

19th March 2024

Minutes of the **General Purposes Committee Meeting** held on **Wednesday 13th March 2024** at **10.30am** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX.

Minutes

42/23	Welcome and Introduction to General Purposes Committee meeting.	Actions
43/23	<p>Present: Cllr Abid Anwar Cllr Paul Baxter Cllr Peter Kirkham Cllr Ann Ronaldson Cllr Kevin Smith</p> <p>Kerry Fane – Minute Taker</p> <p>4 Members of the public present.</p>	
44/23	Apologies for Absence: - None.	
45/23	<p>Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.</p> <p>- None.</p>	
46/23	<p>Public Forum for members of the public to speak: Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the Chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).</p> <p>4 Members of public attended, concerns were raised:</p> <ul style="list-style-type: none"> • White lining agenda item 23/23 – A Member of the Community Hub Committee raised concerns this should be the responsibility of Community Hub Committee. • Query on Minutes 39/23. • Heating concerns if radiator is removed agenda item 52/23. <p>Committee acknowledged comments and answered where possible.</p>	
47/23	<p>Chair's Remarks: None.</p>	
48/23	<p>Minutes: To approve and sign the Minutes of the General Purposes Committee held on 13th December 2023. Agreed by 5 votes for.</p>	TC

49/23	<p>Risk Management: Council to note the faulty front door lock has now been replaced with a new one. Noted.</p> <p>Chair allowed a member of public to raise concerns over the opening and closing sign at the Main Office. Sign needs to be updated. Noted.</p> <p>Damp at Wylie Container-Cllr Smith asked for an update. KF advised first stage using dehumidifiers in addition to regular airing. Should things change Committee would be notified. Noted.</p> <p>Movement of tools-Cllr Ronaldson made request to look into possible movement of tools. Noted.</p> <p>Noticeboard at Hub removal-Cllr Smith made Committee aware noticeboard has been removed due to damage. Cllr Ronaldson queried why on Main Meeting and not this meeting. KF responded information not available at time agenda and backing papers issued. Noted.</p>	DM/DO/ KF
50/23	<p>Waste Management (Dog): See backing paper. Committee to review and discuss draft brief. – K Fane to give update on progression. Cllr Ronaldson asked for quotes. KF advised not at quote stage, just update on how enquiries have progressed. All quotes sent to Clerk as per brief. Will progress on Clerk’s return. Noted. Cllr Baxter queried if any issue with being out of contract. KF advised on rolling contract. Noted. Cllr Smith disappointed quotes not at this meeting.</p>	DM/KF
51/23	<p>Building inspections: See backing papers. Committee to acknowledge following:</p> <p>a) Building Inspection Updates from Report issued in November 2023. Cllr Smith queried how report works. KF advised if circumstances changed so does urgency category. Also advised some moved to 4-year plan currently being updated. Clerk to issue 4-year Plan when completed for Council review. Cllr Smith concluded by requesting date placed on report. Noted.</p> <p>b) Building Inspection Report conducted 28.02.24. Cllr Smith queried why no report for the Community Hub. KF currently only ones completed for Parish Office and Wylie. Would request one for Hub for future meeting. Noted.</p>	DM/KF
52/23	<p>Large Store Cupboard Radiator-See backing paper. Deferred from Community Hub Meeting 6.3.24-Item 86/23.</p> <p>Committee to agree to removal and relocation of large store cupboard radiator at a cost of £160. Following discussion Committee agreed to defer to get new radiator and plumbing costs for future meeting. Agreed by 5 votes for to defer.</p> <p style="text-align: right;">Deferred</p>	

53/23	<p>Community Hub Car Park White Lines-See backing paper. Deferred from Community Hub Meeting 6.3.24-Item 88/23.</p> <p>a) Committee to agree installing white lines in the car park. And if agreed: b) Committee to agree the cost of the white lines.</p> <p>Staff member ST requested to join meeting to answer Committee queries. Advised 2 quotes, 1 for 12 bays, 1 for 14 bays, not including disabled bays as both providers felt they were OK.</p> <p>a) 5 votes for to agree quote provider A, subject to them providing 12 bays. b) Cllr Smith proposed wording change to ‘Committee agree to use provider a, with a maximum cost of £500 provided they install 12 bays. Seconded by Cllr Ronaldson. Agreed by 5 votes for.</p>	C/Hub
	<p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). Agreed by 5 votes for.</p> <p>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. Agreed by 5 votes for to allow KF to remain.</p>	
	<p>Confidential - Part 2 - Consideration of matters related to the following items:</p>	
54/23	<p>Operational work schedules: Committee to review work schedules. – See backing paper. Councillors raised concerns on work schedules. Minute Taker to make Clerk aware.</p>	

Meeting Closed at 11.40am