

11th December 2023

Minutes of the **Allotment Committee Meeting** for Stantonbury Parish Council held **on Monday 4th December 2023 at 7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Milton Keynes, MK13 7DX for the purpose of transacting the business as set out below.

MINUTES

	Allotment Committee Chair Welcomes and starts Introduction to the meeting.	Actions
22/23	<p>Present: Cllr Paul Baxter Cllr Sandra Kennedy Cllr Carol Northwood - Chair Cllr Derek Northwood Cllr Linda Morgan</p> <p>Donna Moore – Clerk</p>	
23/23	Apologies for Absence: - None	
24/23	<p>Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. - None</p>	
25/23	<p>Public Forum for members of the public to speak: <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each a member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g)</i></p> <p>1 Member of the Public attended, they did not wish to speak.</p>	
26/23	<p>Chairs Remarks: Update on Rental Agreements. – Clerk updated the Committee to mention we have 10 rental agreements pending to be returned – Office to chase.</p>	ST
27/23	<p>Minutes: To approve and sign the Minutes of the Allotment Committee Meeting held on Monday 11th September 2023. – All agreed 5 votes for.</p> <p style="text-align: right;">Resolved</p>	
28/23	<p>Allotment Inspection Report (September – November): Committee to review office inspection report. Committee reviewed report and going forward have requested for it to be changed Clerk to talk to office staff.</p> <p>Chair requested the Rangers to schedule a regular visit to the Allotment and the tenants to be made aware of the day and time.</p> <p>Clerk explained waiting list numbers have reduced to 14 and 2 plots are currently being viewed to be taken on.</p>	<p>ST</p> <p>DO</p>

29/23	<p>Allotment App Committee to agree to purchase Allotment App. Clerk went through the App and explained what it can do, and the potential save on staff time.</p> <p>Committee agreed to the app. – 5 votes for.</p> <p style="text-align: right;">Resolved</p>	ST
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Meeting closed 19:10pm.