

14th June 2024

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, on **Wednesday 19th June 2024 at 7pm** at **The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

D Moore

**Donna Moore
Clerk**

Stantonbury Parish Council

If any resident wishes to attend, they can do so in person or on the below zoom meeting link.

[Join the meeting now](#)

Meeting ID: 397 760 603 581

Passcode: thsdhX

AGENDA

	Chair's Welcome and Introduction to meeting
40/24	Present
41/24	Apologies for Absence
42/24	Declarations of Interest Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.
43/24	Public Forum for members of the public to speak. Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).
44/24	Chair's Remarks Crimewave, to discuss backdated invoice received for installations and the increase in moving cost.
45/24	Grant Presentation and Application - See backing paper. Council to review and discuss the grant application from Bradville Allotment Tenants (BAT's). Representative to pitch to the Council for £295.35 grant request.
46/24	Internal Audit – See backing paper. To discuss and review the Internal Audit, the conclusion of the report is: After considering the issues identified, and actions taken in our opinion the Parish Council can take some assurance that the controls upon which the Parish Council relies to manage this area, as currently laid down are operated are consistently applied and effective.
47/24	Annual Governance Statement 2023/2024 (Section 1) – See backing papers.

	To consider and populate where applicable and approve and sign the Annual Governance Statement 2023/24.
48/24	Accounting Statements 2023/24 (Section 2) – See backing papers. To consider and populate where applicable and approve and sign the Accounting Statements 2023/24.
49/24	Unused Assets - See backing paper. Council to discuss our unused assets and to agree what to do with them.
50/24	Resident letter/Councillors Letter – Service Charge - See backing paper. Council to discuss how they wish to proceed following letter received by Cllr Ronaldson querying service charge.
51/24	Dog Waste Contract - See backing paper. Council to discuss and agree contract supplier for our Dog Waste Services.
52/24	Meeting Schedule – 2024/2025 See backing paper. Council to note/agree to meeting schedule which runs from May 2024 to May 2025.
53/24	Risk Register and Assessment Council to discuss the progression of previously identified risks and any new risks that may have arisen. a) Damaged to the acoustic panels at the Community Hub. b) Council to note there is a delay in completing some requirements for the Annual meeting in the Standing Orders.
54/24	Finance Reports a) Payments Due over £1000 June 2024 – See backing paper. b) Bank Summary May 2024 – See backing paper. c) Payments Made May 2024 – See backing paper. d) Community Hub Summary Income and Expenditure YTD 2024/25 – See backing paper.
55/24	Schedule of Charges - See backing paper. As per financial regulations 9.3 - Council to review our fees and charges annually.
56/24	£106 Funding – Defibrillator (New Bradwell Cricket Club). Full Council to retrospectively agree the payment made to The Community Heartbeat Trust of £2826.00.
57/24	Bench Kingsfold playpark – See backing paper. Council to agree to replace backless bench missing from Kingsfold Play Park at a cost (including fixings) of £241. Ex VAT. Please be aware could be a £90.00 delivery charge.
58/24	Newsletter - See backing paper. Council to discuss the latest Newsletter letter and costings. a) Council to note there is an additional charge of £612.23 for delivery to the Spring edition. b) Council to discuss the paper grade due to the increase in costs.
59/24	CIF Working Group – See backing paper. Council to discuss potentially setting up a working group to investigate the suggestions received in relation to the Community Infrastructure Fund.

60/24	Youth Club – See backing paper. Council to note MK Dons have not provided us with a Youth Club. Council can now consider alternative organisations.
61/24	4-Year Plan - See backing papers. Council to review 4-Year Plan and discuss potentially setting up a working group
62/24	Agenda's Full Council to discuss to place all Council and Committee agendas on every notice board within our Parish.
63/24	RAAC Concrete – Deferred from Main Meeting agenda item 211/23 and agenda item 222/23. Council to review and discuss options. - See backing paper.
64/24	Minutes – See backing papers. Full Council to approve and sign the Minutes of the Extraordinary Main Meeting held on Wednesday 22nd May 2024.
65/24	Reports a) Parish Ranger Supervisor report – See backing paper. b) Enforcement Officer Report – See backing paper. c) Planning Report – See backing paper. d) Crimewave Report May – See backing paper. e) TSID Report – See backing papers. f) Community Hub – See backing paper. g) Parish Forum Report – Verbal report from Cllr Kennedy or Cllr Baxter.
66/24	a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.
	Confidential - Part 2 - Consideration of matters related to the following items:
67/24	Grant Application Following on from Agenda item 45/24. Full Council to discuss and vote on Bradville Allotment Tenants Application.
68/24	Document Controller Full Council to acknowledge the date the Flexible working request will start from.