

13th September 2024

You are summoned to attend a meeting of the Full Council of Stantonbury Parish Council, on **Wednesday 18th September 2024** at **7pm** at **The Stantonbury Parish Council Office, 126 Kingsfold, Bradville, Milton Keynes, MK13 7DX**, when the business set out in the following agenda will be transacted.

D Moore

**Donna Moore
Clerk**

Stantonbury Parish Council

If any resident wishes to attend, they can do so in person or on the below teams meeting link.

[Join the meeting now](#)

Meeting ID: 397 760 603 581

Passcode: thsdhX

AGENDA

	Chair's Welcome and Introduction to meeting
111/24	Present
112/24	Public Forum for members of the public to speak. Public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting. Each member of the public shall not speak for more than (3) minutes in accordance with standing order 3(g).
113/24	Apologies for Absence
114/24	Declarations of Interest Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.
115/24	Grant Presentation and Application – See backing paper. Council to review and discuss the grant application from Roman Park Management Ltd. Representative to pitch to the Council for £1000 grant request.
116/24	Candidate for Oakridge Park Vacancy. Following the completion of the co-option pack Council to ask the candidate any questions.
117/24	Allotment Tenancy Terms and Conditions – See backing paper. Council to discuss and adopt the Allotment Tenancy Terms and Conditions as recommended by the Allotment Committee.
118/24	Allotment Rental Full Council to discuss The Allotment Committee recommendation to increase rental charges to 0.60 from 0.59.

119/24	Outsource Payroll – See backing paper a) Council to consider outsourcing payroll b) Council to choose (supplier)
120/24	AGAR – 2023/2024 - See backing papers x3. Council to note completion of Audit letter received from PKF Littlejohn, External Auditor on 4 th September 2024 – See External Auditor report in which it states “On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”
121/24	Chair’s Remarks MK Dons
122/24	Forest Garden – See backing paper. Full Council to acknowledge the backing paper and decide a way forward.
123/24	LCTRS Funding for Parish – See backing paper x2 The council needs to be informed about a £3,730.97 reduction in funding.
124/24	Risk Register and Assessment Council to discuss the progression of previously identified risks and any new risks that may have arisen. a) MUGA refurbishment work. b) Council to note there is a delay in completing some requirements for the Annual Meeting in the Standing Orders. c) Walshs Manor Play Park. d) Temporary Speed Indicator Device (TSID).
125/24	Asset Register – See backing papers. Full Council to review Asset Register.
126/24	Finance Reports a) Payments Due over £500 September 2024 – See backing paper. b) Bank Summary August 2024 – See backing paper. c) Payments Made August 2024 – See backing paper. d) Community Hub Summary Income and Expenditure YTD 2024/25 – See backing paper.
127/24	Minutes – See backing papers. Full Council to approve and sign the Minutes of the Main Meeting held on Wednesday 21st August 2024.
128/24	Reports a) Parish Ranger Supervisor report – See backing paper. b) Planning Report – See backing paper. c) Crimewave Report August – See backing paper. i) Does Council wish to move any cameras? d) Community Hub – See backing papers. e) Dog Waste Bin Report – See backing paper.

	f) Enforcement report July and August – See backing paper.
129/24	Planning application – See backing paper. Council to discuss planning application 24/01726/FUL - 161 properties on Crispin Road, Harrowden and Kingsfold Bradville. Council to discuss and decide if they wish to make a comment.
130/24	Minutes Action list update. – See backing paper. Full Council to review action list.
131/24	a) Vote to agree to hold a confidential Part 2 of the meeting at which press, and public will be excluded under the Public Bodies (Administration to Meetings) Act 1960 section (2). b) Vote to allow a staff member/s to remain in the confidential Part 2 of the meeting.
	Confidential - Part 2 - Consideration of matters related to the following items:
132/24	Grant Application Following on from Agenda item 115/24, Full Council to discuss and vote on Roman Park Management Ltd grant application.
133/24	Oakridge Park Councillor Vacancy To discuss and vote for the Co-option vacancy.
134/24	Staff pension scheme Full Council to receive an update from the Chair and agree on a way forward.
135/24	Responsible Financial Officer duties Full Council to be updated and to discuss and agree to temporary appoint duties to a current member of staff.
136/24	Staff Salary increase Full Council to discuss the recommendation from the HR Committee.