

23rd May 2024

Minutes of the **Extraordinary Main Meeting** for Stantonbury Parish Council held on **Wednesday 22nd May 2024 at 10.00am** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

**Minutes**

	<b>Chair's Welcome and Introduction to meeting</b>	<b>Action</b>
26/24	<p><b>Present:</b> Cllr Linda Morgan Cllr Peter Kirkham Cllr Ann Ronaldson Cllr Paul Baxter Cllr John Warren Cllr Kevin Smith - Chair Cllr Derek Northwood Cllr Carol Northwood Cllr Sandra Kennedy Cllr Judy Kite Cllr Abid Anwar</p> <p>Donna Moore – Clerk</p>	
27/24	<b>Apologies for Absence: - None</b>	
28/24	<p><b>Declarations of Interest:</b> Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.</p> <p><b>Cllr Kite, asked to record her apologies for not declaring an interest for the licence application at the last meeting agenda item 13/24 – Councillors accepted apology.</b></p> <p><b>Cllr Kirkham declared an Allotment interest.</b></p>	
29/24	<p><b>Public Forum for members of the public to speak:</b> Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g). - <b>None</b></p>	
30/24	<b>Chair's Remarks: - None</b>	
31/24	<p><b>Minutes:</b> <b>Full Council</b> to approve and sign the Minutes of the <b>Main Meeting</b> held on Wednesday 15<sup>th</sup> May 2024. – <b>Agreed 10 votes for 1 abstained.</b></p> <p><b>Clerk made note of a minor change on agenda item 12/24.</b></p>	<b>Resolved</b>

32/24	<p><b>Policies:</b> <b>Following on from Main Meeting on Wednesday 15<sup>th</sup> May 2024, Full Council to approve:</b></p> <ul style="list-style-type: none"> <li>a) Standing Orders – Agreed 11 votes for, to adopt the Standing Orders.</li> <li>b) Grants and Donation Policy – Agreed 11 votes for, to adopt Grant and Donation policy.</li> </ul> <p style="text-align: right;"><b>Resolved</b></p>	TC
33/24	<p><b>Committees: - Deferred from Main Meeting agenda item 17/24.</b></p> <ul style="list-style-type: none"> <li>a) Council to review the Committees structures. – Chair asked Councillors to review the committee’s structures, Cllr Kennedy suggested to dissolve General Purpose Committee and those duties become the responsibility in the other Committees. No further comments were made by Council.</li> <li>b) Council to vote to dissolve any Committee/s. Cllr Kennedy proposed to dissolve General Purpose Cllr Morgan seconded this – all agreed 11 votes for.</li> <li>c) Council to agree Terms of References for Committees. Chair asked Councillors did they have any comments on the Terms and References. <ul style="list-style-type: none"> <li>i. Allotment Committee – Requested to add under duties “to build a closer relationship with the allotment tenants” and agreed to reduce the meetings to minimum of 3. – 10 votes for 1 abstained.</li> <li>ii. Community Hub Committee – Councillors raised concerns about needing to reach more of the community, Chair suggested office to put together a marketing strategy. Cllr’s Ronaldson and Kennedy raised concerns that the member numbers should increase – Vote taken 3 votes for, 8 against, Council agreed to remain with 5 members. Cllr Smith requested slight wording changing on the publicity duty – Council agreed. Vote taken 11 votes for.</li> <li>iii. Community Projects Committee - Councillors agreed to decrease the members appointed to 5 and requested to increase meetings to 6 meetings – no other comments, Council agreed 11 votes for.</li> <li>iv. Finance Committee – Councillors increased meetings to 6, but to note working parties might need to be formed to help support the Committee, Councillors agreed 10 votes for and 1 abstained to remain with 5 members and not increase. – no other comments 11 votes for.</li> <li>v. General Purposes Committee – Do not need to discuss as committee has been dissolved.</li> <li>vi. Human Resources Committee – Councillors discussed increasing the members, Chair put it to a vote to increase, 5 votes for, 5 votes</li> </ul> </li> </ul>	DM

**against, 1 abstained, Chair used casting vote and agreed not to increase numbers. Councillors Agreed to increase to 6 meetings 11 votes for, Councillors raised no other comments – agreed 11 votes for.**

d) Council to appoint members to each committee.  
**Chair requested for volunteers to go on the Committees,**

Cllrs Baxter, Morgan, D Northwood, Kennedy, and Ronaldson all stood for **Allotment Committee.**

Cllrs C Northwood, D Northwood, Kite, Kirkham, Kennedy all stood for **Community Hub Committee.**

Cllrs Anwar, Kirkham, Morgan, Baxter, Smith all stood for **Community Projects Committee.**

Cllrs, Ronaldson, Warren, Smith, Kirkham, Morgan all stood for **Finance Committee.**

**HR Committee** - Cllrs, Baxter, Kirkham, Morgan, C Northwood, Kite, Ronaldson, Kennedy, and Smith all expressed their wishes to be on the Committee. As only having 5 spaces available it went to a vote. Cllrs C Northwood, Kite, Ronaldson, Kennedy, Smith got the majority.

e) Committee members to elect their Chair.  
**Chair requested for volunteers to stand for Chairs of the Committees and reminded Council only the committee members can vote.**

**Allotment Committee**, Cllr Baxter wished to be considered – agreed 5 votes for.

**Community Hub Committee**, Cllrs Kite and Kirkham wish to be considered, 4 votes for Cllr Kite.

**Community Projects Committee**, Cllr Morgan wished to be considered – agreed 5 votes for.

**Finance Committee**, Cllr Ronaldson wished to be considered – agreed 5 votes for.

**Human Resources Committee**, Cllrs C Northwood and Smith wished to be considered 3 votes for Cllr Smith.

<b>Committees</b>	<b>Councillors elected to the Committee</b>	<b>Chair for the Committee</b>
Allotment Committee	PB / LM / DN / SK / AR	PB – Chair
Community Hub Committee	CN / DN / JK / PK / SK	JK - Chair
Community Projects Committee	AA / PK / LM / PB / KS	LM – Chair

	<table border="1"> <tr> <td>Finance Committee</td> <td>AR / JW / KS / PK / LM</td> <td>AR – Chair</td> </tr> <tr> <td>General Purposes Committee</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Human Resources Committee</td> <td>CN / JK / AR / SK / KS</td> <td>KS – Chair</td> </tr> </table>	Finance Committee	AR / JW / KS / PK / LM	AR – Chair	General Purposes Committee	N/A	N/A	Human Resources Committee	CN / JK / AR / SK / KS	KS – Chair	
Finance Committee	AR / JW / KS / PK / LM	AR – Chair									
General Purposes Committee	N/A	N/A									
Human Resources Committee	CN / JK / AR / SK / KS	KS – Chair									
		<b>Resolved</b>									
34/24	<p><b>Schedule of Meetings for 2024-2025: - Deferred from Main Meeting agenda item 18/24.</b></p> <p>Council to agree the Schedule of Council Meetings for 2024-2025. <b>Councillors agreed to move Allotment Committee meeting to 10<sup>th</sup> June, Community Hub Committee meeting 26<sup>th</sup> June. Council agreed to all other dates. 11 votes for.</b></p>	<b>DM / TC</b>									
		<b>Agreed</b>									
35/24	<p><b>Milton Keynes Ward Boundary Review Consultation - Deferred from Main Meeting agenda item 19/24.</b></p> <p>Full Council to discuss the consultation and agree next steps. <b>Clerk reminded Councillors of the teams meeting at 7pm on 22<sup>nd</sup> May, this will be discussed at a future meeting.</b></p>	<b>DM</b>									
		<b>Noted</b>									
36/24	<p><b>Reports: - Deferred from Main Meeting agenda item 20/24.</b></p> <p>a) Parish Ranger Supervisor Report – <b>Agreed 11 votes for. Cllrs raised concerns about the blocked drains – Office to look into and Clerk to request a “Clerk meeting” with the correct MK City Council representative.</b></p> <p>b) Enforcement Officer Report – <b>Agreed 11 votes for. – Cllr Baxter raised query on cannister quantity, and to let Dave know the Caravan is back on Redbridge.</b></p> <p>c) Planning Report – <b>Agreed 11 votes for.</b></p> <p>d) Crimewave Report – <b>Agreed 11 votes for. – queried Kingsfold report power supply, this is disappointing. Office to get the camera moved. Cllr Ronaldson raised concerns of littering on Fairfax, and can we look at placing a camera there, and asked could we let our Enforcement Officer know there is lots of security cameras already there.</b></p> <p>e) TSID Report – <b>Agreed 11 votes for. Council requested for Speed watch update on the next CP meeting.</b></p> <p>f) Community Hub – <b>Agreed 11 votes for. – Council requested for the report to advise upcoming events and at the next meeting to talk about cleaning schedule including the furniture and to discuss inventory concerns.</b></p>	<b>KF / DM</b>									
		<b>KF</b>									
		<b>KF</b>									
		<b>KF / DM</b>									
		<b>ST / DM</b>									
		<b>Agreed</b>									
37/24	<p><b>Job Club: - Deferred from Main Meeting agenda item 21/24.</b></p> <p>Council to discuss moving Milton Keynes Job Club services to the Parish office instead of The Community Hub.</p>										

	<b>Council agreed there is no need to move Job Club for the short period of time as Job Club is closing from 1<sup>st</sup> July it would now be at Central Milton Keynes.</b>	
	<b>Noted</b>	
38/24	<b>BERF:</b> Councillor Ronaldson provided a written report, Council to discuss next steps. <b>Cllr Ronaldson expressed her concerns over BERF conduct. Chair and Clerk to write a letter to the head housing and scrutiny department.</b>	<b>DM</b>
	<b>Agreed</b>	
	<b>Councillor Kennedy left meeting 13:00</b>	
<b>Council agreed to extend the meeting for a further 10 mins - Agreed 10 votes for.</b>		
39/24	<b>Playpark:</b> Kingsfold playpark (big slide) Council to discuss latest correspondence received from MK City Council Community Engagement Officer. <b>Clerk reminded the Councillors of consultation we have done with the residents in Bradville, Clerk to go back to the Community Engagement Officer and challenge why our results cannot be used, also to speak to Phil Snell at MK City Council to see if we can work together on this project – agreed 10 votes for.</b>	<b>DM</b>
	<b>Agreed</b>	

**Meeting Closed 13:10**