

10<sup>th</sup> November 2023

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, on **Wednesday 15<sup>th</sup> November 2023 at 7pm at The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

*D Moore*

**Donna Moore  
Clerk**

**Stantonbury Parish Council**

If any resident wishes to attend, they can do so in person or on the below zoom meeting link.

Main Meeting

<https://us02web.zoom.us/j/88032403902?pwd=WGthRmlpSmNaRzZ1R3hNcTdUdEtSQTO9>

Meeting ID: 880 3240 3902

Passcode: 865494

**AGENDA**

	<b>Chair's Welcome and Introduction to meeting</b>
133/23	<b>Present:</b>
134/23	<b>Apologies for Absence:</b>
135/23	<b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.
136/23	<b>Public Forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).
137/23	<b>Chair's Remarks:</b>
138/23	<b>Minutes:</b> Full Council to approve and sign the Minutes of the <b>Main Meeting</b> held on Wednesday 18 <sup>th</sup> October 2023 – <b>See backing paper.</b>
139/23	<b>Risk Register and Assessment:</b> Council to discuss the progression of previously identified risks and any new risks that may have arisen.
140/23	<b>Reports:</b> a) Crimewave Report – <b>See backing paper.</b> b) Parish Ranger Supervisor report – <b>See backing paper.</b> c) Enforcement Officer Report – <b>See backing paper.</b> d) Planning Report – <b>See backing paper.</b>

141/23	<p><b>Finance Reports:</b></p> <p>a) Payments Due over £1000 November 2023 – <b>See backing paper.</b></p> <p>b) Bank Summary October 2023 – <b>See backing paper.</b></p> <p>c) Payments Made October 2023 – <b>See backing paper.</b></p> <p>d) Community Hub Summary Income and Expenditure YTD 2023/24 – <b>See backing paper.</b></p>
142/23	<p><b>Bradwell Road Play Park:</b></p> <p>Council to discuss how they wish to proceed. – <b>See backing paper.</b></p>
143/23	<p><b>Great Yarmouth Coach Trip:</b></p> <p>Council to discuss and agree if they want to issue refunds to the residents travelling on the coach that had faults and broke down. – <b>See backing paper.</b></p>
144/23	<p><b>Finance Committee Vacancy:</b></p> <p>Council to appoint a new member to the Finance Committee to replace Councillor Kite.</p>
145/23	<p><b>Visual Display Unit Policy:</b></p> <p>Council to review and adopt Visual Display Unit policy (VDUSPC200723) as recommended by Human Resources Committee – <b>See backing paper.</b></p>
146/23	<p><b>Councillor Allowances and Expenses Policy:</b></p> <p>Council to review and adopt Councillor Allowances and Expenses Policy (CAESPC170523.2) as recommended by Human Resources Committee – <b>See backing paper.</b></p>
147/23	<p><b>Community Hub Committee Terms of Reference:</b></p> <p>Council to review and adopt Community Hub Committee Terms of Reference (CHC130923) as recommended by Community Hub Committee – <b>See backing paper.</b></p>
148/23	<p><b>Community Payback Scheme:</b></p> <p>Council to consider working the HM Prison &amp; Probation service to offer Community Support within our Parish. – <b>See backing paper.</b></p>
149/23	<p><b>HR Support</b></p> <p>To consider recommendation from HR Committee agenda item 38/23 to remain with current provider BrightHR, Full Council to review the service we receive from BrightHR and compare against Peninsular. – <b>See backing paper.</b></p>
150/23	<p><b>Winter Warmer Funds – MK City Council.</b></p> <p>Council to confirm to agree to terms below from MK City Council to receive the £10,000 funding.</p> <ul style="list-style-type: none"> <li>• Deliver / support initiatives that support those who are facing challenges in relation to the cost of living crisis.</li> <li>• Provide periodic updates on spend so that we can summarise for the Council how the money has been used.</li> <li>• Advise us of initiatives that you are working on so that we can signpost them through Council communications channels for the benefit of local people.</li> </ul>
151/23	<p>a) <b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</b></p>

	b) <b>Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</b>
<b>Confidential - Part 2</b> - Consideration of matters related to the following items:	
152/23	<b>Grant Application:</b> Council to review and discuss the grant application received from Winter Night Shelter at a cost of £500.
153/23	<b>National Salary Award 2023:</b> Council to acknowledge National Salary Award.
154/23	<b>GDPR:</b> Clerk to advise the Council of a potential GDPR breach.
155/23	<b>Community Hub Committee decision:</b> Clerk to advise the Council of a Committee decision which has been changed without following the correct procedures, how does the council wish to proceed.