

9th May 2024

Minutes of the **Annual Parish Council Meeting** for Stantonbury Parish Council held on **Wednesday 8th May 2024 at 6pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

**Minutes**

	<b>Existing Chair Welcomes and Introduction to meeting</b>	<b>Actions</b>
1/24	<p><b>Present:</b> Cllr Linda Morgan Cllr Peter Kirkham Cllr Kevin Smith Cllr John Warren Cllr Paul Baxter Cllr Abid Anwar Cllr Ann Ronaldson Cllr Judy Kite Cllr Derek Northwood Cllr Carol Northwood Cllr Sandra Kennedy – Arrived 18:17pm Cllr Kennedy apologised to the Council for arriving late.</p> <p>Donna Moore – Clerk</p>	
2/24	<p><b>To elect the Chair of the Council and to receive the Chair’s Declaration of Acceptance of Office.</b></p> <p>Cllr Baxter nominated Cllr Smith, Cllr Kite nominated Cllr C Northwood, both Councillors agreed to stand. Clerk reminded Councillors vote needs to be taken blind.</p> <p>Cllr Smith requested the vote to be recorded.</p> <p>Vote taken 5 votes for Cllr C Northwood, 5 votes for Cllr Smith, existing Chair used their casting vote.</p> <p>Councillor Smith is the newly appointed Chair.</p> <p>Cllr Baxter, Cllr Ronaldson, Cllr Smith, Cllr Morgan, Cllr Kirkham voted for Cllr Smith</p> <p>Cllr Anwar, Cllr Kite, Cllr C Northwood, Cllr D Northwood, Cllr Warren voted for Cllr C Northwood.</p> <p style="text-align: right;"><b>Resolved</b></p>	
3/24	<p><b>To elect the Vice Chair and to receive the Vice Chair’s Declaration of Acceptance of Office.</b></p> <p>Cllr Ronaldson nominated Cllr C Northwood, Cllr Anwar nominated Cllr Morgan, Cllr Northwood declined to stand – Cllr Morgan agreed to stand. Council voted Cllr Morgan to be Vice Chair. - 9 votes for, 1 abstained.</p> <p style="text-align: right;"><b>Resolved</b></p>	

Signature: **K.Smith**

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4/24	<b>Apologies for Absence: - None</b>	
5/24	<b>Public Forum for members of the public to speak:</b> <i>Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).</i> <b>1 member of public attended, they did not wish to speak.</b>	
6/24	<b>Declarations of Interest:</b> <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. - <b>None</b></i>	
7/24	<b>Code of Conduct:</b> To approve and adopt the Code of Conduct for Councillors and Co-opted Councillors Policy for Stantonbury Parish Council  <b>Clerk made Councillors aware there is no changes from last year version, no comments from Councillors - Agreed 9 votes for, 1 abstained.</b>  <b>Agreed</b>	<b>TC</b>
Cllr Morgan purposed to move Agenda item 8/24 till later in the meeting as waiting the arrival of Cllr Kennedy. – Seconded Cllr Ronaldson.		
8/24	<b>To appoint representatives on the under mentioned bodies as required:</b> Discussed later in the meeting.	
9/24	<b>General Power of Competence:</b> General Power of Competence – to approve the following resolution:  In accordance with Sections 1-8 of the Localism Act 2011, Stantonbury Parish Council confirms that it meets the prescribed conditions and is eligible to use the General Power of Competence. Eligibility to use the power will last from 8th May 2024 until the next Annual Meeting of Council. - <b>Agreed 9 votes for. 1 abstained.</b>  <b>Resolved</b>	
10/24	<b>Assets Register:</b> Council to review the Council assets register. <b>Chair asked for a volunteer to physically go and check the Asset around the Parish, Cllr Morgan volunteered – Cllr Baxter proposed and Cllr Kirkham Seconded. – Agreed 10 votes.</b>  <b>Agreed</b>	<b>RFO</b>
<b>Cllr Kennedy joined the meeting 18:17pm.</b>		
8/24	<b>To appoint representatives on the under mentioned bodies as required:</b>  a) To attend Parishes Forum meetings (2 members). <b>Chair asked for volunteers, Cllr Kennedy and Cllr Baxter offered – Agreed.</b>	

b)	To review Planning Consultation/Notification from Milton Keynes City Council (5 members).  <b>Clerk made Council aware when the decision is agreed we need to update the Standing Orders to reflect it. Council agreed that all applications are to be sent to the relevant Councillors for the estates and no longer use “the planning email group.” – Agreed 11 votes.</b> <b>Agreed</b>	<b>KF</b>
11/24	<b>Insurance:</b> a) Full Council to acknowledge insurance cost £4,870.25 this is 2 <sup>nd</sup> year in a 3-year agreement. - <b>Agreed 11 votes for.</b>  <b>Clerk explained the reason for the increase is because we claimed twice last year.</b>  b) Full Council to agree to take shortfall from General Reserves of £1370.25.- <b>Agreed 11 votes for.</b> <b>Agreed</b>	<b>RFO</b>
13/24	<b>Subscriptions to other bodies:</b> Full Council to review Subscriptions.  <b>Chair asked for any comments or suggestions, Councillors acknowledge backing paper. – Agreed 11 votes for.</b> <b>Agreed</b>	<b>RFO</b>
14/24	<b>Standing Orders:</b> Council to review backing paper for Standing Orders section 5j. Council to vote to defer items till they are ready to present to the Council.  <b>Councillors agreed to defer till next meeting, and to keep a record till all items have been discussed. - Agreed 11 votes for.</b> <b>Agreed</b>	<b>DM</b>
15/24	<b>Annual Parish Council meeting 2025:</b> Council to agree the date for the next Annual Parish Council Meeting <b>Wednesday 7<sup>th</sup> May 2025 at 6:00pm - Agreed 11 votes for.</b> <b>Agreed</b>	<b>TC</b>
16/24	a) <b>Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2).</b> - Agreed 11 votes for.  b) <b>Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.</b> - Agreed 11 votes for.	
	<b>Confidential - Part 2</b> - Consideration of matters related to the following items:	
17/24	<b>Minutes:</b> HR Committee to approve and sign the Minutes of the <b>HR Committee meeting held on Thursday 25<sup>th</sup> April 2024 - Agreed 4 votes for.</b> <b>Resolved</b>	

Meeting closed 18:40

Signature: **K.Smith**

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