

13th October 2023

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, on **Wednesday 18th October 2023 at 7pm at The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

D Moore

**Donna Moore
Clerk**

Stantonbury Parish Council

If any resident wishes to attend, they can do so in person or on the below zoom meeting link.

Main Meeting – 7PM

<https://us02web.zoom.us/j/82358779641?pwd=UTQyWCsxbIcrN2JzTG9sdVR5UXAzQT09>

Meeting ID: 823 5877 9641

Passcode: 656975

AGENDA

| | |
|--------|---|
| | Chair's Welcome and Introduction to meeting |
| 113/23 | Present: |
| 114/23 | Apologies for Absence: |
| 115/23 | Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. |
| 116/23 | Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). |
| 117/23 | Chair's Remarks: a) Freedom of information request received. b) MK Can record. c) Street cleaning bags. |
| 118/23 | Minutes: Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 20 th September 2023 – See backing paper. |
| 119/23 | Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen. |
| 120/23 | Grant presentation and Application: - See backing paper. Council to review and discuss the grant application received from Bancroft Pre School. A representative to pitch to the Council for £1000. |

| | |
|--|--|
| 121/23 | <p>Reports:</p> <p>a) Crimewave Report – See backing paper.</p> <p>b) Parish Ranger Supervisor report – See backing paper.</p> <p>c) Enforcement Officer Report – See backing paper.</p> |
| 122/23 | <p>Finance Reports:</p> <p>a) Payments Due over £1000 October 2023 – See backing paper.</p> <p>b) Bank Summary September 2023 – See backing paper.</p> <p>c) Payments Made September 2023 – See backing paper.</p> <p>d) Community Hub Summary Income and Expenditure YTD 2023/24 – See backing paper.</p> <p>e) Q2 - Quarterly Income and Expenditure Report 2023/24 – See backing paper.</p> <p>f) Q2 - Quarterly Budget Variance Report 2023/24 – See backing paper.</p> <p>g) Q2 - Quarterly Payments over £500 for website – See backing paper.</p> |
| 123/23 | <p>Winter Newsletter:</p> <p>Full Council to approve draft Newsletter. – See backing paper.</p> |
| 124/23 | <p>Update on AGAR 2022-2023</p> <p>a) Council to note email query from PKF Littlejohn, External Auditor received 12/09/23– RFO provided information requested on 14/09/23 – See backing paper (copy of email).</p> <p>b) Council to note Completion of Audit letter received from PKF Littlejohn, External Auditor on 25/09/22 – See External Auditor Report in which it was states that no matters have come to their attention giving cause for concern. In accordance with The Accounts and Audit Regulations 2015 (SI2015/234) a public notice has been published – See backing paper x2.</p> |
| 125/23 | <p>Community Hub Terms and conditions – See backing paper.</p> <p>Full Council to agree revised Terms and Conditions.</p> |
| 126/23 | <p>Clothing bank money:</p> <p>Full Council to agree where to allocate money.</p> |
| 127/23 | <p>Street Trading:</p> <p>Oakridge Park has been added to Street Trading list, does Council wish to leave a comment. – See backing paper.</p> |
| 128/23 | <p>Grant presentation and Application: - See backing paper.</p> <p>Council to review and discuss the grant application received from Great Linford Football Club. A representative to pitch to the Council for £1000.</p> |
| 129/23 | <p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</p> <p>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</p> |
| <p>Confidential - Part 2 - Consideration of matters related to the following items:</p> | |

| | |
|--------|---|
| 130/23 | Grant Application: Following on from Agenda item 120/23, Full Council to discuss and vote on Bancroft Pre-school grant application. |
| 131/23 | Grant Application: Following on from Agenda item 128/23, Full Council to discuss and vote on Great Linford Football Club grant application. |
| 132/23 | Levelling Up Grant Application: Clerk to update Council and see how they wish to proceed. |