

21st February 2024

Minutes of the **Community Hub Committee Meeting** for Stantonbury Parish Council held on **Thursday 15th February 2024 at 10.00am** at Stantonbury Parish Office, 126 Kingsfold, Milton Keynes, MK13 7DX for the purpose of transacting the business as set out below.

Minutes

| 63/23 | Welcome and Introduction to Community Hub Committee meeting. Clerk apologies for the Zoom conference equipment currently not working. | Actions |
|-------|---|----------------|
| 64/23 | Present: Cllr Carol Northwood Cllr Peter Kirkham Cllr Ann Ronaldson Cllr Judy Kite - Chair Donna Moore – Clerk | |
| | Cllr Baxter – Not present | |
| 65/23 | Apologies for Absence: N/A | |
| 66/23 | Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. – None. | |
| 67/23 | Public Forum for members of the public to speak: <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g)</i> Member of public asked the reason for the television at the Community Hub – Chair explained. | |
| 68/23 | Chairs Remarks: Chair explained there is now a monthly report being submitted on every Main Meeting to help keep all councillors up to date. | |
| 69/23 | Risk Management: - None. | |
| 70/23 | Minutes: To approve and sign the Minutes of the meeting held on: Thursday 11th January 2024. – Agreed 4 votes for. <p style="text-align: right;">Resolved</p> | |
| 71/23 | Acoustic Panels: Committee to review and discuss the need for additional acoustic panels at the Community Hub, which would be installed to the walls. Clerk explained the cost would be slightly different as now we would not require the panel in the new walk-in store cupboard. | ST |

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|-------|---|----------------------------|
| | <p>Committee agreed not to install more Acoustic Panels, but to look into costings for Acoustic Pictures instead. Office to sort costings for next meeting. - Agreed</p> <p style="text-align: right;">Agreed</p> | |
| 72/23 | <p>Tables: Committee to discuss the lighter table option. Committee agreed there is a need for lighter tables, Committee agreed to purchase 6 tables at size of 60ins and try a match to colour to the similar tables that are already at Community Hub – Agreed 4 votes for.</p> <p style="text-align: right;">Agreed</p> | ST |
| 73/23 | <p>Dishwasher: Committee to discuss If they wish to install a dishwasher. Committee agreed to purchase a slimline dishwasher but had concerns of the costs presented in backing paper. SPC to purchase a dishwasher direct. Office to send suggestions to the Committee.</p> <p>Agreed 3 votes for and 1 against.</p> <p>Committee requested to start making enquiries to install new kitchen and to look into if its needs to be Commercial kitchen.</p> <p style="text-align: right;">Agreed</p> | ST |
| 74/23 | <p>Large Store Cupboard: Committee to discuss:</p> <p>a) If they wish to place an internal door to the large store cupboard to make it a lockable place for SPC. Committee agreed to install a sliding door – Agreed 4 votes for.</p> <p>b) To remove the radiator from the large store cupboard. Committee deferred this item to double check the heating for small office room will still work if radiator is removed, they also raised concerns they could not find where a different radiator was leaking. – Deferred 4 votes for.</p> <p style="text-align: right;">Agreed</p> | ST / DO / NC |
| 75/23 | <p>Carpark: Clerk provide written report for update on extension on carpark. Clerk went through her report, Committee requested to get a price to install white lines at carpark and Cllr Kirkham raised comment to take some of the front garden grass verge to increase car parking, this will be raised at the 4-year plan.</p> <p style="text-align: right;">Noted</p> | KF / DM |
| 76/23 | <p>Block Bookings: Committee to discuss the request of a block booking for 12 months. Committee agreed not to award the year booking, as the Terms and Conditions will be reviewed in May. Agreed</p> <p>To note Committee did make a comment to add a potential clause to not allowing a block booking for longer than 3 months into the Terms and Conditions</p> | ST DM |

Meeting closed 11:20

Signature: **J. Kite**

Date: **6.3.2024**

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