentioned within this Consultation.

Kind regards

*Sue*

Susan Tozer  
Senior Administrator

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**From:** Kieran Evans <Kieran.Evans@Milton-keynes.gov.uk>  
**Sent:** Thursday, October 5, 2023 8:40 AM  
**Subject:** Consultation for intended changes to MKCC Street Trading regulated streets (responses due by 1 November 2023)

Dear Parish and Town Clerks,

Please forward the following/attached to Councillors (N.B Ward Councillors have already been notified).

Since the boroughwide regulation of Street Trading in 2014, a further 246 highway has become adopted.

As part of our responsibility for administering and enforcing the Council's Street Trading arrangements; Licensing are consulting on a proposal to designate these highways as consent streets as part of an overall update. Otherwise, any Street Trading that occurs on these streets would be unregulated.

Street traders are typically static fast-food trailers and itinerant mobiles such as ice cream vans. Licensing has a system of either consent or prohibited streets for Street Trading, and only adopted highway can be designated as either.

Consent street means a consent permit is required to trade on or within 60 metres from that street. Prohibited street means trading is not permitted on or within 60 metres from that street.

Further to the consultation, Drew Court in Bletchley (off from Watling Street) is proposed to be redesignated from Prohibited to Consent. Fen Street, Brooklands and Mortimer Park, Stony Stratford are proposed to be added to the schedule of prohibited streets.



The consultation period ends on the 1 November 2023, with an intention to take any responses to Regulatory Committee in February. Representations should be made in writing to Kieran Evans, Licensing Officer, Milton Keynes Council, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ or email [Kieran.Evans@Milton-Keynes.gov.uk](mailto:Kieran.Evans@Milton-Keynes.gov.uk)

Please see the attached list of adopted highway to be designated as consent streets, and the links below for more information on Street Trading in MK:

Street Trading system [explained](#)  
Current [Consent Streets](#) and [Prohibited Streets](#)  
[Street Trading Policy](#)  
[Street Trading webpage](#)

Best wishes,

Kieran

Kieran Evans  
Licensing Officer

[How did I do? Please complete the comment or compliment form](#)

To speak with me: use Microsoft Teams or [01908 252647](tel:01908252647) / [07557 633814](tel:07557633814)

Milton Keynes City Council | Customer & Community Services  
Directorate | Licensing | Civic | 1 Saxon Gate East | MK9 3EJ  
[www.milton-keynes.gov.uk/licensing](http://www.milton-keynes.gov.uk/licensing)

Any personal data will be processed in line with the Data Protection legislation, further details at <https://www.milton-keynes.gov.uk/privacy>

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The anti-virus software used by Milton Keynes City Council is updated regularly in an effort to minimise the possibility of viruses infecting our systems. However, you should be aware that there is no absolute guarantee that any files attached to this email are virus free.

Date of Adoption	Location	Street	Notes
14/12/15	ASTWOOD	LEWENSCROFT	
07/04/14	BLETCHLEY	ALFORD PLACE	
07/04/14	BLETCHLEY	BRICK FIELD	
07/04/14	BLETCHLEY	COLOSSUS WAY (PART)	
07/04/14	BLETCHLEY	DRAYTON ROAD (PART ADOPTION OF CONNECTING SPUR TO JERSEY DRIVE)	The remaining adopted highway is already designated as prohibited
02/06/14	BLETCHLEY	FAULKNER DRIVE	
03/08/15	BLETCHLEY	MILLWARD DRIVE	
08/11/19	BLETCHLEY	TILTMAN LANE	
17/08/20	BLETCHLEY	TURING GATE	
08/02/21	BLETCHLEY	WELCHMAN COURT	
17/08/20	BLETCHLEY	YORKSHIRE CLOSE	
03/04/23	BOW BRICKHILL	BLIND POND LANE	
18/02/19	BROOKLANDS	ANTONIA DRIVE	
18/02/19	BROOKLANDS	APPLEDORE GROVE	
24/04/23	BROOKLANDS	ARK ROYAL	
18/02/19	BROOKLANDS	ARMADA AVENUE	
24/04/23	BROOKLANDS	BLACKBEARD	
24/04/23	BROOKLANDS	BUCCANEER	
04/11/19	BROOKLANDS	COMPTON CLOSE	
01/08/22	BROOKLANDS	COURTESY WAY - extension/Salford link road	
04/11/19	BROOKLANDS	DEMPSTER COURT	
24/04/23	BROOKLANDS	ILLUSTRIOUS	
08/08/21	BROOKLANDS	LANCASTRIA LANE	
24/04/23	BROOKLANDS	MARITIME WAY	
15/08/22	BROOKLANDS	MARITIME WAY LINK ROADS	
24/04/23	BROOKLANDS	MARY ROSE	
27/02/23	BROOKLANDS	MAURETANIA WAY	
01/08/22	BROOKLANDS	MONTAGUE CRESCENT (pt)	
08/05/23	BROOKLANDS	NEWPORT ROAD Additional areas on east side adjacent to Vanguard Circle	
27/02/23	BROOKLANDS	OCEANS CLOSE	
08/08/21	BROOKLANDS	ORIENT CHASE	
24/04/23	BROOKLANDS	SAXONIA BOULEVARD	
08/08/21	BROOKLANDS	SYLVANIA GARDENS	
08/08/21	BROOKLANDS	TRAFALGAR DRIVE	
08/08/21	BROOKLANDS	TRAFALGAR DRIVE	
24/04/23	BROOKLANDS	VICTORY AVENUE	
01/11/21	BROOKLANDS	WHITE STAR COURT	
22/09/14	BROUGHTON	ASHOVER	
22/09/14	BROUGHTON	BALA LAKE CRESCENT	
22/09/14	BROUGHTON	BEWDLEY GROVE (layby opposite nos. 2/2A)	
16/02/15	BROUGHTON	BLUEBELL GARDENS	
16/02/15	BROUGHTON	BLYTHEBRIDGE	
16/02/15	BROUGHTON	BODMIN PLACE (pt)	
20/04/15	BROUGHTON	BODMIN PLACE (pt)	
20/04/15	BROUGHTON	BROMLEY GROVE	
15/06/15	BROUGHTON	BURE VALLEY	
15/06/15	BROUGHTON	BUTTERTON GARDENS	
13/07/15	BROUGHTON	CAUSEY ARCH	
13/06/16	BROUGHTON	CHURSTON	
13/06/16	BROUGHTON	CORFE MEADOWS	
07/11/16	BROUGHTON	CRANMORE CIRCLE (part)	
07/11/16	BROUGHTON	DOUGLAS WALK	
07/11/16	BROUGHTON	DUFFIELD BANK	
07/11/16	BROUGHTON	DYMCHURCH CLOSE	
11/07/17	BROUGHTON	EATON HALL CRESCENT	
11/07/17	BROUGHTON	FOXFIELD	
11/07/17	BROUGHTON	GREENWAY	
11/07/17	BROUGHTON	GROSMONT	
30/10/17	BROUGHTON	HAVEN STREET (part)	
30/10/17	BROUGHTON	HAVERTHWAITE VIEW	
12/02/18	BROUGHTON	HIGHLAND DRIVE	
12/02/18	BROUGHTON	HIGHLAND DRIVE (Footway in front 26-28)	
12/02/18	BROUGHTON	HULME END	
12/02/18	BROUGHTON	LAUNCESTON DRIVE	
02/07/18	BROUGHTON	LAVENDER HILL	
02/07/18	BROUGHTON	LITTLESTONE GATE	
02/07/18	BROUGHTON	LOUGHBOROUGH DRIVE	
01/10/18	BROUGHTON	LOUGHBOROUGH DRIVE	
01/10/18	BROUGHTON	LYONEY CLOSE	
08/05/19	BROUGHTON	MARLEY HILL	
08/05/19	BROUGHTON	MIDLAND DRIVE	
08/05/19	BROUGHTON	MIDLAND DRIVE	
08/05/19	BROUGHTON	NAIRN GROVE	
08/05/19	BROUGHTON	POPPY AVENUE (part)	
08/05/19	BROUGHTON	POPPY AVENUE (part)	
08/05/19	BROUGHTON	PRIMROSE LANE	
08/05/19	BROUGHTON	RIPLEY ROAD	
17/04/23	BROUGHTON	ROTHLEY ROAD	
19/08/19	BROUGHTON	SHEPTON	
11/11/19	BROUGHTON	SHEPTON ROAD (nos 1 & 2 only)	
11/11/19	BROUGHTON	SOMERSET WALK	
11/11/19	BROUGHTON	SOMERSET WALK CYCLEWAY	
02/12/19	BROUGHTON	SOUTHWOLD CRESCENT (part)	
12/03/21	BROUGHTON	SOUTHWOLD CRESCENT (part)	
12/03/21	BROUGHTON	STIRLING MEWS	
12/03/21	BROUGHTON	STRATHSPY GATE	
12/03/21	BROUGHTON	SWITHLAND	
12/03/21	BROUGHTON	WARWICK AVENUE (part)	
16/02/15	BROUGHTON	WATERCRESS WAY (PART)	
16/02/15	BROUGHTON	WATERCRESS WAY (PART)	
16/02/15	BROUGHTON	WENFORD (part)	
21/12/15	BROUGHTON	WENFORD (part)	
13/06/16	BROUGHTON	WHITEHARTEN CLOSE	
11/05/19	CAMPBELL PARK	AMELIA LANE (FOOTWAY - EASTERN END BOTH SIDES)	All of Campbell Park is Prohibited - TC/PC may wish to not have these as Consent Streets
11/05/19	CAMPBELL PARK	AYBURY BOULEVARD (VERGE & CYCLEWAY NEAR COLUMBIA PLACE)	All of Campbell Park is Prohibited - TC/PC may wish to not have these as Consent Streets
11/05/19	CAMPBELL PARK	DALGIN PLACE (FOOTWAY WEST SIDE)	All of Campbell Park is Prohibited - TC/PC may wish to not have these as Consent Streets
01/09/15	CASTLETHORPE	FOX COVERT LANE	
01/09/15	CASTLETHORPE	PADDOCK CLOSE	
27/02/23	DOWNHEAD PARK	WINDRUSH CLOSE (PT)	
02/05/22	EATON LEYS	KITCHENER DRIVE (PT)	
15/08/14	EVENING VALLEY	STARLE OAK	
02/03/20	GLEBE FARM	KEIGHTLY GATE	
22/08/22	GLEBE FARM	NEWPORT ROAD REDWAY ON EASTERN SIDE	
20/11/17	KENTS HILL	BEDGEBURY PLACE	
30/10/17	LAVENDON	THE SALT BOX	
22/02/16	MAGNA PARK	ATKINSON WAY	
22/02/16	MAGNA PARK	CROSSLEY DRIVE (PART)	
01/09/21	MAGNA PARK	CROSSLEY DRIVE (PART)	
19/05/14	MEDBOURNE	BREWSTER CLOSE	
19/05/14	MEDBOURNE	KIRKWOOD GROVE	
17/07/23	MIDDLETON	CRATEL CLOSE	
22/09/14	MIDDLETON	FAR HOLME	
22/09/14	MIDDLETON	HYTHE WAY	
22/09/14	MIDDLETON	POULTER CROFT	
05/09/16	MIDDLETON	SIDNEY CLOSE	
05/09/16	MIDDLETON	TYHURST	
23/11/20	MONKSTON	BUSHMEAD	
23/11/20	MONKSTON	ROSEDALE	
14/08/15	NEWPORT PAGNELL	DOWN'S FIELD	
21/10/19	NEWPORT PAGNELL	LAMBERT COURT	
21/10/19	NEWPORT PAGNELL	LOVAT MEADOW CLOSE	
22/06/20	NEWPORT PAGNELL	MORELLO WAY	
22/06/20	NEWPORT PAGNELL	PEARMAIN CLOSE	
22/06/20	NEWPORT PAGNELL	RAINIER CLOSE	
22/06/20	NEWPORT PAGNELL	REGINA CLOSE	
17/07/23	OAK GROVE	ASACUS DRIVE	
17/07/23	OAK GROVE	ADA WALK	
17/07/23	OAK GROVE	AIKEN GRANGE	
17/07/23	OAK GROVE	ATLAS WAY	
08/05/23	OAK GROVE	BABBAGE GATE	
17/07/23	OAK GROVE	GINSBURGH CRESCENT	
17/07/23	OAK GROVE	KERNAL CLOSE	
25/07/16	OAKRIDGE PARK	ARAN COURT	
18/11/19	OAKRIDGE PARK	ARKWRIGHT MEWS	
18/11/19	OAKRIDGE PARK	CABLE GROVE	
20/05/20	OAKRIDGE PARK	CHEVIOT GARDENS (PT)	
20/05/20	OAKRIDGE PARK	CHEVIOT GARDENS (PT)	

20/05/20	OAKRIDGE PARK	DEWSBURY
20/05/20	OAKRIDGE PARK	FAIR ISLE VIEW
20/05/20	OAKRIDGE PARK	GARNETT WAY (PT)
20/05/20	OAKRIDGE PARK	GARNETT WAY (PT)
23/12/20	OAKRIDGE PARK	HERDWYCK CLOSE
23/12/20	OAKRIDGE PARK	KAY GROVE (PT)
23/12/20	OAKRIDGE PARK	KAY GROVE (PT)
23/12/20	OAKRIDGE PARK	KERRY HILL
23/12/20	OAKRIDGE PARK	LANOLIN CLOSE
23/12/20	OAKRIDGE PARK	MERINO GREEN
23/12/20	OAKRIDGE PARK	PENNING CLOSE
01/11/21	OAKRIDGE PARK	PORTLAND COURT
01/11/21	OAKRIDGE PARK	RYELAND CROFT
01/11/21	OAKRIDGE PARK	RYELAND CROFT
01/11/21	OAKRIDGE PARK	SELKIRK DRIVE
01/11/21	OAKRIDGE PARK	SELKIRK DRIVE
01/11/21	OAKRIDGE PARK	SELKIRK DRIVE
01/11/21	OAKRIDGE PARK	SHEPHERDS HEY
01/11/21	OAKRIDGE PARK	SPINNERS WALK
01/11/21	OAKRIDGE PARK	SWALLEDALE END
01/11/21	OAKRIDGE PARK	THESEUS TERRACE
01/11/21	OAKRIDGE PARK	VENDEEN
01/11/21	OAKRIDGE PARK	WEAVERS LANE
01/11/21	OAKRIDGE PARK	WENSLEYDALE CRESCENT
01/11/21	OAKRIDGE PARK	WINCHCOMBE MEADOWS
01/11/21	OAKRIDGE PARK	WOOLPACK GRANGE
16/07/18	OLD WOLVERTON	EMPRESS MATILDA GARDENS
16/07/18	OLD WOLVERTON	KING STEPHEN MEADOWS
16/07/18	OLD WOLVERTON	LLEVELLYN CHASE
16/07/18	OLD WOLVERTON	TREVELYAN WAY
12/09/16	OLNEY	OSIER WAY
01/02/16	OXLEY PARK	BELLAMY MEWS
01/02/16	OXLEY PARK	CAGNEY CRESCENT
01/02/16	OXLEY PARK	CHARISSE GARDENS
27/06/22	OXLEY PARK	COOPER COURT
01/02/16	OXLEY PARK	DAVIS GROVE
01/02/16	OXLEY PARK	FONDA MEADOWS (footways adjacent to Site 1, Phase 2 )
01/02/16	OXLEY PARK	FONDA MEADOWS (part)
01/02/16	OXLEY PARK	GOMEZ CLOSE
30/08/16	OXLEY PARK	GRABLE AVENUE
27/06/22	OXLEY PARK	GRABLE AVENUE
30/08/16	OXLEY PARK	GRANT GARDENS
27/06/22	OXLEY PARK	GRANT GARDENS
30/08/16	OXLEY PARK	HESYON WALK
27/06/22	OXLEY PARK	HOLDEN AVENUE (pt) 80-92, 101-139, 108 140
30/08/16	OXLEY PARK	KEEL WAY
03/04/17	OXLEY PARK	MATTHAU LANE
03/07/17	OXLEY PARK	NIVEN LANE
27/06/22	OXLEY PARK	RAINS ROAD
03/07/17	OXLEY PARK	RANDALL DRIVE
27/06/22	OXLEY PARK	SINATRA DRIVE (pt) 70-78
27/06/22	OXLEY PARK	TAYLOR MEADOWS 2-10, 1-9
03/07/17	OXLEY PARK	TEMPLE CRESCENT
27/06/22	OXLEY PARK	TRACY WAY
27/05/14	REDHOUSE PARK	CAPE END
25/09/18	REDHOUSE PARK	HOLMES MEADOW
28/09/18	REDHOUSE PARK	HOPCROFTS MEADOW
20/08/19	REDHOUSE PARK	MILLFIELD GARDENS
20/09/19	REDHOUSE PARK	ROWDITCH FURLONG
20/09/19	REDHOUSE PARK	ROWDITCH FURLONG
20/09/19	REDHOUSE PARK	ROWDITCH FURLONG JUNCTIONS
20/09/19	REDHOUSE PARK	TOP FAIR FURLONG
20/09/19	REDHOUSE PARK	TOP FOX WAY
10/04/17	SHENLEY BROOK END	FARM COURT
04/02/19	SHENLEY BROOK END	GREYLAG GARDENS
08/05/23	SIMPSON	BOWLERS CLOSE
04/09/23	SNELLSHALL EAST	PENDEEN CRESCENT
20/07/16	STACEY BUSHES	SNOWBERRY CLOSE extension
23/11/15	STONY STRATFORD	HAYES
09/04/18	WALTON	BRAILSFORD CLOSE
09/04/18	WALTON	HARLEY DRIVE
09/04/18	WALTON	HARLEY DRIVE
09/04/18	WALTON	HOLLAND WAY
09/04/18	WALTON	HULLWELL GATE
09/04/18	WALTON PARK	NORDEN MEAD
09/04/18	WALTON PARK	NORDEN MEAD
29/11/21	WAVENDON	DANKWORTH WAY
14/04/14	WESTCROFT	BENMORE RISE (part)
17/10/16	WESTCROFT	CRANBORNE AVENUE (CYCLEWAY FRONTING 46-64)
17/10/16	WESTCROFT	CYCLEWAY, CRANBORNE AVENUE
17/10/16	WESTCROFT	SISSINGHURST DRIVE (part)
17/10/16	WESTCROFT	TRELISSICK WAY
04/07/22	WHITEHOUSE	ANGUS WAY nos.16-30, 23-35
13/03/23	WHITEHOUSE	BARROSA WAY
24/10/22	WHITEHOUSE	BARROSA WAY - part serving nos. 321 - 355
04/07/22	WHITEHOUSE	HEREN LANE nos. 2-40
23/05/22	WHITEHOUSE	LONGHORN DRIVE (PT) Nos. 42-132
28/03/22	WHITEHOUSE	LONGHORN DRIVE (PT) Nos.20-40
23/05/22	WHITEHOUSE	PINEYWOODS LANE (PT) Nos. 2-14
02/11/20	WHITEHOUSE	RANDALL AVENUE
13/03/23	WHITEHOUSE	RED POLL WAY
04/07/22	WHITEHOUSE	VAYNOL WAY nos. 16-30, 23-35
12/06/17	WILLEN PARK	GYOSET GARDENS
12/06/17	WILLEN PARK	SAKURA WALK
15/10/18	WOBURN SANDS	BADGERS HOLT
15/10/18	WOBURN SANDS	BLACKSMITHS WAY
15/10/18	WOBURN SANDS	CABLE CRESCENT
15/10/18	WOBURN SANDS	EASTAFF CROFT
15/10/18	WOBURN SANDS	FIREMANS RUN
15/10/18	WOBURN SANDS	GREENSAND VIEW (PT)
15/10/18	WOBURN SANDS	GREENSAND VIEW (PT)
29/11/21	WOBURN SANDS	LYDBROOK LANE
29/11/21	WOBURN SANDS	STURDY LANE
29/11/21	WOBURN SANDS	TANSLEY LANE
15/08/22	WOBURN SANDS	TURNPIKE COURT
29/11/21	WOBURN SANDS	WILKIE COURT
14/03/16	WOLVERTON	BARR PIECE
14/03/16	WOLVERTON	MCCORQUODALE ROAD
14/03/16	WOLVERTON	TIMOTHY'S CLOSE

246 Highway adoptions

09-2023



Stantonbury Parish Office  
126 Kingsfold, Bradville, Milton Keynes, MK13 7DX  
Telephone: 01908 227201  
Website: www.stantonbury-pc.org.uk  
Email: info@stantonburyparishcouncil.org.uk

### Grant Application Form

Please complete all boxes, using the attached notes for help. If you are still unsure how to respond to any of the questions, please contact the Parish Office.

Your name	
Your contact number	
Your email address	
What is the name of your group or organisation?	Great Linford Football Club
Charity Commission Number?	
What are the aims and objectives of organisation?	The objects of the Club shall be to provide the facilities and framework in order to promote the game of Association Football, to arrange matches and social activities for its members and to develop community participation in the same.
Do you have a Constitution or Terms of Reference?	Yes
Do you have an up to date set of accounts?	Yes
Have you carried out all legal obligations?	Yes
Where is your organisation based?	Great Linford
Please describe the project for which you are seeking a grant	To assist players with the yearly player fee to play for Great Linford Football Club and assist them with clothing, equipment, tournaments and sub fees
What is the total cost of your project?	£ 1000
What is the amount of grant you are requesting?	£ 1000
What are your plans to get further funds for the project? (if applicable)	
When is your project starting?	2023./24 season starts on 9 September
When is it due to end?	At the end of the football season (May 2024)

Are you willing for Stantonbury Parish Council to publish your Grant information?	Yes
Please describe how it will benefit the residents of Stantonbury Parish	Without paying the yearly fee the players that live in Stantonbury Parish will not be able to play football, as well as not having equipment etc
How many residents will benefit?	Total of 12 players live in the Parish across the whole club

If you are successful in your application, please provide details of the bank account where you would want the grant to be paid.

Account payee	Great Linford FC		
Bank name	[Redacted]		
Bank sort code	[Redacted]	Bank account no.	[Redacted]

If applicable, please provide the following information with your application (please circle):

- A copy of your Constitution or Terms of Reference Yes / No
- A copy of your most up to date set of accounts, showing a full year Yes / No
- Any other information that might better inform the Council about your application Yes / No

If you are unable to provide any of the above, please explain why below?

I hereby certify that, to the best of my knowledge, the information given is complete and accurate. I also confirm that I have read and understand the accompanying terms and conditions as currently applied to all grant applications to Stantonbury Parish Council.

Signed: \_\_\_\_\_

Date

28/7/2023

Position held: \_\_\_\_\_

# Councillor Grant Questions

Grant application: Great Linford Football club

Councillor: John Warren

<b>BUDGET &amp; FUNDS</b>			
<p><b>Will you be applying for additional funding from:</b></p> <ul style="list-style-type: none"> <li>• local government, e.g., parish councils, Milton Keynes City Council</li> <li>• UK government schemes</li> <li>• Nationwide schemes, e.g., National Lottery</li> </ul>	<b>YES</b>	<b>NO</b>	<b>Organisation name, fund &amp; amount</b>
		<u>XXX</u>	<p>I will not be applying for any other funding for the training equipment that I intend to purchase.</p> <p>I believe the club applies for different grants using different schemes which is used for equipment for all the teams under Great Linford Football Club i.e. goals, nets, training venues etc.</p>
<p><b>Does your organisation/group receive regular funding from:</b></p> <ul style="list-style-type: none"> <li>• fundraising events/initiatives</li> <li>• monthly/ad-hoc donations</li> <li>• membership/subscription fees</li> </ul>	<b>YES</b>	<b>NO</b>	<b>Please provide further details</b>
	<u>XXX</u>		<p>I have secured a donation from my employer for £500.00 towards our clothing.</p> <p>I have also self-funded items to upgrade our current training equipment but I am struggling myself so cannot commit on spending more money.</p> <p>At club level they receive money from players for membership however we have to self-fund training equipment, clothing and tournament fees etc. Which is what I am seeking a grant towards.</p>
<p><b>Can your organisation/group match fund the grant amount from its current/future resources?</b></p>	<b>YES</b>	<b>NO</b>	<b>Reason for answer</b>
		<u>XXX</u>	<p>Parents struggle to fund anything further than the fee that the Club level charge.</p> <p>For instance this summer we entered into 5 tournaments. I paid for these and asked the parents to contribute. I think I funded about 75% of this myself.</p>
	<b>YES</b>	<b>NO</b>	<b>Date received &amp; amount</b>

Has your organisation/group received a grant from Stantonbury Parish Council in the past?		XXX	I do not believe so
Has your organisation/group submitted detailed profit/loss accounts to Stantonbury Parish Council as part of your application?	YES	NO	<b>Reason for answer</b>
		XXX	I asked the club secretary and they said that they don't have a profit and loss because it is a community group, they just work to the budget set for that year.
Can you provide the council with evidence of price comparison your organisation/group carried out whilst costing your project?	YES	NO	<b>Brief description of evidence</b>
			I have looked online to find the cheapest training equipment. Previously I was funding this myself. We use MDH to supply our clothing and receive a good discount.  I enclose a spreadsheet with evidence of the costs.

<b>STRUCTURE</b>			
<p>Is your organisation/group a subsidiary of another organisation/group?</p> <p style="text-align: center;"><i>OR</i></p> <p>Is your organisation/group a parent company for any subsidiary organisations/groups?</p>	YES	NO	<b>Please provide further details</b>
			Sorry I am not sure of the answer to this question. I am applying for a grant to fund training equipment and clothing for the U14 team which is part of Great Linford Football Club. Some of my players, like my son, live in the Parish of Stantonbury.
	YES	NO	<b>Please provide further details</b>

**FOR COUNCILLOR USE ONLY:**

**Please note any further findings, concerns, and recommendations**

This group (GLFC) is very active with twelve teams in all and provides a very good service to the community. There are twelve members of the U14 team that come from Stantonbury and I can see that a grant would be useful for training equipment and clothing for them.

I can see that there is great enthusiasm for this football project and that Duncan Wells has been funding some things.

Duncan has provided as much financial information as he can.

I can recommend that a grant would be appropriate in this case

**Applicant notified of requirement to pitch to full council?**  
*(Only applicable to grants of £500.00+)*

**18 Oct  
2023  
7pm**

Signed: *J Warren*

Date: October 12, 2023