

10th May 2024

Minutes of the Community Hub Committee Meeting for Stantonbury Parish Council held on **Friday 10th May 2024 at 10.00am** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX for the purpose of transacting the business as set out below.

Minutes

93/23	Welcome and Introduction to Community Hub Committee meeting.	Actions
94/23	<p>Present: Cllr Carol Northwood Cllr Peter Kirkham Cllr Ann Ronaldson Cllr Judy Kite – Chair Cllr Paul Baxter – Arrived 11am.</p> <p>Donna Moore – Clerk</p>	
95/23	Apologies for Absence: - None	
96/23	<p>Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. - None</p>	
97/23	<p>Public Forum for members of the public to speak: <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).</i></p> <p>2 x members of public, Chair asked if they would like to speak – No comments.</p>	
98/23	Chairs Remarks: - None	
99/23	Risk Management: - None	
100/23	<p>Terms and Conditions of Hire: Committee to review terms and conditions of hire and make recommendation to Full Council Committee agreed to not allow block bookings on a Saturday, organisations are not able to book more than 6 months in advance. Committee also agreed to add a section that clarifies a block booking. A Block booking is a hirer hiring it more than 3 days or 3 occasions.</p> <p>Committee agreed to all other amendments. Section 4, 9, 12 and Hire Charges.</p>	TC

Signature:.....Date:.....

	<p>Committee wish to discuss in future meeting the hire of MUGA, Clerk made Committee aware we can look into this once refurbishment work is completed.</p> <p>Also to note to look into the refund process could this be done via our Sum Up machine.</p> <p>Agreed 4 votes for.</p> <p style="text-align: right;">Agreed</p>	<p>DM</p> <p>ST/RFO</p>
101/23	<p>Block Booking request: Committee to review block booking request to potentially hire the Hub from 29th July – 22nd August 5 hours per day to run a school holiday camp. Committee agreed this proposal in principle but wanted to make them aware of our events already in diary, Tennis and Basketball, Football and MKPA. Office to talk to organisation and report back to Committee via email.</p> <p>Also make enquires of how our residents could sign up to attend.</p> <p style="text-align: right;">Agreed</p>	ST
102/23	<p>Block Booking request: Committee to review block booking request to potentially hire the Hub for a yoga class on a Wednesday morning. Committee agreed with block booking but to make them aware of the potential block booking in August.</p> <p style="text-align: right;">Agreed</p>	ST
103/23	<p>Decorations: Committee to discuss installing hooks to the Community Hub ceiling. Committee agreed to install small hooks around the hall to stop hirers damaging for walls.</p> <p>Agreed – 4 votes for.</p> <p style="text-align: right;">Agreed</p> <p>Cllr Kirkham requested more pictures in Community Hub, Office to look into.</p>	<p>DO/NC</p> <p>ST</p>
104/23	<p>May half term events: Does the Committee wish to hold any events in the May half term. Committee agreed to not hold the any events. – Agreed 4 votes.</p> <p style="text-align: right;">Agreed</p>	
105/23	<p>Bingo: Committee to discuss the success of our Bingo Events and consider if there is a need to put in some restrictions on the attendance. Rangers to set up bingo every month and to look into putting the tables in a row to try and get maximum allowance 60 chairs.</p> <p>Office to arrange for a sign to say “Full” (no more than 60 residents) – Rangers to do reccy on chairs as some are broken.</p>	<p>DO/NC</p> <p>ST / DO / NC</p>

Signature:.....Date:.....

	Office to look into folding chairs prices and report back.	ST
	(Table feet can we replace office to look into).	ST
	Cllr Baxter joined 11:00am	

Meeting Closed 11:05am