

12th July 2024

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, on **Wednesday 21ST August 2024 at 7pm at The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

D Moore

**Donna Moore
Clerk**

Stantonbury Parish Council

If any resident wishes to attend, they can do so in person or on the below zoom meeting link.

[Join the meeting now](#)

Meeting ID: 397 760 603 581

Passcode: thsdhX

AGENDA

	Chair's Welcome and Introduction to meeting
87/24	Present
88/24	Public Forum for members of the public to speak. Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).
89/24	Apologies for Absence
90/24	Declarations of Interest Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.
91/24	Chair's Remarks
92/24	Council to accept nominations and vote on fulfilling the Finance Committee vacancy.
93/24	Financial Regulations - See backing paper. Full Council to review and adopt policy.
94/24	Press and Media Policy – See backing paper. Full Council to review and adopt policy.

95/24	Biodiversity Policy – See backing paper. Full Council to review and adopt policy.
96/24	Retention and Destruction Policy – See backing paper. Full Council to review and adopt policy.
97/24	Complaints Policy – See backing paper. Full Council to review and adopt policy.
98/24	Risk Register and Assessment Council to discuss the progression of previously identified risks and any new risks that may have arisen. a) MUGA refurbishment work. b) Council to note there is a delay in completing some requirements for the Annual Meeting in the Standing Orders.
99/24	Unity Bank – See backing paper. Council recommended to reinvest £130,000 into a fixed term savings account.
100/24	Asset Register – See backing papers. Full Council to review Asset Register.
101/24	Finance Reports a) Payments Due over £1000 August 2024 – See backing paper. b) Bank Summary July 2024 – See backing paper. c) Payments Made July 2024 – See backing paper. d) Community Hub Summary Income and Expenditure YTD 2024/25 – See backing paper.
102/24	Internal Auditor Full Council to discuss appointing an Internal Auditor
103/24	CIF Working Group – See backing paper. Full Council to discuss and agree on which option(s) to submit on application form.
104/24	Minutes Action list update. – See backing paper. Full Council to review action list.
105/24	Minutes – See backing papers. Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 17th July 2024.
106/24	Reports a) Parish Ranger Supervisor report – See backing paper. b) Planning Report – See backing paper. c) Crimewave Report July – See backing paper. d) Does Council wish to move any cameras? e) TSID Report – See backing papers. f) Community Hub – See backing papers. g) Boundary Review Report – See backing paper. h) Dog Waste Bin Report – See backing paper.

107/24	RAAC Survey update – See backing papers. Full Council to review reports.
108/24	a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.
	Confidential - Part 2 - Consideration of matters related to the following items:
109/24	Council to discuss staff pension scheme.
110/24	Council to consider a proposal for the RFO to be instructed to provide enhanced access to Xero for the Chair of Council and Chair of Finance Committee. This to be Full Advisor access including Managing Users and Payroll Admin Permission. If granted, access to be reviewed at the next Annual Meeting or at latest the Main Meeting immediately after.