

20th August 2024

Minutes of the Allotment Committee Meeting held on Monday 19th August 2024 at 7.00pm at Stantonbury Parish Council, 126 Kingsfold, Milton Keynes, Bradville, MK13 7DX for transacting the business as set out below.

Minutes

	Welcome to the meeting.	Action
12/24	<p>Present: Cllr Linda Morgan Cllr Paul Baxter – Chair Cllr Derek Northwood Cllr Ann Ronaldson Cllr Abid Anwar – Rota</p> <p>Sue Tozer – Minute Taker</p> <p>7 Member of the public</p>	
13/24	<p>Public Forum for members of the public to speak: Requests from members of the public:</p> <ul style="list-style-type: none"> • Allotment tenants are notified in advance of when allotment inspections are taking place. Noted • Water troughs are not filling quick enough, requested more troughs be added to the site. Noted • Request for another tap at the top of the allotment site (Eston Court) Noted • Thank you from the allotment tenants for the involvement of SPC in the recent Allotment Open day and for the additional trolleys. Noted • Fir trees overhanging Plot 51 from private garden, requested if SPC could cut this back. Parish Ranger to investigate and report back to the office. Noted • Query as to why Plot 53A was covered in black netting, this was to suppress the weeds until the new owner had returned from holiday. 	PR
14/24	<p>Apologies for Absence: Cllr Sandra Kennedy – agreed 5 votes for</p>	
15/24	<p>Declarations of Interest: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared - None</p>	
16/24	<p>Chairs Remarks:</p> <ul style="list-style-type: none"> • BATs Allotment Open day 21/7/24 - The chair thanked BATs for the invitation to the event • Cleaning of Water Troughs – Chair confirmed this will be carried out at the end of the season 	

	<ul style="list-style-type: none"> Wheelbarrows – 3 on site had gone missing, now returned. 	
17/24	<p>Minutes Minutes of the Allotment Committee meeting held on Monday 10th June 2024 were approved and signed. Agreed 4 votes for 1ABs</p>	
18/24	<p>Allotment Rental Increase The Committee agreed the rental increase from 0.57 per sqm to 0.60 per sqm from 1st October 2025. Agreed 5 Votes for</p>	
19/24	<p>Allotment T&Cs update Additional bird keeping legislation (as from October 2024) to be added to Page 6 s) Livestock. Committee agreed for the additional information to be added to the T&Cs Agreed 5 votes for</p> <p>Allotment Procedures – Invoicing and Evictions Committee agreed to additional new tenant guidelines to be added to the T&Cs. Agreed 5 votes for</p>	<p>ST</p> <p>ST</p>
20/24	<p>Allotment Inspection Report 15.7.24:</p> <ul style="list-style-type: none"> 11 emails were sent to tenants advising them that their plots needed weeding. 4 emails sent to tenants regarding the 1 metre gap at the back of the fence. No recorded cultivation letters were sent. Plot availability - all plots are now occupied. Waiting list – currently 11 on the list. <p style="text-align: right;">Noted</p>	
21/24	<p>Request for a Polytunnel by Resident Committee agreed that this polytunnel could be erected. Agreed 5 votes for</p> <p>It was agreed that the size of structures permitted on plots should be added to the T&Cs and will be an agenda item at the next Allotment Committee meeting.</p> <p style="text-align: right;">Noted</p>	<p>DM</p>
22/24	<p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). Agreed 5 votes for</p> <p>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. Agreed 5 votes for</p>	

23/24	Confidential - Part 2 - Consideration of matters related to the following items:	
24/24	Rental Agreement Forms Committee were informed of the non-return of 2 Tenant's Allotment Tenant's Agreement Form. Reminders have been sent. Committee agreed that another forceful letter should be sent giving them 14 days to respond, if no response then the eviction process will be put in place.	ST
25/24	Discussion - plot maintenance Committee members Cllr Paul Baxter and Cllr Ann Ronaldson agreed to take a look a look at the plot in question and will report back to the Allotment Committee.	PB/AR

The meeting closed at 7.35pm

DRAFT