

24th July 2024

Minutes of the **Main Meeting** for Stantonbury Parish Council held on **Wednesday 17th July 2024** at **7.00pm** at Stantonbury Parish Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX For the purpose of transacting the business as set out below.

Minutes

	Chair's Welcome and Introduction to meeting	Actions
69/24	<p>Present Cllr Kevin Smith - Chair Cllr Peter Kirkham Cllr Ann Ronaldson Cllr Paul Baxter Cllr John Warren Cllr Sandra Kennedy Cllr Judy Kite Cllr Derek Northwood – Arrived 19:05 Cllr Carol Northwood – Arrived 19:05 Cllr Abid Anwar – Arrived at 19:10</p> <p>Donna Moore – Clerk</p>	
70/24	<p>Public Forum for members of the public to speak. Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).</p> <p>2 members of the public attended.</p> <p>BAT's representative attended and thanked the Council for the grant funding, they handed to the Clerk the signed papers and explained not all funding was used, Clerk explained the remaining funds needed to be returned to SPC.</p> <p>At the same time, the BAT's representative also explained as a resident they are receiving calls and post for the Community Hub.</p> <p>Chair explained he would talk to him later and give him guidance of what they need to sort.</p> <p>The other member of public did not have anything to say in this session.</p>	
71/24	<p>Apologies for Absence Cllr A Anwar – Agreed 9 votes for. (Lateness) Cllr D Northwood – Agreed 9 votes for. (Lateness) Cllr C Northwood – Agreed 9 votes for. (Lateness) Cllr L Morgan – Agreed 10 votes for.</p>	Agreed

Signature:.....K Smith.....Date:.....21/8/24.....

72/24	<p>Declarations of Interest Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared. – None.</p>	
73/24	<p>Chair's Remarks – None.</p>	
74/24	<p>Candidate for Bradville Councillor Vacancy. Following the completion of the co-option pack Council to ask the candidate any questions.</p> <p>Chair invited the candidate to the meeting, they introduced themselves, and discussed their current community involvement and desire to join.</p> <p>Councillors did not ask any questions. The candidate was informed that the vote would take place during the private session later, and the Clerk would get in touch to inform them of the outcome.</p>	DM
75/24	<p>Bleed Kit Full Council to decide where to install the spare bleed kit. Council acknowledged the Clerk's recommendation. However, they wish to contact the Jardins chemist in Stantonbury. If they do not want it installed on their premises, they would like to install it at Walsh's Manor Play Park. – Agreed 10 votes for.</p> <p style="text-align: right;">Agreed</p>	KF / DO
76/24	<p>Representatives: Full Council to agree on two representatives for</p> <ul style="list-style-type: none"> a) National Association of Local Council (NALC) – Cllr Smith volunteered, one position available. b) Buckinghamshire Association of Local Council (BALC) – Cllr C Northwood and Cllr Smith volunteered. c) Milton Keynes Association of Local Council (MKALC) – Cllr Kennedy and Cllr Smith volunteered. <p style="text-align: right;">Agreed</p>	DM
77/24	<p>Risk Register and Assessment Council to discuss the progression of previously identified risks and any new risks that may have arisen.</p> <ul style="list-style-type: none"> a) MUGA refurbishment work. – Chair raised concerns over the quality of work and explained the 3rd party attended and it did not fix the problem, they are now recommending the ground needs to be re-skimmed. <p>Full Council has agreed to reopen the MUGA to residents; the 3rd party has acknowledged the issues.</p> <p>Full Council Chair and Community Hub Chair (JK) advised the council that there is no process in place to hire the MUGA. Private hires can use the facilities but cannot prevent the public from using it.</p>	

Signature:.....K Smith.....Date:.....21/8/24.....

	<p>b) Council to note there is a delay in completing some requirements for the Annual Meeting in the Standing Orders. – Clerk updated Council.</p> <p>c) Asset Register check. – Clerk updated the Council and advised some assets we need to find, Clerk ensures the Council this will be completed for the next meeting.</p> <p style="text-align: right;">Noted</p>	KF
78/24	<p>Finance Reports</p> <p>a) Payments Due over £1000 July 2024 – Agreed 10 votes for. - Council agreed not to pay for MUGA repairs at Community Hub.</p> <p>b) Bank Summary June 2024 – Agreed 10 votes for.</p> <p>c) Payments Made June 2024 – Agreed 10 votes for.</p> <p>d) Community Hub Summary Income and Expenditure YTD 2024/25 – Agreed 10 votes for.</p> <p>e) Quarterly Income and Expenditure Report – Agreed 10 votes for.</p> <p>f) Quarterly Budget Variance Report – Agreed 10 votes for.</p> <p>g) Quarterly Payments over £500 for website – Agreed 10 votes for.</p> <p style="text-align: right;">Resolved</p>	RFO
79/24	<p>Breakthrough Communications</p> <p>Full Council to discuss if they wish to renew our subscription with Breakthrough Communications for £1793.00. – Agreed to renew – 10 votes for.</p> <p style="text-align: right;">Resolved</p>	RFO
80/24	<p>Accessibility at Community Hub</p> <p>Council to agree to purchase a portable ramp system. Clerk explained it had been brought to the attention of the office there is a second door lip at the Community Hub and this needs to be looked at before ordering a ramp.</p> <p>Council agreed to give delegated authority to the Clerk to order a ramp, at a cost of no more than £300. – Agreed 10 votes for.</p> <p style="text-align: right;">Agreed</p> <p>Council have also asked for the office to look at a way to pin open the doors.</p>	DM / TC DO/NC
81/24	<p>CIF Working Group</p> <p>CIF Working Group Chair to give a verbal update. Chair explained minutes have been sent to all the Councillors and explained the three options the office and the working group are looking into.</p> <p>The options will be available for the next Main meeting.</p> <p style="text-align: right;">Noted</p>	TC
82/24	<p>Minutes Action list update.</p> <p>Full Council to review action list. Full Council acknowledged the action list.</p> <p style="text-align: right;">Noted</p>	DM
83/24	<p>Minutes</p> <p>Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 19th June 2024. – Agreed 10 votes for.</p> <p style="text-align: right;">Resolved</p>	

84/24	<p>Reports</p> <p>a) Parish Ranger Supervisor report – Agreed 10 votes for. – Council raised a question “is the standing rotator for the Playpark going to be replaced?”</p> <p>b) Enforcement Officer Report – Agreed 10 votes for. – Cllr Baxter requested the date details of the letter that was sent to MKCC referencing the grass verge. Council agreed for the Clerk to arrange a meeting to discuss focussing more on Bradville and Stantonbury due to no reported offences in the other estates.</p> <p>c) Planning Report – Agreed 10 votes for.</p> <p>d) Crimewave Report June – Agreed 10 votes for. – Council raised a query on “N/A” comment for Albany Court and Breckland.</p> <p>e) TSID Report – Agreed 10 votes for. – Council requested exact location details added to future reports.</p> <p>f) Community Hub – Agreed 10 votes for.</p>	<p>DO</p> <p>DM</p> <p>KF</p> <p>KF</p>
85/24	<p>a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). – Agreed 10 votes for.</p> <p>b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting. – Agreed 10 votes for.</p>	
Confidential - Part 2 - Consideration of matters related to the following items:		
86/24	<p>Bradville Councillor Vacancy: To discuss and vote for the Co-option vacancy. Council discussed the candidate, and the chair requested a vote. – Agreed 8 votes for, 2 Abstained.</p> <p style="text-align: right;">Resolved</p>	

Meeting closed 21:00