

2nd October 2023

Minutes of the **Main Meeting** for Stantonbury Parish Council held on **Wednesday 20th September 2023 at 7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

Minutes

Chair's Welcome and Introduction to meeting	
92/23	<p>Present: Cllr Sandra Kennedy Cllr Peter Kirkham Cllr Linda Morgan - Chair Cllr Ann Ronaldson Cllr Paul Baxter Cllr John Warren Cllr Kevin Smith Cllr Derek Northwood Cllr Carol Northwood Cllr Abid Anwar – Arrived 19:03</p> <p>Donna Moore – Clerk</p>
93/23	<p>Apologies for Absence: Cllr Judy Kite - 9 votes to accept apologies.</p> <p style="text-align: right;">Resolved</p>
94/23	<p>Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.</p> <p>Cllr Smith agenda item 99/23 (Planning) and Cllr Morgan agenda item 112/23.</p>
95/23	<p>Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). - None</p>
96/23	<p>Chair's Remarks: CIF Application was submitted. – Chair explained application has been submitted and we are waiting a response.</p> <p>Local Council Award Scheme – Clerk explained the closing window was 8th September 2023, and we are now pending new dates for 2024.</p>

Signature: C.Northwood..... Date: 18.10.2023

97/23	<p>Minutes: Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 16th August 2023 No comments. 9 votes in favour, 1 abstained.</p> <p style="text-align: right;">Resolved</p>	
98/23	<p>Risk Register and Assessment: Council to discuss the progression of previously identified risks and any new risks that may have arisen. – None</p>	
99/23	<p>Reports: Crimewave Report – Cllr Baxter questioned if camera was going to be placed in Stantonbury soon, Clerk explained this month. - Acknowledge 10 votes for.</p> <p>Parish Ranger Supervisor report – Cllr Smith requested the alleyway between Crispin and Harrowden fly tipping gets reported to MKCC. – Acknowledge report 10 votes for.</p> <p>Enforcement Officer Report - Acknowledge report 10 votes for.</p> <p>Cllr Smith left the room.</p> <p>Planning Report - Cllr Ronaldson raised concerns over the planning application for 5 Naseby Court, Clerk and Planning group to look into, and to raise an objection if within our remit – 9 votes to object.</p> <p>No comments on other planning applications.</p> <p>Cllr Smith returned into the room.</p>	<p style="text-align: center;">DO</p> <p style="text-align: center;">DM</p>
100/23	<p>Finance Reports:</p> <ul style="list-style-type: none"> a) Payments Due over £1000 September 2023 - No Comments 10 votes for b) Bank Summary August 2023 - No Comments 10 votes for c) Payments Made August 2023 - No Comments 10 votes for d) Community Hub Summary Income and Expenditure YTD 2023/24 – Cllr’s Smith and Ronaldson had questions, they will raise them with the RFO. Agreed 9 votes for, 1 abstained. 	<p style="text-align: center;">RFO</p>
101/23	<p>Proposal form request: Council to review and discuss, Councillors Kennedy proposal which was seconded by Councillor Kirkham for the Council to consider allowing Committees to elect a Vice Chair to support the Chair in setting the agenda and chairing the meetings if the Chair is unavailable. – Cllr Kennedy requested agenda item got deferred till the issue of Committee Chairs is resolved. Clerk to update Council on Standing Orders enquire as soon she hears back from BALC - 10 votes for.</p> <p style="text-align: right;">Agreed</p>	<p style="text-align: center;">DM</p>

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102/23	<p>Terms of References:</p> <ul style="list-style-type: none"> To discuss and adopt Community Hub Committee Terms of Reference CHCTOR130923. – Cllr Smith raised concerns over the delegated authority on “Ensure insurance requirements and liabilities are complied with consider aspects of repairs and maintenance” and “The Committee may be authorised with power to act for a specific matter on a specific occasion by the full Council.” Terms of reference deferred back to the Committee Hub to review. – Agreed 10 votes for. <p style="text-align: right;">Agreed</p>	DM
103/23	<p>Community Hub Paving: Does the council wish to repair the public footpath at the Community Hub at an additional cost of £1742.56. Clerk explained after speaking to MK City Council, this public footpath is our responsibility to maintain. Council agreed they wish for it to be repaired but requested more quotes and to look at paving and tarmac options. All agreed 10 votes for.</p> <p style="text-align: right;">Agreed</p>	DO
104/23	<p>Community Hub Opening Hours: Council to consider recommendation from the Community Hub Committee to reduce the opening hours at The Community Hub. Committee is requesting The Hub closes at 10pm. Council agreed to shut the Community Hub at 10pm and Office to honour the bookings already in place. Office to change the Terms and Conditions.</p> <p>Agreed 10 votes for.</p> <p style="text-align: right;">Resolved</p>	ST
105/23	<p>Skips: Council to consider completing the Skips project in 2024. Chair asked for the Council to consider carry out the skips project early 2024. Agreed 10 votes for.</p> <p style="text-align: right;">Resolved</p>	KF
106/23	<p>Financial Regulations: Council to discuss if they wish to submit our views on the Model Financial Regulations Consultation. Chair asked for any comments, Council requested Clerk and RFO to review and report into the next Finance Committee meeting.</p> <p style="text-align: right;">Agreed</p>	DM / RFO
107/23	<p>Allotment Terms and Conditions: Council to discuss and adopt the Allotment Terms and Conditions as recommended by Allotment Committee. - No Comments 10 votes for.</p> <p style="text-align: right;">Resolved</p>	ST / TC
108/23	<p>Allotment Rental Charges 2024/2025: Full Council to discuss Allotment Committee recommendation to increase rental charges from .52 to .57 m2. - Cllr Smith enquired what was the % increase Clerk answered 10% - Full Council agreed 10 votes for.</p> <p style="text-align: right;">Resolved</p>	ST / RFO

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109/23	<p>Milton Keynes City Council Local Enforcement Plan: Council to review the draft plan and decide if they wish to make any comments. In the meeting no comments were raised but Councillors to review and pass on any comments to the Clerk – Agreed 10 votes for.</p> <p style="text-align: right;">Agreed</p>	DM
110/23	<p>Christmas Coach trip: Full Council to agree the cost of £1440.00 for 2 coaches to London for the Christmas coach trip. Councillor Baxter queried why the price was such an increase, Clerk already queried it with supplier and no response receive currently. Councillors wish to look at different supplier due to the issues with the summer trip. Office staff to look at different supplier. – agreed 10 votes for.</p> <p style="text-align: right;">Agreed</p>	TC
111/23	<p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). – Agreed 10 votes for.</p> <p>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. – Agreed 10 votes for.</p> <p>Cllr Morgan left the room.</p> <p style="text-align: right;">Resolved</p>	
Confidential - Part 2 - Consideration of matters related to the following items:		
Vicechair C Northwood took over as Chair for the remaining part of the meeting.		
112/23	<p>Item of Correspondence: Council to review correspondence and discuss how they wish to proceed. Clerk made Council aware of a letter that has been sent to a 3rd party organisation that had not been approved by Council.</p> <p>After a discussion, the Council agreed a letter should be sent to the councillor reminding them of the Code of Conduct and on this occasion agreed not to take any further action.</p> <p>Clerk to also send a letter to the 3rd party organisation to make them aware to disregard the letter.</p> <p style="text-align: right;">Agreed 9 votes for</p>	DM

Meeting closed 20:45

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